



DINAS A SIR CAERDYDD
CITY AND COUNTY OF CARDIFF

COUNCIL SUMMONS

THURSDAY, 26 OCTOBER 2017

GWYS Y CYNGOR

DYDD IAU, 26 HYDREF 2017,

You are summoned to attend a meeting of the **COUNTY COUNCIL OF THE CITY AND COUNTY OF CARDIFF** which will be held at Council Chamber - City Hall, Cathays Park, Gorsedd Gardens Road, Cardiff, CF10 3ND on Thursday, 26 October 2017 at 4.30 pm to transact the business set out in the agenda attached.

Davina Fiore
Director of Governance & Legal Services

County Hall
Cardiff
CF10 4UW

Friday, 20 October 2017

Promotion of equality and respect for others | Objectivity and propriety | Selflessness and stewardship
Integrity | Duty to uphold the law | Accountability and openness

<i>Item</i>		<i>Approx Time</i>	<i>Max Time Allotted</i>
1	Apologies for Absence <i>To receive apologies for absence.</i>	4.30 pm	5 mins
2	Declarations of Interest <i>To receive declarations of interest (such declarations to be made in accordance with the Members Code of Conduct)</i>		
3	Minutes (Pages 1 - 52) <i>To approve as a correct record the minutes of the previous meeting.</i>		
4	Petitions <i>To receive petitions from Elected Members to Council.</i>	4.35 pm	5 mins
5	Public Questions (Pages 53 - 54) <i>To receive previously notified questions from Members of the Public.</i>	4.40 pm	15 mins
6	Lord Mayor's Announcements <i>To receive the Lord Mayor's announcements including Recognitions and Awards.</i>	4.55 pm	5 mins
7	Cardiff Council Statutory Improvement Plan (Pages 55 - 134) <i>Cabinet Proposal</i>	5.00 pm	40 mins
8	Appointment of Community Councillor to the Standards & Ethics Committee (Pages 135 - 136) <i>Report of the Director of Governance and Legal Services & Monitoring Officer</i>	5.40 pm	5 mins
9	Statements <i>To receive statements from the Leader and Cabinet Members</i>	5.45 pm	45 mins
Break		6.30 pm	20 mins

<p>10</p>	<p>Notice of Motion</p> <p>Proposed by: Councillor Rhys Taylor</p> <p>Seconded by: Councillor Joe Carter</p> <p>A fair education system ensures that economic disadvantage is not a barrier to accessing appropriate education.</p> <p>This Council:</p> <ul style="list-style-type: none"> • endorses the corporate aim to narrow educational outcomes and opportunities; • notes the increase in the number of pupils from 27,789 in 2010 to 33,469 in January 2017; • notes that demand for English medium places at entry to secondary education will be exceeded by September 2019; and demand for Welsh medium places at entry to secondary education will be exceeded by September 2021; • notes the current pressures on the school estate and that nearly 20% of pupils did not secure any of their first three choices for secondary school places in 2016/17; • notes that the attainment gap at Key Stage 4 for those children in receipt of Free School Meals was 33.7 in 2017; • acknowledges that families with the economic means to do so are able to move within catchment areas so as to secure places at over-subscribed schools, leading to a loss of community cohesion and potentially widening educational outcomes and opportunities. <p>This Council calls on the administration to:</p> <ol style="list-style-type: none"> 1. Carry out a financial exercise as part of the budget consultation process and in order to inform the budget debate, calculating: <ol style="list-style-type: none"> a. the impact of providing free secondary school transport to anyone living over 2.5 miles from their high school; b. the projected cost of reintroducing discretionary travel provision for young adults with learning or physical disabilities in 16 – 19 education, as allowed for in Section 6 of the Learner Travel (Wales) Measure 2008. 	<p>6.50 pm</p>	<p>45 mins</p>
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	2. Bring to November's council meeting a detailed outline of how it will deal with the imminent lack of sufficient places in the city's existing secondary schools.		
11	Oral Questions <i>To receive oral questions to the Leader, Cabinet Members; Chairs of Committee and/or nominated Members of the Fire Authority.</i>	7.35 pm	90 mins
12	Urgent Business	9.05 pm	5 mins
Unopposed Council Business			
13	Committee Membership (Pages 137 - 138) <i>Report of the Director of Governance & Legal Services</i>	9.10 pm	5 mins
14	Written Questions <i>In accordance with the Council Procedure Rules, Rule 17(f) Written Questions received for consideration and response will be included as a record in the minutes of the meeting.</i>		

This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg

THE COUNTY COUNCIL OF THE CITY & COUNTY OF CARDIFF

The County Council of the City & County of Cardiff met at County Hall, Cardiff on 28 September 2017 to transact the business set out in the Council summons dated Friday, 22 September 2017.

Present: County Councillor Derbyshire (Lord Mayor)

County Councillors Ahmed, Asghar Ali, Dilwar Ali, Bale, Berman, Bowden, Bowen-Thomson, Boyle, Bradbury, Bridgeman, Burke-Davies, Carter, Congreve, Cowan, Cunnah, Davies, De'Ath, Driscoll, Ebrahim, Elsmore, Ford, Goodway, Gordon, Henshaw, Gavin Hill-John, Philippa Hill-John, Hinchey, Howells, Hudson, Jacobsen, Jenkins, Jones-Pritchard, Keith Jones, Owen Jones, Joyce, Kelloway, Lancaster, Lay, Lent, Lister, Mackie, McEvoy, McGarry, McKerlich, Merry, Michael, Molik, Murphy, Naughton, Owen, Parkhill, Jackie Parry, Keith Parry, Patel, Phillips, Dianne Rees, Robson, Sandrey, Sattar, Simmons, Singh, Stubbs, Taylor, Graham Thomas, Huw Thomas, Lynda Thorne, Walker, Weaver, Wild, Williams, Wong and Wood

49 : APOLOGIES FOR ABSENCE

Apologies were received from Councillors Goddard and Morgan.

50 : DECLARATIONS OF INTEREST

The following declarations of interest were received in accordance with the Member Code of Conduct

Councillor	Item	Interest
Councillor Hudson	Item 11 Director Of Social Services Annual Report 2016/17	Personal Interest as family member is in receipt of certain social services.
Councillor Carter	Item 13 – Notice of Motion	Personal Interest as employed by a charity which campaigns on involved in air pollution.
Councillor Taylor	Item 13 – Notice of Motion	Personal Interest as employed by a charity which campaigns on involved in air pollution
Councillor Sandrey	Item 13 – Notice of Motion	Personal Interest as Non-Executive of Cardiff Bus
Councillor Robson	Item 13 – Notice of Motion	Personal Interest as Non-Executive of Cardiff Bus
Councillor Gavin Hill John	Item 13 – Notice of Motion	Personal Interest as Non-Executive of Cardiff Bus

Councillor	Item	Interest
Councillor Williams	Item 11 Director Of Social Services Annual Report 2016/17	Personal Interest as Director of Board Member of Cartref Care Homes Limited which is involved in social care for elderly people; and Director of Diverse Cymru.
Councillor Lay	Item 13 – Notice of Motion	Personal Interest as Non-Executive of Cardiff Bus
Councillor Simmons	Item 13 – Notice of Motion	Personal Interest as Non-Executive of Cardiff Bus
Councillor Stubbs	Item 13 – Notice of Motion	Personal Interest as Chair and Non-Executive of Cardiff Bus
Councillor Patel	Item 13 – Notice of Motion	Personal Interest as Non-Executive of Cardiff Bus
Councillor Wong	Item 14 – Oral Question 8	Personal Interest as School Governor at Cathays High School.

51 : MINUTES

The minutes of the meeting 20 July 2017 were approved as a correct record and signed by the Chairperson.

52 : PETITIONS

1. Councillor Jacobsen – 117 signatures from children and parents in Llanederyn calling on the Council to keep the free school bus service to Llanishen High School
2. Councillor Ashley Wood - 29 signatures calling on the Council to introduce for safety measures on Llantarnam Road to reduce vehicle speeds.
3. Councillor Philippa Hill-John – 75 signatures calling on the Council to designate the southern section of Palace Road as an area for residents only parking in line with the scheme adopted for the rest of Palace Road.
4. Councillor Sandrey – 203 signatures to be added to a previous petition submitted at Council on 20 July 2017 calling on the Council to take action and deal with the dangerous parking issues in Circle Way West
5. Councillor Ebrahim – from 35 residents and leaseholders of Century Wharf residential development in Dumballs Road Butetown urging Cardiff Council to fulfil their legal obligation under planning control and the contravention of S171A of the Town & Country Planning Act 1990 on Commercial letting of property which is affecting the residents rights to peaceful enjoyment of their dwelling. Residents are having to deal with anti-social behaviour at weekends from flats being let out on commercial lettings for stag and hen nights.

6. Councillor Ebrahim - 35 signatures from Edward England residents calling on the Council to address the problems of anti-social behaviour (drug and alcohol) in Lloyd George Avenue.
7. Councillor Congreve – 28 signatures to be added to a previous petition submitted at Council on 20 July 2017 calling on the Council to make Rhydypenau/Fidlas/Llandennis & Heathwood Road Roundabout safer with clear simple-designated road lane control markings
8. Councillor Owen Jones – 425 signatures urging the Council to keep Howard Gardens Bowling Green, Adamsdown as open space for community
9. Councillor Carter – 248 signatures to be added to a previous petition submitted at Council on 20 July 2017 calling on the Council to keep the free school bus service to Llanishen High School

53 : PUBLIC QUESTIONS

Public Question: *Ms Alison Hood*

What is the Council going to do to help single parents and that of working families who are no longer eligible for free transport from Pentwyn to Llanishen as £420 a year and almost a 3-mile walk for an 11 year old is simply not affordable or safe?

Reply: *Deputy Leader and Cabinet Member for Education, Employment and Skills, Councillor Merry*

I understand the frustration of parents and children, particularly when they have to walk past another High School on route to Llanishen High. This a result of a previous Council decision that was taken back in 2008 to close Llanedeyrn High School, and the consequential redrawing of the catchment area. .

It was agreed at the time to provide free transport to Llanishen High on a strictly time limited and temporary basis for 5 years from September 2011 due to the circumstances of the closure of Llanedeyrn.

Free school transport is not means tested or provided on the grounds of affordability. The Welsh Government has determined 3 miles as the walking distance over which the Council must provide statutory free transport to pupils of secondary school age. This criterion is applied right across the city. We cannot provide free transport for one group of pupils without providing it for all.

Supplementary Public Question: *Ms Alison Hood*

Do you think that an almost 6 mile round trip to and from school for an 11 year old with a heart condition who is not familiar with the area is a feasible distance for them to walk to and from school after a full day in school and in poor weather conditions?

Reply: *Deputy Leader and Cabinet Member for Education, Employment and Skills, Councillor Merry*

As I have said I have every sympathy with the parents and children involved, but 3 miles is the walking distance that has been determined by the Welsh Government.

Actually in England this is the distance judged for children under the age of 8 not 11. That is the distance that has been laid down and that is the criterion we have to operate within.

54 : LORD MAYOR'S ANNOUNCEMENTS

Cardiff Half Marathon

The Lord Mayor was pleased to welcome competitors and spectators from across the globe to the Cardiff Half Marathon taking place on Sunday 1 October, and wished all the competitors including Councillors and staff good luck for the race and the fundraising for a wide variety of charities.

55 : STATEMENT OF ACCOUNTS 2016/17 AND ANNUAL COMPLIANCE REPORTS

The Cabinet Member for Finance, Modernisation and Performance, Councillor Weaver proposed the Statement of Accounts 2016/17 and the Annual Compliance Reports. This was seconded by Councillor Hinchey.

The report required Full Council to approve

- the audited Statement of Accounts for the year ending 31 March 2017;
- to note the reports of the Wales Audit Office on the Statement of Accounts of Cardiff Council, Cardiff and Vale of Glamorgan Pension Fund and Cardiff Port Health Authority for the year ending 31 March 2017;
- to note the Treasury Management Annual Report for 2016/17; and
- to note that formal documents will be signed at the conclusion of the meeting prior to 30 September 2017.

The Cabinet Member advised that the accounts had been subject to thorough scrutiny by the Audit Committee and Wales Audit Office, and put on deposit in accordance with statutory requirements.

The Cabinet Member thanked the Corporate Director of Resources and officers for the work required to produce and finalise the Statement of Accounts.

The Lord Mayor invited the Finance Spokespersons from each Group to speak prior to opening the item up for debate.

The following comments were raised during the debate in relation to:

- statement on the financial health of Cardiff Bus
- adequacy of income and attempt to persuade Welsh Government to change the allocation of Business Rates;
- concerns around high level of debt and need to increase income
- value of the Pension fund for Cardiff & Vale and how it can be used

The Cabinet Member responded to the matters raised in relation to income and business rates and explained the work of the Pension Committee that oversees the Cardiff and Vale Pension Fund. The Cabinet Member agreed to provide a written response in respect of Cardiff Bus.

RESOLVED – That

1. the audited Statement of Accounts for the ended 31 March 2017 were approved;
2. the Audit reports of the Wales Audit Office on the Statement of Accounts of County Council of the City and County of Cardiff, Cardiff and Vale of Glamorgan Pension Fund, Cardiff Port Health Authority and Cardiff Harbour Authority for the year ending 31 March 2017 were noted;
3. the final Letters of Representation for the County Council of the City and County of Cardiff, Cardiff and the Vale Pension Fund and Cardiff Harbour Authority were noted;
4. the following documents to be formally signed at the conclusion of the meeting were noted:
 - Statement of Accounts for County Council of the City and County of Cardiff including the Cardiff and Vale of Glamorgan Pension Fund – Lord Mayor and Corporate Director Resources.
 - Statement of Accounts for Cardiff Harbour Authority – Corporate Director Resources.
 - Annual Return of Cardiff Port Health Authority – Corporate Director Resources and Lord Mayor.
 - Annual Governance Statement (within the accounts) – Leader of the Council and Chief Executive.
 - Audit Certificate for the County Council of the City and County of Cardiff, Cardiff and the Vale of Glamorgan Pension Fund and Cardiff Harbour Authority – Appointed Auditor, Wales Audit Office. To be signed at a later date.
 - Letters of Representation for the County Council of the City and County of Cardiff – Corporate Director Resources and Lord Mayor.
 - Letter of Representation for Cardiff and Vale of Glamorgan Pension Fund – Corporate Director Resources and Lord Mayor.
 - Letters of Representation for Cardiff Harbour Authority – Corporate Director Resources and Lord Mayor
5. the Treasury Management Annual Report for 2016/17 was noted.

56 : BUDGET STRATEGY

The Cabinet Member for Finance, Modernisation and Performance, Councillor Weaver proposed the Budget Strategy 2018/19 and Medium Term proposals agreed by Cabinet on 27 July 2017. This was seconded by the Leader Councillor Huw Thomas.

The report set out proposals to consolidate and update the Council's financial strategy in readiness for the preparation of the 2018/19 revenue and capital budgets. Included in the report was the timetable for the budget process in order to present the

2018/19 Budget to Council in February 2018; measures in relation to the Council's financial resilience; and the Council's Medium Term Financial Plan (MTFP).

The Cabinet Member reported on the key challenges and the budget principles agreed by Cabinet to meet the budget reduction required for 2018/19 and the period of the Medium Term Financial Plan which included framing the budget around four overarching assumptions:

- Cap on Schools' Growth
- Savings Requirements
- Use of Reserves
- Council Tax Increases.

The indicative budget gap was predicted to be £23.5 million for 2018/19 and £73.5 million across the period of the Medium Term Financial Plan. Directorates had been asked to work to identify potential savings to assist in addressing the gap, which would be further considered and amended following the receipt of details of the Welsh Government settlement. The Budgets Strategy assumptions include a proposal to increase Council Tax by 3.7% to address the funding gap.

The Cabinet Member advised that any new capital investment approvals would be funded by borrowing between 2018/19 and 2022/23 and will be for asset renewal in relation to existing assets only.

During the debate Members raised issues around the capping of the Education budget; uncertainty around Band B school organisation funding; capital funding; funding of any pay increases; and effect and risks of Brexit. Members discussed the increase in demand for services and ongoing impact on social services and Children Services budgets; the need to provide service improvements in particular around cleaner streets; recycling and highway repairs. The use of additional allocation of business rates would support these additional demands. A Member expressed the need for consultation to be wide reaching and inclusive to all communities in Cardiff.

The Cabinet Member responded to the issues raised and the extremely difficult budget decisions that the Council would be require making.

RESOLVED – That the Budget timetable framework as set out in the report was approved and that in the intervening period the Corporate Director Resources in consultation with the Cabinet Member for Finance, Modernisation and Performance continue to work through the key assumptions to further inform the budget preparation once the details of Welsh Government settlement is received.

57 : AUDIT COMMITTEE ANNUAL REPORT 2016/17

The Chair of the Audit Committee, Mr Ian Arundale presented [the Audit Committee Annual Report for 2016/17](#). The Chair thanked the all Committee Members for delivering a strong scrutiny of the audit functions and in particular thanked the Deputy Chairperson, Hugh Thomas for chairing two Audit Committee meetings in 2016/17. He also thanked the outgoing Deputy Chairperson, Professor Maurice Pendlebury for his many years of dedication and highly valued services to the Audit Committee, and

welcomed Gavin McArthur and David Price as new independent members who joined the committee at the end of 2016 and early in 2017.

The report detailed the work of the Committee over the last 12 months in providing assurance on the effectiveness of governance, risk management and controls within the Council; its audit process; risk management and treasury management procedures and reporting on the statement of accounts and informing the Council's Annual Governance Statement 2016/17.

Members of the Council recognised the important role of the Committee and it was considered that the self-assessment undertaken by the Committee on an annual basis was good practice and something that could be adopted by other committees or directorates as a way of reviewing performance against a best practice framework; measuring outcomes and achievements; and identifying areas for improvement

RESOLVED – That the Chairperson and all Members Committee of the Audit Committee be thanked for their due diligence and work during the past year and the Annual Report was received and noted.

58 : STANDARDS & ETHICS COMMITTEE ANNUAL REPORT 2016 - 17

The Chair of the Standards and Ethics Committee, Mr. Richard Tebboth present the [Standard and Ethics Committee's Annual Report 2016/17](#).

The main thrust of the Committee had concentrated on

- making itself more visible, through attendance at Council and Committee meetings and its Member briefings;
- preparing for the new elected Members induction sessions and training on the Code of Conduct.
- designing and considering outcome from the exit survey undertaken in February 2017, in particular around behavioral matters and alleged incidents, and was pleased that the Council had been able to provide confidential counselling support to Members if required
- listening to a number of concerns raised on levels of conduct in some full Council meetings - which attracted adverse comment in public media and risked affecting the overall reputation of the Council;
- analysis of complaints reported to the Monitoring Officer; cases referred to the Public Services Ombudsman for Wales and complaints under the Local Resolution protocol. One case outstanding from the previous year was dealt with by the Adjudication Panel for Wales.
- Continue its work on being pro-active in promoting good standards of practice and seeking to resolve problems at an early stage, rather than relying on reacting to complaints once they reach a more formal level.

The Chair thanked all Committee members for their work and input into the work of the Committees and in supporting officers of the Council. As ever, the Committee's work relies heavily on the support it receives from officers, particularly the Director of Governance and Legal Services and all her staff.

The Chair thanked Community Councillor John Hughes, who stands down at the end of a lengthy and loyal term of office, and of independent member Hollie Edwards-Davies, who is standing down after a less lengthy but active period of service.

Members raised a number of matters around the Exit Survey and safeguards for Members. Some concerns were raised about how radical the Committee's response had been to the behavioral matters raised during the last administration and the support given to Councillors affected by such behavior. There was a recognition that the Committee's briefings had underlined the messages around Code of Conducts and ethical standards. A concern was raised around the Committee Members observing meetings general comment around Members leave meetings early, it was felt that this did not fit well with encouraging equality and diversity of members who may have particular personal or caring commitments and that lengthy meetings did not support members in these roles. It was felt that the Council had a duty of care to all Councillors and their wellbeing.

The Committee was encouraged to ensure that its membership was more diverse as part of the forthcoming recruitment process.

The Chair responded to the matters raised and stressed the importance of party groups supporting the committee in its endeavors. The Chair took on board the need to increase diversity and encouraged all Members to promote in their communities applications to any vacancies that occur.

RESOLVED – That the Chairperson and all Members of the Standards & Ethics Committee be thanked for their work to support Members during the past year and the Annual report was received and noted.

59 : DIRECTOR OF SOCIAL SERVICES ANNUAL REPORT 2016/17

The Cabinet Members for Social Care, Health and Well-being and Children & Families presented the [Director of Social Services Annual Report 2016/17](#). The report reflected on the growing coherence, strength and effectiveness of Social Services in Cardiff, in its second year as a single Directorate, following the merger of two previously separate Directorates serving Children's and Adults respectively. Whilst focusing on the previous municipal year, the report reflected on the ongoing journey in terms of the medium to long-term strategic development in managing a coherent whole-systems approach to increasing demand, improving service and increasing financial pressures. The nature of these challenges in the context of a fast-growing, complex and increasingly diverse city make them particularly significant for Cardiff.

The Cabinet Members drew particular attention to under-pinning projects in particular around care assessments; the multi-agency safeguarding hub and support to service users.

Members welcomed the report and raised a number of issues around the proposed management restructure and the role of Director of Social Services and assistant directors; support to Local after Children; issues around children services and support to both parents in child care issues; the changes to direct payments.

The Council wished to put on record their thanks to the current Director of Social Services, Tony Young for his exceptional work in very difficult circumstances over the time he has been with Cardiff Council as he had indicated that he would be retiring during 2018. The Lord Mayor wished Tony all the very best for the future.

RESOLVED – That Social Services Director Annual Report 2015/16 be received and noted.

60 : LEADER & CABINET STATEMENTS

The following statements were received:

1. [Leader Statement](#)
The Leader responded to questions on his statement in relation to Fair Funding; the first investment made under the £1.2bn Cardiff Capital Region City Deal with IQE Plc in Newport; and staff engagement.
2. [Cabinet Member, Finance Modernisation & Performance](#)
The Cabinet Member responded to questions on his statement Cardiff App; LGBT networks in Cardiff; and the Wales Interpretation and Translation Service.
3. [Cabinet Member, Housing & Communities](#)
The Cabinet Member answered questions on her statement in relation to work being undertaken with rough sleepers in the city centre; the fantastic work being undertaken in Libraries throughout the city and some assurances on securing library funding for the future.
4. [Cabinet Member, Clean Streets, Recycling & Environment](#)
The Cabinet Member responded to questions on his statement relating to community litter picks and the 'Love Where You Live' initiatives. The work of the Energy and Sustainability team and solar energy; the Carbon Reduction Commitment in particular in relation to new homes; and the work of Bereavement Services.
5. [Cabinet Member, Children & Families](#)
The Cabinet Member answered questions on his statement relating to Looked After Children and complex Children Services issues and ensuring that the service meets the diverse needs in the communities; success and ongoing campaign in the of the Fostering services; and the work of the MASH and early help strategy
6. [Cabinet Member, Social Care, Health & Well-being](#)
The Cabinet Member answered questions on her statement in relation to work being undertaken on the Delayed Transfer of Care; safeguarding recruitment and indicated that she would provide more detail as requested. The Cabinet Member was pleased to report that the Council's Dementia Strategy would be launched next month and thanked the Community and Adult Services Committee and councillors for their support with this initiative.

7. [Cabinet Member, Strategic Planning & Transport](#)

The Cabinet Member answered questions on his statement relating to moving traffic offences and lack of residents parking; the proposed date for the 'Car free' and future car free days; cycle routes; withdrawal and reduction in bus services; and the ongoing roll-out of the LED street lighting project.

8. [Cabinet Member, Culture & Leisure](#)

The Cabinet Member answered questions on his statement relating the summer events and Pride Cymru Big Weekend; Storm Aileen and the loss of trees; and the St Albans Rugby Club sports pitch.

9. [Deputy Leader and Cabinet Member, Education, Employment & Skills Statement](#)

The Cabinet Member answered questions on her statement in relation to examination results; school holiday enrichment programme and the UN Rights of a Child programme.

61 : NOTICE OF MOTION

The Lord Mayor advised that a notice of motion proposed by Councillor Dianne Rees and seconded by Councillor Gavin Hill-John had been submitted and was included on the Summons for the meeting.

The Notice of Motion was as follows:

This Council notes that:

- 1) As Elected Members we have responsibility for our City and that includes creating sustainable communities, with comprehensive plans to deliver achievable network and road solutions.
- 2) Cardiff faces substantial traffic and network gridlock unless urgent action is taken. Strategic documents refer to Cardiff's road network being at full capacity in 2010 and over capacity ever since. This impacts on those living and working in the city, economically, socially and environmentally.
- 3) There is a serious challenge facing Cardiff over the lack of public transport capacity as the city grows during the Local Development Plan period and beyond. An increase in public transport capacity within Cardiff is essential. This, at a minimum, needs to be in line with the growth forecasts included in the LDP and to cater for an increase in commuters arriving from neighbouring authorities.

This Council calls on the Cabinet

- 1) To produce an action plan, based on accurate up to date transportation and network data to address the capacity issue in public transport so that future congestion does not bring Cardiff to a halt, to the benefit of those who use public transport and those who do not.
- 2) To bring the plan to Full Council within 6 months.

The Lord Mayor advised that two amendments to the motion had been received: -

Amendment 1: Proposed by: Councillor Emma Sandrey

Seconded by: Councillor Nigel Howells

In the 'Council Notes' section:

Insert in point 1 after 'network'; '*cycle, pedestrian and road solutions.*'

In the 'Council calls on the Cabinet' section:

Insert at the end of point 1, after 'not'; '*with consideration also for cycling and pedestrian solutions.*'

The Motion as amended is proposed as follows:

This Council notes that:

1. As Elected Members we have responsibility for our City and that includes creating sustainable communities, with comprehensive plans to deliver achievable network, cycle, pedestrian and road solutions.
2. Cardiff faces substantial traffic and network gridlock unless urgent action is taken. Strategic documents refer to Cardiff's road network being at full capacity in 2010 and over capacity ever since. This impacts on those living and working in the city, economically, socially and environmentally.
3. There is a serious challenge facing Cardiff over the lack of public transport capacity as the city grows during the Local Development Plan period and beyond. An increase in public transport capacity within Cardiff is essential. This, at a minimum, needs to be in line with the growth forecasts included in the LDP and to cater for an increase in commuters arriving from neighbouring authorities.

This Council calls on the Cabinet

1. To produce an action plan, based on accurate up to date transportation and network data to address the capacity issue in public transport so that future congestion does not bring Cardiff to a halt, to the benefit of those who use public transport and those who do not, with consideration also for cycling and pedestrian solutions.
2. To bring the plan to Full Council within 6 months.

Amendment 2: Proposed by: Councillor Caro Wild

Seconded by: Councillor Burke – Davies

The Council notes that

Point 1 insert after network *'and road solutions. We also have a responsibility for the health and wellbeing of current and future generations'*.

Point 2 – delete all words after Cardiff and insert *'Council recognises that growth across the city has put serious pressure on our transport system. We are also aware of the dangerous health implications from air pollution caused primarily by motor vehicles'*.

Point 3 insert in the first line after Cardiff delete the words over the lack of and insert *'to provide suitable'*

The addition of Point 4as follows: -

4. *In addition to public transport we recognise the importance of providing improved infrastructure for active travel in the city. Cycling and walking not only provide alternatives to car journeys, but can improve our overall health and wellbeing.*

After the works The Council calls on the Cabinet deletion of the two Point and replace with

1. *To bring forward a Green Paper to allow a full conversation with a wide-range of stakeholders on the future of Cardiff's transport system by the end of the financial year.*

The Motion as amended is proposed as follows:

The Council notes that

1. As Elected Members we have responsibility for our City and that includes creating sustainable communities, with comprehensive plans to deliver achievable network and road solutions. We also have a responsibility for the health and wellbeing of current and future generations.
2. Cardiff Council recognises that growth across the city has put serious pressure on our transport system. We are also aware of the dangerous health implications from air pollution caused primarily by motor vehicles.
3. There is a serious challenge facing Cardiff to provide suitable public transport options as the city grows during the Local Development Plan period and beyond. An increase in public transport capacity within Cardiff is essential. This, at a minimum, needs to be in line with the growth forecasts included in the LDP and to cater for an increase in commuters arriving from neighbouring authorities.
4. In addition to public transport we recognise the importance of providing improved infrastructure for active travel in the city. Cycling and walking not only provide alternatives to car journeys, but can improve our overall health and wellbeing.

The Council calls on the Cabinet

1. To bring forward a Green Paper to allow a full conversation with a wide-range of stakeholders on the future of Cardiff's transport system by the end of the financial year.

The Lord Mayor invited debate on the motion. At the conclusion of the debate the Lord Mayor invited Councillor Dianne Rees to sum up. In summing up Councillor Rees confirmed that in the interest of cross-party consensus that she accepted the two amendments as proposed by Councillor Sandrey (Liberal Democrat) and Councillor Wild (Labour).

Council agreed that the proposers of the motion and amendment would agree the final wording of the combined Motion and this would be reported in the minutes of the meeting for clarity for the Members.

A vote was taken on the combined Motion and the Motion was CARRIED.

62 : ORAL QUESTIONS

QUESTION - COUNTY COUNCILLOR ROBSON

Following the decision not to bid for the European Capital of Culture 2023, how is Cardiff going to stay on the cultural international stage?

REPLY - COUNTY COUNCILLOR HUW THOMAS

The decision was taken not to bid for European Capital of Culture 2023 following extensive discussion and acquiescence with the Culture Secretary of Cardiff. However, notwithstanding that I have every confidence that Cardiff will continue to project itself as a cultural destination on the world stage. I've made it very clear that one of the priorities of my administration is to put in motion the delivery of an indoor arena which will attract some of the world's biggest acts to perform in Cardiff.

I've opened discussions recently with the Cabinet Secretary for Economy on invest from the Arts Council into St David's Hall which is already one of the top ten venues in terms of acoustic performances in the world. We have a programme of cultural events lined up from now through until next summer and I look forward to continuing plans in attracting future major concerts and events for the city and finally I would just tease some interesting projects that are in the pipeline now arising from our discussions with the cultural sector in partnership with some national broadcasters, other projects in partnerships with Universities and other projects that will come through the City Deal so I'm very confident that Cardiff will continue as a major cultural destination.

SUPPLEMENTARY QUESTION – COUNTY COUNCILLOR ROBSON

That's sounds very mysterious answer and as to what is coming in the pipeline. You know my view, I think it was a real missed opportunity that Cardiff did not bid for this European Capital of Culture. Look at Swansea and what it's doing at the moment in relation to the UK version. I just think that Cardiff with all its culture and so much going on in this city, has lost out here.

I understand you yourself have had a short time to consider the bid, but I think that as a city we should have had a bid going forward and to my mind there was no reason why not.

My question is really what's next - you have given some feelers but is there another big award or something that puts Cardiff on an international stage like some sort of worldwide Capital City of Culture or something along those lines that Cardiff can get involved with because the smaller projects are great but it's the big headlines that sell the City to the wider world.

REPLY – COUNTY COUNCILLOR HUW THOMAS

I share your frustration that we weren't in a position to take the bid forward and the feedback was unanimous that we should have been making these preparations 18 months or 2 years ago. The feeling was that given the scale of the preparations that we would have had to put in place it simply wasn't viable at this point in time and that is a regret. Nevertheless I'm confident that those series of interventions that I was slightly mysterious about because I don't want to over promise and over commit, will continue to put the City on an international platform.

You mentioned a worldwide city of culture well certainly a project involving UNESCO is one of the things that we are looking at.

QUESTION - COUNTY COUNCILLOR TAYLOR

Can Members receive information on the detail of Cardiff Council's bid to the Welsh Government's Infant Class Size Reduction Fund, including number of schools and classes, the projected number of pupils to benefit, and plans for the scrutiny of that bid, so that Cardiff can offer the least well off children in our schools the support they need to thrive, and our teachers the capacity to provide that necessary support?

REPLY - COUNTY COUNCILLOR MERRY

The deadline for submission of the grant pro-forma to the Welsh Government is 30th September. I would be happy to arrange for a copy of the completed submission to be provided to all Members.

SUPPLEMENTARY QUESTION – COUNTY COUNCILLOR TAYLOR

I'm happy to hear that the Council has made a submission to the bid; whilst on the understanding that there are over 7000 children in Cardiff in class sizes of 29 or more pupils in 2016, despite that there is a need for many different interventions to reduce that attainment gap between the least and most well off pupils in Cardiff.

What other measures are the Council considering or working on at the moment, in order to reduce that attainment gap between Cardiff pupils?

REPLY – COUNTY COUNCILLOR MERRY

I'm not trying to duck the answer but it's too long a question to answer in one minute but if you would like to come and meet I'm very happy to sit with you and go through it with you.

QUESTION - COUNTY COUNCILLOR McEVOY

Could the Leader give an update on the Council's position on the dumping of potentially radioactivity material in Cardiff's waters?

REPLY - COUNTY COUNCILLOR HUW THOMAS

The Council is opposed categorically to the dumping of any hazardous radioactive material in Cardiff waters. To the wider point around the marine licensed disposal of dredged material associated with the construction of Hinckley Point C was issued by Natural Resources Wales in 2014 as part of determine the application a full radiological assessment was undertaken which concluded the proposal was acceptable and this was further reviewed by internal experts in NRW who agreed with that conclusion.

No material from Hinckley Point has yet been deposited at the Cardiff Grounds site and, due to the time that has elapsed since the licence was granted, a further assessment must be undertaken before this can happen. This assessment will be based on a new set of sediment samples taken in line with a sampling programme agreed with NRW and will include all relevant radiological determinants.

Given the nature of this matter I will be in contact with the leaders of the Councils along the Severn Estuary to ensure that our concerns are raised robustly with NRW.

SUPPLEMENTARY QUESTION – COUNTY COUNCILLOR MCEVOY

When they do the sampling they need to ensure it isn't just up on the surface - because the experts say that the most radioactive material will actually be underneath and not just on the top.

Did you say there needs to be an Environmental Impact assessment because there hasn't been one? Up until now over 2122 people have signed the petition, which has barely been up for 48 hours, this is a matter of huge concern and I think it's worth contacting all the Council's around Wales because if you look at the tidal movements if the material is dumped there and I believe it will be difficult for it not to be radioactive, there have been tests carried out and there is a level there, there was initial transfer from sea to land.

Will you write to every Council as well?

REPLY – COUNTY COUNCILLOR THOMAS

I'm not sure I followed the thread of the question Councillor McEvoy. I will reflect on writing to all Councils in Wales but I'm not sure that is strictly necessary, but that commitment to contacting all Councils including ones in England, on the Severn Estuary is there. What I do think is important to stress however and you rightly mentioned the need to consult with experts and I acknowledge and agree with that, this must be expert led in terms of how future sampling will take place. I do think there is a case to be careful not to scaremonger unnecessarily about this because there is a significant amount of radiation that exists in nature and I would be very careful about scaremongering unnecessarily whilst of course recognising that this is a serious issue and will go through the fullest of checks.

SUPPLEMENTARY QUESTION – COUNTY COUNCILLOR WILLIAMS

When this issue was reported firstly earlier in the week, the press noted that when the consultation to dump potentially hazardous radioactive waste, the Welsh Government remained neutral in their view.

Does the Leader support Welsh Government's stance in remaining neutral to dump waste in Cardiff Bay waters?

REPLY – COUNTY COUNCILLOR THOMAS

Regrettably Councillor Williams has misunderstood the proposal is not to dump hazardous radioactive waste, it's to move mud from one part of the estuary to the other, this is not about dumping radioactive waste.

QUESTION - COUNTY COUNCILLOR GAVIN HILL-JOHN

What consultations have taken place with Cardiff Council and representatives of Hinckley Point and does this Council support the dumping of potentially hazardous material in the bay?

REPLY - COUNTY COUNCILLOR MICHAEL

I would refer you to answer that was provided by the Leader a few moments ago.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR GAVIN HILL-JOHN

Would it possible to perhaps issue a statement from the Council to all of us as Councillors so we can support any messages and communications going out to residents in our wards who raise concerns with us so we can avoid any scaremongering and ensure we have a consistent message from the council on this sensitive matter.

REPLY – COUNTY COUNCILLOR MICHAEL

I think we just did.

SUPPLEMENTARY QUESTION – COUNTY COUNCILLOR MCEVOY

The questions was what consultations have taken place, a very simple question. I do note the remark about scaremongering which I think is quite a ridiculous thing to say given that you are talking about moving mud from the front of a nuclear power station without an EIA, absolutely crazy.

Will you be signing the petition to try to get the licence suspended?

REPLY – COUNTY COUNCILLOR MICHAEL

The answer is no, there is a legal process that this has to go through and that I think is the right way to do it, rather than sit there and ask people to sign petitions and make statements without any expert knowledge at all. I think we should leave it to the experts and wait to see the legal process to go through.

QUESTION - COUNTY COUNCILLOR BERMAN

Following your election as council leader, you expressed support for increasing the use of sustainable forms of transport in the city. One part of that equation is to increase the proportion of cars being driven on Cardiff's streets that use electric and hybrid engines, but Cardiff and Wales are lagging behind many other parts of the UK in the provision of the necessary infrastructure to support this. In large swathes of the

city, including many of Cardiff's inner city suburbs, an additional problem is that we have many thousands of properties without the necessary off-street parking provision that can provide car owners with the opportunity to easily recharge their vehicles at home. What action will you therefore initiate to address these challenges going forward, so that Cardiff can seek to become a leader in the adoption of electric and hybrid cars?

REPLY - COUNTY COUNCILLOR HUW THOMAS

The question is timely given the debates we have had this evening. I attended and spoke at an event hosted by Cynnal Cymru in July, which debated the future of the car in Cardiff and had contributions from a number of experts from companies involved in the electric car industry.

As I emphasised at the event, we need to be prioritising work to achieve our target of a 50:50 modal split in all journeys made by sustainable travel and by car by 2021, rising to 60:40 by 2026. This would still mean that 40-50% of all journeys will be by car so the challenge, therefore, is to make the car as clean, green and sustainable as possible.

We are continuing to develop ways of managing car use more effectively in the city and are supporting efforts to reduce carbon consumption and air pollution in the city through the increased use of low carbon vehicles. Officers are currently developing a draft strategy on Renewable Fuels for Transportation, which is expected to form part of a wider Clean Air Strategy in line with our Capital Ambition commitments.

SUPPLEMENTARY QUESTION – COUNTY COUNCILLOR BERMAN

There has been some publicity about the provision of infrastructure for electric vehicles this week since I tabled my question. I'm aware that there was a report commissioned by Welsh Government published in 2015. One of the recommendations was that Local Authorities in Wales should be encouraged to put in charging points in their own premises and I gather we haven't done any.

I've just had a look at a map online which shows me that there is only one charging point east of the city centre within Cardiff so if you live in an area like the network of terraced streets in Penylan you don't have somewhere where you can park your car off street and therefore charge it yourself and there is no charging points then you are absolutely stuffed.

Given that we are trying as a nation now to move to phasing out petrol and diesel vehicles and move to electric and hybrid vehicles, then we are going to need some leadership to deliver the infrastructure, if we are going to be able to achieve that. What leadership will you show to get us to where we need to be?

REPLY – COUNTY COUNCILLOR THOMAS

There are a number of sites on Council properties that do have electric car charging points including at County Hall and Lamby Way for example. Leadership across the area in terms of transportation is needed, as we heard so eloquently put by a number of members in this chamber on the debate.

I would emphasise that electric cars will not solve the congestion issue that Cardiff faces and only a modal shift away from cars to cycling, walking and public transport provides that solution. Councillor Howells very eloquently put it across that actually in some of the most deprived wards in particular you are looking at half the population there not owning a car, so we can show leadership we can also encourage partners in particular from the private sector to drive these solutions through ourselves recognising that the technology is growing and maturing still and what might look like the answer today might not be what turns out to be the answer in ten years' time. We all know the history of mini discs and how technology doesn't lead in ways that we expect. I expect to be working with the private sector in developing the infrastructure not solely resting on the Council's shoulder.

SUPPLEMENTARY QUESTION – COUNTY COUNCILLOR WALKER

As much as we welcome the increase in numbers of electric cars, and most of us will be driving one if we drive anything in a few years' time, we heard earlier from the licensing committee reference from Councillor Hudson, that most of the pollution is caused by buses, so how do you place the solution in terms of excess pollution in terms of buses and their pollution/

REPLY – COUNTY COUNCILLOR THOMAS

When you look at the number of cars in the city versus the number of buses; I can accept that an individual bus would be more polluting than an individual car but I would seriously challenge that and I am happy to go away and look at the evidence as to whether that is actually the case. Notwithstanding that, there are some discussion underway with Cardiff Bus about looking at investment in greener buses, potentially electrical powered but there needs to be recognition as well that those buses come with high costs and they must be considered in the round as part of the fully costed business case.

QUESTION - COUNTY COUNCILLOR McEVOY

How many school cleaning contracts were held by the Council on 01/05/2012 and are held now as of 25/09/2017?

REPLY - COUNTY COUNCILLOR MERRY

As of 1st May 2012, Education Cleaning held 83 contracts for cleaning provision at schools.

As of 25th September 2017, Facilities Management hold 75 contracts.

QUESTION - COUNTY COUNCILLOR WONG

Will the Cabinet Member make a statement on the recent successes at A-levels and GCSEs for students at Cathays High School?

REPLY - COUNTY COUNCILLOR MERRY

I would be delighted to make a statement on the recent successes at A-levels and GCSEs for students at Cathays High School, I was at their prize evening last night and I think there is something special about Cathays High School which I probably shouldn't say as Cabinet Member for Education.

The attainment gap in the Level 2+ threshold is smaller in Cathays than the Local Authority and Central South Consortium as a whole by around 11 percentage points. I think that speaks volumes about the work that the school does sometimes with children who have been through very difficult personal circumstances, it's a welcoming and inclusive school.

SUPPLEMENTARY QUESTION – COUNTY COUNCILLOR WONG

Students at Cathays High have achieved 95% pass rate at A level this year and that is their best A level result ever with all the students going onto Higher Education including a pupil who was a war zone refugee from Eritrea who arrived here without a word of English and has now been supported by Cathays high staff to get to University. Can the Cabinet Member join me as a proud Governor of Cathays High in congratulating all of the talented students and staff of one of the most diverse schools in Cardiff on their excellent performance?

REPLY - COUNTY COUNCILLOR MERRY

I'd be very happy to.

SUPPLEMENTARY QUESTION – COUNTY COUNCILLOR MOLIK

I speak representing a Ward where Cardiff High is placed and being a previous Chair of Governors of Willows High School I saw both of these schools really try and perform to an outstanding level every year, trying to get there. Obviously schools are facing difficulties in terms of what they have to cater for but isn't it important that we praise all the teachers and staff that are involved in all our schools and help and support them all in reaching that standard and celebrate the success together.

REPLY - COUNTY COUNCILLOR MERRY

Yes I'm sorry I was overcome with excitement, of course I should congratulate all the schools in Cardiff and the staff but also the pupils, it's a very difficult time for many of them the exam period, and I'm pleased that so many of them have been successful.

QUESTION - COUNTY COUNCILLOR OWEN

Can you please outline what plans you have to move from co-mingled recycling to kerbside sorting of recyclable waste in Cardiff?

REPLY - COUNTY COUNCILLOR MICHAEL

There are currently no plans to change from co-mingled green bag collections to kerbside sort collections.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR OWEN

Can I say I'm glad to hear that. Would you acknowledge that many people throughout Cardiff have concerns about a possible change to kerbside recycling on the grounds of an increased congestion especially on arterial routes as collections take longer, each time a collection vehicle is partly full in one sorting stream it would then have to return to the centre, there would be added difficulties for elderly and disabled people coping with the logistic changes and having to cope with more recycling receptacles, many in Cardiff do not have front gardens to store more recycling containers and space would be a problem for them; in addition added costs for extra staff which will be needed to deal with extra time it will take to complete collections, could actually nullify any expected financial gains to council from

expected improvements in recycling quality of waste and last but not least, I believe that in 2013/14, Cardiff county council carried out a consultation in which just 3% of people in Cardiff said they were in favour of kerbside sorting.

REPLY - COUNTY COUNCILLOR MICHAEL

Notwithstanding everything just said, we are the best core city in the UK with recycling although we still do have a long way to go. There are measures we need to take as I outlined when I attended scrutiny recently, starting with the glass trial; we are losing far too much money, earlier on I noticed the Conservatives were asking us to get our act together with income, well that's one of the things we are trying to do, we really do need to stop losing half a million pound in glass and the damage its doing to the MRF and actually do the trials to see if we can actually collect the glass and make a profit on it. There are things like that we have to do, the quality of recycling is another thing we need to tackle but our recycling works well, the people of Cardiff are coming with us and I think we should keep it that way.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR OWEN JONES

I also don't want to see a situation where every type of item is in individual containers, I have seen this in Newport and I do not envy their Council on a very blustery day. I do however acknowledge that the council are under extreme pressure to meet the recycling targets and will ask the Cabinet Member to look for innovative ways to improve. This is an important matter for the majority of residents and if there are genuine avenues that we can improve on in our services then I hope they can be trailed and if successful can be pursued.

REPLY - COUNTY COUNCILLOR MICHAEL

I agree with the sentiments of the question, what we are trying to do is look at everything in the recycling area, how much money we are losing, what the markets are like, it's one of those problems where you have to decide what you are going to do, put a trial, go to procurement, these things aren't quick they take time. The onus is on us to meet the targets, we don't really have a choice. I am more than happy to meet any member from whatever party at any time to talk about improving the service to the people of this city, the door is always open.

QUESTION - COUNTY COUNCILLOR MOLIK

In light of a recent study published by Cardiff University on the positive impact on visual function and thereby quality of life of a person with sight loss accessing low vision rehabilitation service, what would you say is the recommended length of time someone with sight loss should wait in order to receive the service and what is the current waiting time for the service?

REPLY - COUNTY COUNCILLOR ELSMORE

This is an important issue so thank you for raising it Councillor Molik, I'll get straight to the point, we have experienced delays of several months in the provision of low visual rehabilitation services, I was at a General Optical Council meeting yesterday in London, and this is UK wide. It's about a lack of access to qualified rehabilitation officers.

However I'm pleased to say that as a result of the research that we commissioned and bid for with Cardiff University we are developing new pathways that will enable all individuals diagnosed with sight loss to access support services within 4 weeks.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR MOLIK

That's very encouraging because as far as I'm aware it stands at 6 months roughly at the moment for urgent referrals and up to 12 months for non-urgent referrals for rehab. What I would question you about is the low vision rehabilitation and not support services, there is a quality of difference between the 2 services we are talking about, a rehabilitation officer is a home based service that helps maintain and regain independence through providing mobility training through assessing light within the home and of course signposting them and aiding access to other services. When you talk about support workers role are we talking about those mobility training and lighting assessment and linking into other services.

REPLY - COUNTY COUNCILLOR ELSMORE

Yes.

QUESTION - COUNTY COUNCILLOR GORDON

Following the consultation on the Green Infrastructure Supplementary Planning Guidance carried out earlier this year, has the Council understood the importance of producing a strong SPG; to what extent have points raised by the consultees been considered, and can you give any examples of what has changed as a result of the consultation?

REPLY - COUNTY COUNCILLOR WILD

The SPG are what strengthen our LDP and in terms of a green infrastructure SPG that is currently being worked on, the consultation information is in but it is still being prepared and it will come to full cabinet in November. I will personally ensure that all the consultation stuff is taken on board when we come to bring that back.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR GORDON

The whole thrust of the green infrastructure SPG must be to enhance and improve biodiversity rather than simply maintaining what already exists so when will the actual feedback before it goes to Cabinet come to the public and to those people who made representations on the consultation.

REPLY - COUNTY COUNCILLOR WILD

The feedback is currently being looked into so it's been taken in, the consultation period has ended; what I have said is that I will ensure that the feedback is taken on board and the findings from that will be brought to Cabinet with a raft of other SPG's.

QUESTION - COUNTY COUNCILLOR BOWDEN

In the United States the New York Parks department, and the Los Angeles Unified schools district among others, have instituted a moratorium on the introduction of rubber crumb artificial pitches because of concerns over the carcinogenicity of the material used in the manufacture of these pitches. A study* into the safety of the material is being conducted jointly by the US Environmental Protection Agency, the Centres for Disease Control and Prevention Agency and the US Consumer Product Safety commission. This report is due to be published in mid-2018.

Will the Council institute a moratorium on the introduction of new rubber crumb artificial pitches in Cardiff until the results of this report are known, and if the report identifies a potential safety issue to review the current pitches in the city?

REPLY- COUNTY COUNCILLOR BRADBURY

I am aware of the media coverage and reports linked to the studies and subsequent theories linking artificial pitches to the disease that you are mentioning.

FIFA conducted an analysis of this matter back in 2006, which reached the clear conclusion – at the time – that the available body of scientific research did not substantiate the assumption that cancer could potentially occur as a resulting of exposure to granulate infill materials in artificial turf.

Since then, several independent research studies have also been conducted, but there still is, as yet, no conclusive evidence that supports the health concerns which have been raised.

My position is clear on this matter. The safety of the users of our sports facilities is of paramount importance, but until such time that there is actual scientific proof and evidence, which shows definitively that these artificial pitches are unsafe, the Council has no plans to introduce such a moratorium.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR BOWDEN

I have to say I'm quite staggered by your response on this, 2006 is a long time ago, in terms of that study by FIFA and I've got here studies that I have managed to obtain, don't shake your head at me Councillor Bradbury. I'd like to know what steps the Council has taken to warn users of the 3G pitches and clubs who are using our pitches of the potential risk to health, especially where there is a prevalence for the development on non-Hodgkin's lymphoma amongst goal keepers.

REPLY - COUNTY COUNCILLOR BRADBURY

With respect to the Councillor, but I find this alarmist stuff that you are coming up with actually amazing when there is no scientific evidence been found to link what you are talking about with the cause of cancer at the moment. The council are working with FAW just to reassure you, and with the relevant authorities on this and nothing has been found yet to link the 2 things. What your advocating Councillor is actually closure of 3G's at Heath Park, Trelai Park, Mall, Bishop of Llandaff School, Cardiff High school, Cardiff University, and on including private sector including Power League and House of Sport. In order to advocate that, you are asking for a moratorium until we find out the pitches are safe or unsafe, if we are saying that we are pre judging something when we don't have scientific evidence behind it, with respect until I have got scientific proof that there is a link I'm not willing to go down that path.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR WILLIAMS

I think it's a very important question, and I don't believe that Councillor Bradbury has comprehensively addressed the concerns raised. The New York Parks Department and Los Angeles Unified Schools have commissioned studies because they believe they have genuine concerns about the health and safety of pitch users. What

Councillor Bowden is asking for is a temporary halt on any new pitches developed within the city until the findings are published in mid-2018. Has the council sought legal advice on any potential claims that may be brought and secondly has the Council prepared a fund where members of the public can seek advice should they need to.

REPLY - COUNTY COUNCILLOR BRADBURY

With all due respect, when there is no scientific proof of the link between cancer and this material as of yet, I am not going to alarm the public by saying we are not going to build any more 3G pitches particularly at a time where doctors are saying right around this city to us that in order to deal with child obesity, and getting more people into sport we need to be building more sporting facilities in this city. If there is a link proven by the studies that have been brought forward in this question, and is not due to be published until 2018, then we will look at it again. At the moment there is no clear scientific proof that there is a link. I tell you the sporting community have been well aware of these things and non-league clubs have been reporting about it in their papers, Cardiff Blues have also mentioned this in the past, there are studies online from people in Turf World which is reassuring their customers that this is safe. My stance is until there is fundamental proof that this is dangerous and there isn't, there will be no moratorium.

QUESTION - COUNTY COUNCILLOR COWAN

How much overtime has been paid to the waste management service area, on a month by month basis, over the last 12 months?

REPLY - COUNTY COUNCILLOR MICHAEL

In the last 12 months to the end of August, £519,027 has been spent on overtime in Waste Services, which includes all operations from commercial activities, collections, depots, household waste recycling centres, recycling processing and treatment. Almost half of this spend is to support commercial income activities.

I can provide you with a detailed breakdown by month following the meeting.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR COWAN

Thank you if you could provide me response straight after the meeting why haven't you provided it during the meeting so that the public and Councillors can see it first hand, I think that's slightly disingenuous of you. I have to say as most people on a Friday night or Saturday would go out and enjoy a meal and talk to friends and things, in Rhiwbina a Friday night and Saturday is in with waste issues, either unemptied bins, missed green bag collections, bins half emptied. Just to give one example which is so frustrating, there was one green bin, it had one chocolate wrapper in it, the Council wouldn't collect it so then the waste people had to go back again the next day to collect it then they sent someone back the following day who hadn't told the other person it hadn't been collected. It seems a minor issue but what are you doing to address these ongoing issues particularly in Rhiwbina which cause frustration and annoyance to everyone.

REPLY - COUNTY COUNCILLOR MICHAEL

I'm not being disingenuous I'm trying to spare you all listening to all of this itemised, I'm happy to give it to you, it's not a problem and it's on record so the public can get

hold of it. To put this in context, in your Ward you have 5147 houses that equates to 66911 lifts per month, in other words, 802,932 lifts per year. In total for one year and I don't want to see 1, there were 609 missed collections out of 802,932. Just to help you further I've actually managed to get the statistics for reporting, in that year you reported 12 occasions. You can argue all you like I'm just dealing with the statistics as I have them. Get this in context, I don't want to see 1 missed collection but there is a multitude of reasons why it happens, the recent storm, Champions' league, roadworks are just some of the reasons. There is a dedicated team that looks after missed collections, there isn't any overtime paid for missed collections.

QUESTION - COUNTY COUNCILLOR WOOD

Despite residents taking care to present their waste, following collections wheelie bins and caddies are frequently not returned to the presentation point. Residents report that bins have been left in the middle of the pavement, blocking driveways or outside neighbouring properties. In particular those left in the middle of pavements can cause difficulty for elderly residents and wheelchair users trying to pass, whilst in windy conditions without shelter from walls or fences, the bins are more likely to blow over or into the road. Could the Cabinet member confirm whether waste collection teams are expected to return bins and caddies to the presentation point? If not, could an explanation be given?

REPLY - COUNTY COUNCILLOR MICHAEL

Operatives are instructed to return bins and caddies to a suitable position that does not cause an obstruction of the pavement. This is typically the place from which the bin or caddy was presented.

When a complaint is received, the collection crew is identified and retraining or action is taken as appropriate. The service area as a whole and remember we do 24 million lifts, has only received 24 complaints in relation to this issue.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR WOOD

There may be only 24 complaints but I'm aware of residents raising this issue to C2C and its passed on to the relevant department and that's the response they get, yet this has been an issue which doesn't affect every delivery but does reoccur, so can I have a commitment that you will look at what you can do to improve consistency of bin collections because when the bins are left out of place it does cause nuisance and it is something that residents comment back to me as causing difficulties for those who aren't as able particularly where they have vision problems.

REPLY - COUNTY COUNCILLOR MICHAEL

I recognise the problem, same as not collecting bins, we constantly meet with crews, we constantly speak to them, we constantly retrain them and we will continue until we get no lifts left and hopefully bins placed in the right position.

QUESTION FROM COUNTY COUNCILLOR DE'ATH

Could the Cabinet Member set out the long-term vision for economic development in Cardiff and the wider region?

REPLY - COUNTY COUNCILLOR GOODWAY

The County Councillor will be aware that the new Administration's programme, set out in the *Capital Ambition* document, commits to the publication of a Green Paper designed to build a consensus across all sectors and stakeholders on the future economic vision for the city.

The Leader of the County Council has made it clear to me that he is eager to achieve the widest possible ownership of the County's resulting economic development agenda.

I intend to issue the Green Paper, by way of a Written Statement, next month and I will seek the Lord Mayor's permission to schedule an appropriate discussion on the Green Paper at a future meeting of the County Council to ensure that all elected members have an opportunity to influence the future policy direction.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR DE'ATH

Could you outline how you would like to see inclusive growth brought about in Cardiff and the wider region going forward, how would you define inclusive growth and measure it and would you and your officers give consideration to adopting a set of indicators similar to the inclusive growth monitor developed by Sheffield Harrow University with Joseph Roundtree Foundation.

REPLY - COUNTY COUNCILLOR GOODWAY

Let's see what the outcome of the Green Paper says and I will take a view then.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR BOYLE

To what extent do you think the long term vision for economic development in Cardiff is threatened by Brexit?

REPLY - COUNTY COUNCILLOR GOODWAY

Nobody knows what the impact of Brexit will have either on the UK or Cardiff's economy, only time will tell. What we do have to understand though is that the people have spoken, the 2 largest parties in the House of Commons are committed to Brexit and that appears to be the direction of travel, my responsibility is to position Cardiff to take advantage of all the opportunities whatever shape post Brexit Britain takes, Cardiff must be at the forefront not only to be this nation's Capital but to be an important British City in the new world.

QUESTION - COUNTY COUNCILLOR WILLIAMS

On the 25th September detectives investigating the Parsons Green terrorist attack arrested a 20-year old man at an address in the Roath area of Cardiff, in connection with the attack. In recent times there have been a number of arrests in Cardiff related to Islamic extremism. Could you provide an update on the 'Prevent' Strategy in relation to Cardiff as a Local Authority and the steps being taken to prevent and tackle all forms of radicalisation which in turn could lead to terrorism?

REPLY - COUNTY COUNCILLOR THORNE

The Council takes a lead role in relation to the UK Government's CONTEST and PREVENT strategies, working with our communities and partners, including the Police and the Wales Extremism and Counter-Terrorism Unit (WECTU), to root out extremist activity and to minimise the chances of individuals becoming radicalised.

We work with our partners and communities to help them identify extremist ideology and to give them the knowledge and confidence to provide an appropriate counter narrative. This work includes workshops to raise awareness of Prevent and other targeted work with communities, which focuses on a range of ideologies including Far Right and Islamist-inspired extremism.

Cardiff's approach has been recognised by the Home Office and Estyn as nationally significant good practice and I want to pay tribute to the efforts of those police and council officers working in this challenging and highly sensitive arena.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR WILLIAMS

I would join Councillor Thorne in praising the tireless work of the Council officers and Counter Terrorism Forces in keeping us safe and keeping Cardiff safe. The first priority of this Council must be the safety and security of Cardiff Citizens, as a council what are we doing to engage with young people in our schools and youth centres whatever are left to actually focus on preventing radicalisation because we know it can in turn lead to extremism and then to terrorism. So what are we doing to engage with schools and other stakeholders?

REPLY - COUNTY COUNCILLOR THORNE

I think the fact that our strategy is held up as excellent practice says that we are doing an awful lot, we do extensive work with institutions where there may be high risk of radicalisation such as schools, colleges, universities and there is an embedded process working with partners to identify individuals who may be at risk of radicalisation in order to provide appropriate interventions and the Cardiff Prevent Strategy focuses on the following 3 areas; ideology, institution and individuals.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR MOLIK

My issue really is in recognition that extremism isn't linked to any religion and so the phraseology in the question is wrong. When we do link extremism to religious practices, which shouldn't be happening, then we are in fact allowing that extremism action to grow. We need to be very careful in terms of how we act and intervene with these. Can I ask Councillor Thorne to agree with me that extremism is not linked to Islamic?

REPLY - COUNTY COUNCILLOR THORNE

I do agree, we look at extremism from every area including the far right and it's not just related to Islamic or any other religion.

COUNTY COUNCILLOR WILLIAMS

The question was phrased to tackle all forms of radicalisation and terrorism and I quoted South Wales Police and the Met Police which recognised that there were a number of arrests in Cardiff related to 'Islamic Extremism'. Thank you Lord Mayor.

QUESTION - COUNTY COUNCILLOR SANDREY

What has been the take up of the Additional Annual Leave policy amongst council employees?

REPLY - COUNTY COUNCILLOR WEAVER

In 2015/16, 193 employees took up the policy, in 2016/17 it was 227 and so far this year it's been 150 employees that have taken up the policy.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR SANDREY

Those figures sound quite low, so in your opinion why do you think they are that low and what more will be done to increase the uptake of that policy.

REPLY - COUNTY COUNCILLOR WEAVER

They are relatively low in terms of our council employee size but it's just one of the opportunities employees have to take one of the benefits they can take up. From the figures I've seen that's approximately saved us somewhere around £300,000 through this voluntary scheme which is clearly welcome to any budget contribution. The council promotes all of our staff benefits and the options staff have through a number of methods including the staff app and a lot of digital things to promote things to staff. I will check and make sure that the policy has been promoted as well but I understand that it has been, it is up to staff whether or not they take it, and it's one of a range of things that we offer them.

QUESTION - COUNTY COUNCILLOR DE'ATH

It was very welcome to read in the Director of Social Services Annual Report 2016-17 that an information leaflet for taxi drivers covering Child Sexual Exploitation (CSE) prevention has been developed by Children's Services in conjunction with Cardiff's Licensing Department and will be ready to distribute to the 2,200 licenced drivers in the city in the coming weeks. Could you please confirm what languages this leaflet will be in?

REPLY - COUNTY COUNCILLOR HINCHEY

I can confirm that the leaflet will be available bilingually in English and Welsh. Translation into a limited number of other key languages will be considered as appropriate.

SUPPLEMENTARY QUESTION – COUNTY COUNCILLOR DE'ATH

I really welcome this initiative of a really diverse workforce driving cabs out in the city from all over the world and if you could work with groups like the Taxi Drivers Forum, with the GMB Trade Union who represent lots of drivers to promote this information in lots of languages other than English that would be really welcome. A few years ago officers were working with the Charity BAWSO to display human trafficking information in taxi cabs it hit a few barriers about what could be displayed under the regulations, would you look again at that with Councillor Elsmore, our human trafficking lead, and see if you can take that forward as part of this piece of work that our doing looking at the night time economy.

REPLY - COUNTY COUNCILLOR HINCHEY

I'm more than happy to work with Councillor Elsmore and speak to you on that. In terms of the language and printing obviously we need to comply with the law English and Welsh and I'm sure that you also know that those who have lived in Cardiff a long time there are many languages across Taxi Drivers spoken obviously within their guidance and the training they have to comply with a certain amount of Welsh and English in terms of routes and fares, destinations and safety so if there is a need then I'm sure we will look at it.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR MOLIK

I welcome the information leaflet that's been given in terms of Child sexual exploitation to taxi drivers, but I wanted to know what action is being taken to communicate with young children how to keep themselves safe from CSE crimes.

REPLY - COUNTY COUNCILLOR HINCHEY

The CSE strategy is in place, we have just appointed a new operational manager, we are doing some briefings around that particular subject in the near future and I'm sure that you will have an invite to be part of that. Her name is actually Jan Coles who is one of the Welsh experts in CSE and will be joining us in the next week or so.

QUESTION - COUNTY COUNCILLOR PHILIPPA HILL-JOHN

Will the Council be looking to adopt a social care charter such as UNISON's ethical care charter adopted by other councils across the country?

REPLY - COUNTY COUNCILLOR ELSMORE

The principles enshrined in UNISON's ethical care charter are already enshrined in our values as a Council in general and in our approach to the delivery of good social care. Our Capital Ambition for Cardiff commits to providing the highest quality of social care possible, in practice and delivery.

You will not be surprised to learn that the Council already has partnership and facilities agreements with the three main Trade Unions in the social care sector i.e. UNISON, GMB AND UNITE.

QUESTION FROM COUNTY COUNCILLOR GORDON

Following representations from taxi drivers about the unfairness of the way Uber taxis operate in Cardiff, where there are too many licenses – could Cardiff consider following Transport for London and end the Uber license?

REPLY - COUNTY COUNCILLOR JACKIE PARRY

I can confirm that the Council is not considering revocation of the operator licence that was granted to Uber last year.

Any decision by the Public Protection Committee to revoke an operator or a driver licence must be evidence based and is accompanied by a right of appeal to the Magistrates Court where the basis of the decision would be tested.

I note your comment that there are too many licences issued in Cardiff, but the Council does not have the power to place a limit upon the number of drivers licensed. It can only ensure that licences are issued to fit and proper individuals.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR GORDON

Are you satisfied that the Uber drivers are following regulations particularly around criminal records checks?

REPLY - COUNTY COUNCILLOR PARRY

I don't know whether that's appropriate but even so I am satisfied I do ask the officers we talk with the police etc. and if there is anything untoward at all it comes to us and

we have disciplinary meetings fortnightly or monthly and sometimes we have quite a number of taxi drivers there and the cases are evidence based, each case is on its own merit.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR CARTER

I know each of us have our own favourite taxi companies, would you agree with me that its unhelpful that people are attacking this specific taxi company based on political motives as certainly seems to be the case in large parts of London and in one particular party, would you agree that it is unhelpful when people are attacking a company solely for political reasons rather than looking at the actual reality of the situation.

REPLY - COUNTY COUNCILLOR PARRY

I don't think I've heard all of your question but we are evidence based.

QUESTION - COUNTY COUNCILLOR PARKHILL

Does the council agree with the decision by another of the UK's capitals to ban Uber, a company that has disrupted monopolies and lowered prices for consumers through innovation, and do they have plans to follow their lead?

REPLY - COUNTY COUNCILLOR JACKIE PARRY

The Council has not had access to all the information available to Transport for London and the reasons behind the decision not to renew the licence and, as such, it would be inappropriate for me to comment.

SUPPLEMENTARY QUESTION – COUNTY COUNCILLOR PARKHILL

I think it's worthwhile commenting on it, this is 44,000 people's jobs and families in London that haven taken this stance and it's really an example of how the Labour Party really isn't for the many and millions of people in the company. My question really is relating to the safety concerns of residents in Cardiff so I would like to know, relating back in 2015 when there was a spate of complaints regarding the Black Cabs, which drove the demand for Uber in this City, how many complaints have been raised since has been Uber compared to the previous time.

REPLY - COUNTY COUNCILLOR JACKIE PARRY

I will get you a response in writing.

SUPPLEMENTARY QUESTION – COUNTY COUNCILLOR EBRAHIM

Cardiff licence holders, whether they are Hackney or Private Hire, have to go through a number of rigorous applications and knowledge tests and disclosures etc. etc. There's been press over the past couple of years where they are facing many drivers coming in from neighbouring counties, nobody knows the number of tests or charges they have paid in neighbouring cities, what are we doing as a Council to stop this pressure coming into Cardiff, putting pressure on licence holders that have paid so much money to gain their licence and now they are competing with people who haven't paid any fees.

REPLY - COUNTY COUNCILLOR JACKIE PARRY

We do discuss these matters all the time and the various concerns. I know exactly what you're talking about but if a taxi is hired from outside of Cardiff or we are told they are and we can't prove otherwise, what can we do?

QUESTION - COUNTY COUNCILLOR OWEN JONES

Will the Cabinet Member make a statement on the decision to sell one of Adamsdown's few open spaces in Howard Garden's Bowling Green to a student accommodation developer?

REPLY - COUNTY COUNCILLOR GOODWAY

The County Councillor will understand that the Administration publishes its Asset Management Plan annually which, with the exception of opportunistic acquisitions and disposals, sets out details of the properties it intends to acquire or dispose of in the year ahead. The disposal of the Howard Gardens site has been planned since October 2015 when the then Cabinet decided to include the site for disposal in the published Asset Management Plan.

The new Administration has been involved only to the extent that it has consented to the disposal for use as student accommodation, given that this will complement the development now under construction at the former Howard Gardens College site. Through the sale of the former bowling green, the Council will be leveraging significant investment into the adjacent Howard Gardens park area, which will be retained and enhanced as public open space. A new café will be provided as part of the development that will front onto the park and will be fully open to the public.

The Councillor will understand that the demand for student accommodation in this area is such that, potentially, it could deliver one of the highest value land receipts ever achieved in Wales. If that proves to be the case, I will be content to work with him to discuss how best the local community can benefit from this development.

SUPPLEMENTARY QUESTION – COUNTY COUNCILLOR OWEN JONES

No Ward in Cardiff has less green spaces than Adamsdown, and yet as you say the decision was taken a few years ago to sell one of the rare open spaces we do actually have. As you pointed out, it does seem that Adamsdown is currently at the epicentre of the new student development with over 2000 student apartments currently being built or planned, most of these are replacing older offices or buildings but this latest proposal is to be built on parkland that has been there since the late nineteenth century. Having spoken to residents and as the petition I presented earlier shows, I know there is little appetite for yet another development in this already built up area. I am aware there is S06 money that could be used to restore the bowling green land to a space that the community can enjoy, I would therefore ask the Cabinet Member and Council to look again at the sale of this bowling green and consider investing in it as an open space instead.

REPLY - COUNTY COUNCILLOR GOODWAY

I understand the Councillors sentiments and I appreciate the way that he feels, but I'm afraid I'm in a position where the Council has previously declared that that is no longer public open space, it has been declared surplus to the requirements of the parks department and the decision was taken to close the Bowling Green, and the Council has previously decided to dispose of it, and that is what we are in the

process of doing. Ever since the bowling green ceased to be a bowling green, it has been fenced off in order to emphasise the fact that Council no longer considers it to be public open space. If it was in ward I would be doing exactly the same as you, but I'm afraid we are where we are and I think we have to proceed. I do understand your point, you will want to see beneficial investment as a result in your ward, and I will work with you to see what you we achieve in that direction.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR HOWELLS

I submitted this question a few weeks ago but I haven't had a response yet so perhaps you can answer it for me; could you tell me the amount of the Capital Receipt which is expected to be received from this site and can you let me know what Capital Projects are earmarked to benefit from these proceeds.

REPLY - COUNTY COUNCILLOR GOODWAY

I'm shocked Lord Mayor, the Councillor is a former Cabinet Member with responsibility for Finance, of course I can't say in open Council what the Capital Receipt may be, the matter is still under negotiation and is commercially confidential.

QUESTION - COUNTY COUNCILLOR OWEN JONES

How does the Council plan to address the increase in visible drug use and drug dealing on the streets of Cardiff?

REPLY - COUNTY COUNCILLOR THORNE

The Council is working closely with South Wales Police to address drug use and dealing in the city and I have held high level meetings on this issue with the Police & Crime Commissioner and senior police officers. A further multi-agency meeting is also due to take place next month to ensure the co-ordination of an effective partnership response to drug problems within the city centre and local communities.

As part of this approach, it is important that we work with partners and communities to gather intelligence and help ensure that communities feel confident to report these activities.

To this end, I am very pleased that both the Council's Children & Young People and Community & Adult Services Scrutiny Committees will also be gathering evidence and information as part of a joint inquiry into issues relating specifically to young people and drug taking to help inform the response of the Council and its partners to drug related issues within our communities.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR OWEN JONES

Recent articles in the Western Mail have highlighted the growing problem of Spice in our City, however I know through talking to residents and having seen for myself that this a problem that isn't limited to one drug. Discarded needles are now common place in several wards including my own and blatant drug dealing takes place in broad daylight. Some of these people maybe criminals but many are vulnerable Cardiff residents who are in need of our help. I'm very pleased to hear that this growing problem is acknowledged by the Council, the Police but I also hope that the Local Health Board, all of whom are struggling following cuts. Can the Council look at ways how we can further cooperate with these three bodies so that we can pool

our diminishing resources together and find the best outcomes to address these growing problems?

REPLY - COUNTY COUNCILLOR THORNE

Absolutely Councillor and I share your concerns. Canvassing over the last couple of years has really raised my concerns because wherever you go the biggest issue are the drugs that are being dealt openly. Residents have now stopped phoning the Police and I think my concern is that it seems to be accepted behaviour and I don't find it acceptable for our community it is wrong that our young children are being encouraged to deal and take drugs. I wrote to scrutiny to ask them to do this piece of work because it's important that we look at the whole picture and obviously we are working with all partners including the Drug and Alcohol Unit who have been part of those conversations.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR HOWELLS

This was an issue that came up at our recent PACT meeting where residents reported incidents witnessed on Theodora Street for example where drug dealing was being done openly from a car in the middle of the street in broad daylight. We have reported in the last few weeks' drug dealing and paraphernalia left in cemetery's and parks and I'm sure lots of people in other wards across the City have similar experiences. The message the Police gave at the PACT was quite right, if you see any incidents report them to the Police via 101. How best can we get that information out more widely because I'm sure there are people out there who see these things but don't think about reporting them.

REPLY - COUNTY COUNCILLOR THORNE

I think part of the problem with people reporting, there are a couple of issues; one when they report it they expect the police to turn up immediately and when they don't, they don't understand that by reporting it to 101 it's an evidence gathering issue and that's where the police put their resources, it depends on the number of reports that they get where they put their resources. We really do need to encourage residents to do that, the other issue is there has been a problem with the 101 reporting line where people have had to wait up to 15 minutes, if you're at home enjoying family life and watching TV you don't want to be sat waiting on the phone for 15 minutes. I spoke about this with the Police and Crime Commissioner, they are looking at the numbers of people on the 101 line; they are also hoping to roll out in the next month or so where people can email with these issues which should make it much easier for people to report and I would urge all of us as Councillors, on social media wherever, to encourage members of the public to report as it really is unacceptable and I would just say I went to Butetown one Monday morning to meet with Councillor Ebrahim, we met at 9am in the morning with 3 officers and we were getting shouted at by a dealer because we were in their way and he couldn't deal, that was 9am on a Monday morning, it really is unacceptable.

QUESTION - COUNTY COUNCILLOR BOWEN-THOMSON

The Director of Social Services Annual Report 2016/17 highlights the benefits of partnership working. How does the Council plan to continue improving early identification, intervention and prevention to ensure the safety of children in Cardiff?

REPLY - COUNTY COUNCILLOR HINCHEY

Children's Services lead the multi-agency Early Help Group, involving statutory and third-sector partners, as part of our partnership arrangements in Cardiff.

This group developed the Early Help Strategy and is now overseeing its implementation. The first priority is to develop more effective arrangements for early help. I'm sure that the earlier question asked about the Social Services Report, those pages enhanced what we are trying to do with partners and you've heard that from both of us today.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR BOWEN THOMSON

Can you identify some areas of activities and progress with regards to this type of partnership working?

REPLY - COUNTY COUNCILLOR HINCHEY

Establishing an early help front door is one of them, partnership with Tros Gynnal Plant obviously parents were involved in choosing the name Support for Cardiff which is due to go live in November, I'm sure you will welcome that, recommissioning Families First to help deliver support for families in Cardiff and arrangements with schools, supported by strategic use of the funding to deliver a range of parenting and youth support and disability focussed services involving partners. I've got a list of other things, I'd like to go on but all of this really means that in all settings where children are growing up, in all local communities hubs, schools, playgroups and cultural sporting settings, we act in partnership to assist children to thrive and where possible to remove obstacles at the earliest stages, I'm sure you will be a keen watcher of this as it goes on.

QUESTION - COUNTY COUNCILLOR LISTER

As you are aware, the Welsh Government announced earlier this week that £1.4 million is being invested into schools across parts of Wales to strengthen Child and Adolescent Mental Health Services (CAMHS) support to staff and pupils. Will you join me in recognising the impact that early intervention with mental health difficulties, such as anxiety, low mood and self-harm, can have?

REPLY - COUNTY COUNCILLOR MERRY

I very much welcome the Welsh Government's announcement of strengthened Child and Adolescent Mental Health Services support to staff and pupils in parts of Wales.

The Council recognises the impact that early intervention has on ameliorating the effects of mental health difficulties, including anxiety, low mood and self-harm.

As the mother of a teenage girl, I was shocked recently to read a study that showed over the last ten years, a 68% rise in hospital admissions because of self-harm amongst girls aged 17 or under. Depression doubled, incidents of self-poisoning, body dissatisfaction, the pressure on our young people is great and only partnership and early intervention can help to reduce the issues they face.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR LISTER

Action for Children are about to launch their Blues Programme, which is a cognitive behaviour therapy approach to working with young people between 15 and 18 who show early signs of anxiety and depression. Cardiff has been selected as one of the

areas to run this innovative project, can you foresee Cardiff school actively participating in the project?

REPLY - COUNTY COUNCILLOR MERRY

I would be very surprised if Cardiff Schools were not keen to volunteer to be part of the scheme.

SUPPLEMENTARY QUESTION - COUNTY COUNCILLOR HUDSON

I just wonder if Councillor Merry has any statistics on our young children since we are giving them an added burden of maybe lowering the voting age so they will vote earlier and I wondered if this would have an impact on our young children by giving them extra stress.

REPLY - COUNTY COUNCILLOR MERRY

I have to be honest I haven't seen any suggestion that reduction of the voting age is contributing to the stress of the young people in schools. I would suggest that the pressures of social media, our newspapers at times, hardship in families financially are more likely causes of the distress that our children seem to be suffering.

63 : URGENT BUSINESS

No request for urgent business had been received.

64 : APPOINTMENT OF LOCAL AUTHORITY SCHOOL GOVERNORS

The Council was requested to approve the recommendations of the Local Authority Governor Panel 19 September 2017.

RESOLVED – That

1. the following appointments be approved to existing vacancies: -

School	Ward	Start of Vacancy	Applications Approved
Allensbank Primary School	Gabalfa	18/05/2017	Richard Chappelle
Baden Powell Primary School	Splott	17/09/2016	Mike Smith
Birchgrove Primary School	Heath	14/07/2017	Mike Ash-Edwards
Danescourt Primary School	Llandaff	01/09/2016	Leon Goddard
Glan Yr Afon Primary School	Llanrumney	11/07/2017	Lesley Noakes
Glyncloed Primary School	Pentwyn	06/06/2017	Jane Francis
Herbert Thompson Primary School	Ely	20/01/2017	Derick Mbakwe
Hywel Dda Primary School	Ely	31/03/2017	Andy Jones

Lakeside Primary School	Cyncoed	04/07/2017	Nicholas Barber
Llandaff CiW Primary School	Llandaff	30/05/2017	Philip Barratt
Pentyrch Primary School	Pentyrch	05/05/2017	Cllr Gavin Hill- John
Rhiwbeina Primary School	Rhiwbina	18/10/2016	Tom Gallard
Severn Primary School	Riverside	24/03/2017	Hannah Sterritt
St Fagan's CiW Primary School	Ely	15/07/2017	Claire Hill
St Illtyd's RC High School	Rumney	01/09/2016	Justine Pianowski
St Mary The Virgin CiW Primary School	Butetown	22/06/2017	Peter Tully
The Hollies School	Pentwyn	26/09/2016	Claire Hardy
Trelai Primary School	Caerau	28/06/2017	Les Maxim
Willows High School	Splott	15/09/2016	Camilla Lovelace
Ysgol Gyfun Gymraeg Glantaf	Llandaff North	04/07/2017	Cllr Rhys Taylor
Ysgol Pwll Coch	Canton	17/08/2017	Liam Sullivan

2. the following appointments be approved to future Local Authority vacancies

School	Ward	Start of Vacancy	Applications received
Cardiff West Community High School	Ely	23/10/2017 23/10/2017 23/10/2017 23/10/2017 23/10/2017	Dewi Jones Karen Dell'Armi Zenny Saunders Janice Lane Cllr Russell Goodway
Cathays High School	Gabalfa	22/11/2017	Sam Knight
Ely and Caerau Children's Centre	Ely	15/12/2017	Cllr Sue Goddard
Lakeside Primary School	Cyncoed	25/10/2017	John Wilkinson
Llanedeyrn Primary School	Pentwyn	25/10/2017	Christopher Ribton
Llanishen High School	Llanishen	20/11/2017 20/11/2017	John Caddick Maurice Pendlebury
Meadowlane Primary School	Trowbridge	31/01/2018	Mark Wilmore
Radnor Primary School	Canton	20/12/2017	Roberta Meredith
Radyr Comprehensive School	Radyr & Morganstown	19/01/2018	Caroline Taylor
Rhiwbeina Primary	Rhiwbeina	22/11/2017	Alan Wilson

School			
Rumney Primary School	Rumney	25/10/2017	Jonathan Williams
St Mellons CW Primary School	Llanrumney	02/11/2017	Debra Brown
Willows High School	Splott	25/10/2017 31/01/2018	Su Wade Cllr Ed Stubbs
Ysgol Gymraeg Coed-Y-Gof	Fairwater	31/01/2018	Angharad Davies
Cathays High School	Gabalfa	22/11/2017	Sam Knight
Ely and Caerau Children's Centre	Ely	15/12/2017	Cllr Sue Goddard
Lakeside Primary School	Cyncoed	25/10/2017	John Wilkinson
Llanedeyrn Primary School	Pentwyn	25/10/2017	Christopher Ribton
Llanishen High School	Llanishen	20/11/2017 20/11/2017	John Caddick Maurice Pendlebury

65 : COMMITTEE MEMBERSHIP

The Council was requested to approve changes to Committee Membership.

RESOLVED – That

- the Membership of the Corporate Parenting Advisory Committee be confirmed as follows:
Councillors Merry as Deputy Leader & Cabinet Member Education, Employment & Skills
Councillor Hinchey as Cabinet Member for Children & Families;
Councillor Weaver as Cabinet Member for Finance, Modernisation & Performance (*with responsibility for Safeguarding*)

Councillors Tim Davies, Shaun Jenkins, Bablin Molik, Susan Lent, Ashley Lister and David Walker.

- Councillor Merry be appointed Chair of the Corporate :Parenting Advisory Committee for the municipal year;
- the following appointments to Committee vacancies be approved in accordance with Party Group wishes:

Committee	Nomination
Local Authority Governor Panel	Councillor Sean Driscoll
Health & Safety Advisory Group	Councillor Chris Weaver (Chair)
Glamorgan Archives Joint Committee	Councillor Adrian Robson

66 : URGENT DECISION: INTERVENTION IN TRELAI PRIMARY SCHOOL

This report was received by Full Council for information only in relation to an urgent decision taken by the Director of Education in consultation with the Cabinet Member, Local Ward Members and Chair of Scrutiny to appoint an Additional Governor who was nominated as Chair of the Governing body of Trelai Primary School with effect from 7 August 2017.

(Meeting Closed at 21.45pm)

67 : WRITTEN QUESTIONS

The following Written Questions were received in accordance with Council Procedure Rules 17 (f) and circulated to all Members at 12.00noon on 28 September 2017.

CHAIR OF PUBLIC PROTECTION COMMITTEE - (COUNCILLOR JACKIE PARRY)

WRITTEN QUESTION FROM COUNTY COUNCILLOR DE'ATH

A cross-party group of MPs are lobbying Transport for London to ban the company Uber from the UK capital. The MPs allege Uber is [endangering the public](#), pointing to claims that the firm's drivers carry out a sexual assault every 11 days. The Metropolitan Police have also [accused the taxi firm of not reporting all alleged sexual assaults](#) by drivers on passengers. The MPs also argue that the company mistreats its workers, paying them as little as £2 per hour and accuse Uber of not paying VAT on its rides, allegedly escaping £40million in taxes.

In a letter on behalf of the group of MPs sent to the head of Transport for London calling for Uber's operating license not to be extended, Ilford North MP Wes Streeting said:

"The safety of Londoners must be at the forefront of decisions taken about the taxi and private hire industry in our capital city. We do not believe that Uber has shown itself to be a fit and proper operator."

In light of these developments, what is Cardiff Council's position on the desirability of Uber operating in the Welsh capital and is the authority considering lobbying to have Uber's operating license discontinued here?

Reply

Uber Britannia Ltd was issued with a private hire operator licence by the Council in September 2016 and the current licence remains in force for a maximum of five years. In issuing any operator licence, the Council has to be satisfied that the applicant is fit and proper to hold the licence.

As part of the conditions of licence, the operator must ensure that they use properly vetted licensed drivers and vehicles and the Council retains the power to suspend, revoke or refuse to renew the Operator Licence when it expires if there are sufficient grounds to do so.

I can confirm that the Council is not considering revocation of the operator licence that was granted to Uber last year.

Any decision by the Public Protection Committee to revoke an operator or a driver licence must be evidence based and is accompanied by a right of appeal to the Magistrates Court where the basis of the decision would be tested.

We work closely with the Police in investigating any allegations of assault undertaken by drivers licenced by the Authority, irrespective of whether they are operating as a private hire or a Hackney Carriage, and will not hesitate to take action to suspend or revoke licences in order to protect the public where appropriate.

We have no evidence that Uber drivers operating in the city pose any specific risk to the public and the Licensing Authority will continue to respond to any complaints received and work with the Police and other Licensing Authorities to investigate allegations of misconduct.

In relation to allegations regarding tax avoidance and the contractual arrangements between Uber and the drivers they use, these are matters outside of the scope of the Licensing Authority to regulate.

CHILDREN AND FAMILIES - (COUNCILLOR GRAHAM HINCHEY)

WRITTEN QUESTION FROM COUNTY COUNCILLOR DE'ATH

Families First has invested a great deal of money in training a workforce in parenting programmes, the majority of which are employed by the third sector. Will this skills base be lost under the Council's new commissioning plans, as it is unlikely that services will be similar enough that TUPE would apply?

Reply

It is expected that many of the staff currently employed in Families First funded parenting services will be subject to TUPE under the new arrangements for delivering parenting, aligned to the Flying Start service. It is therefore anticipated that many of the staff previously trained via Families First funding will continue to deliver parenting services as part of the new Families First Programme.

Families First has always had a role to play in developing the children and families sector. Training has been opened out to other partner organisations and allied services in order to promote a shared practice base for work with families. In this respect, it is hoped that those employees who do not wish to TUPE to the Local Authority, or for whom TUPE does not apply, will have opportunities to continue utilising their skills and knowledge in other organisations or projects delivering parenting and family support services in Cardiff, so that the sector will continue to benefit from their skills and expertise.

WRITTEN QUESTION FROM COUNTY COUNCILLOR DE'ATH

Research indicates that families are much more likely to engage with third sector providers than with statutory providers. Several of our third sector providers have often exceeded their targets and have developed a RAG rating system, which ensures that people get the right service for their needs. Going on a parenting course is now seen more as proactive and normal, which supports prevention and escalation of need. Will this be lost if such groups are provided by statutory services?

Reply

The value of third sector providers, their ability to engage with families and the crucial contribution they make to the delivery of Cardiff's Early Help Strategy and preventative agenda is without question.

The central Families First team within Social Services has worked with Lead Providers and the current parenting providers to develop better arrangements, such as the RAG rating system that was introduced following the review of parenting. However, the feedback that was received during stakeholder consultation (with families as well as providers) still pointed to a lack of clarity about the service offer because of the number of different services and providers.

The arrangements for the delivery of parenting services under the new Families First programme are to align it with Flying Start within the Education & Lifelong Learning directorate.

Flying Start has an excellent track record of delivering parenting services across the city and good engagement with parents. The programme is able to evidence extremely positive and sustained outcomes for the children who have benefited from the programme since its introduction 10 years ago.

The plan to locate Families First parenting services with Flying Start provides an opportunity to address some of the inequalities that the Flying Start catchment process has created, whilst building on a strong and successful infrastructure for delivering high quality parenting services that achieve the desired outcomes.

The Families First team is confident that the new arrangements will not compromise the ability of parents to engage successfully in preventative services. In fact, it is expected that the new arrangements will build on the successes of Flying Start's ability to engage with parents with a range of levels of need. Additionally, the intention to locate Families First parenting services with one organisation rather than a range of different organisations is to strengthen the accessibility of services by streamlining the pathway by which parents can access them

WRITTEN QUESTION FROM COUNTY COUNCILLOR DE'ATH

At present Families First is grant funding for 3 years and as providers we have to bear the risk of redundancy payments in the event that funding ceases as Families First funding will not cover redundancy. How will the Council cope with the

additional burden of redundancy for the additional staff that will need to be employed when services are brought in-house?

Reply

The current Welsh Government funding in respect of Families First, and the current contract arrangements, end on 31 March 2018. From the beginning of the programme, it has been a condition of the financial guidance for Families First that funding cannot be used to pay costs associated with redundancy. Providers were asked to build in exit strategies and the responsibility for employment of staff lies with the contracted providers.

The Cabinet has approved plans for commissioning a new Families First programme. This still includes a number of externally contracted elements, but also the delivery of two key services in-house: Parenting and Youth Support. Managers within the Education Service will be responsible for the new services.

We recognise that the new arrangements are likely to require the Council to take responsibility for additional members of staff, which will include liability for redundancy payments in certain circumstances. Some staff would transfer under TUPE arrangements and their terms of engagement would be regulated by the TUPE legislation in the first instance. Where new members of staff are employed, contracts of employment would be temporary and linked to funding terms. However, they would still gain employment rights when they have been employed for over two years, with different rights being accrued depending on the length of service.

This risk was identified in the options paper that accompanied the report to Cabinet. However, the risk is mitigated in a number of ways.

Standing Orders encourage the delivery of services in-house where the Council is best placed to do this. The Council is already responsible for a range of staff members who deliver Families First services under the current arrangements, which includes responsibility for redundancy payments. The new arrangements will provide opportunities for current Council Families First staff, as well as other employees with relevant skills and experience, to be redeployed into the new services, rather than being made redundant. On past experience, there is also a turnover of staff and, therefore, not all staff employed would accrue the right to redundancy and/or redeployment.

There are also wider considerations for the Council. Overall, there would be a benefit in terms of the additional funding coming into the Council, as well as enhancement of services for families in Cardiff. The new arrangements are being introduced to give us a much greater focus on identifying and providing support for families at an earlier stage before situations escalate to the point where they need higher tier interventions. Among other things, this is targeted at reducing the demand on statutory services.

WRITTEN QUESTION FROM COUNTY COUNCILLOR DE'ATH

As a percentage, how many social workers currently have 10 or more 'child in need' cases in their caseload?

Reply

The category of "Child in Need", as defined in the Children Act 1989, has been superseded by children entitled to "Care and Support" pursuant to the Social Services and Well-being (Wales) Act 2014.

100% of social workers within Children's Services have children entitled to "Care and Support" in their caseload.

WRITTEN QUESTION FROM COUNTY COUNCILLOR NAUGHTON

Could you give a breakdown of the total number of vacancies in children social services and break it down by team and specialism?

Reply

As of 19 September 2017, there are 55 vacancies in Children's Services, which are listed below by team and pay grade:

- Looked After Children Services
12 x Grade 7 posts (due to recent promotions)
- Placement With Parents (PWP) Team
1 x Grade 9 post (newly created)
4 x Grade 8 posts (newly created)
- PA Service
5 x Grade 5 posts (3 newly created)
1 x Grade 6 post (newly created)
- Fostering
3 x Grade 8 posts (2.5 FTE)
- Targeted Services
2 x Grade 10 posts
- Child in Need and Intake & Assessment
11 x Grade 8 posts (10 newly created)
10 x Grade 7 posts
5 x Grade 5 posts (3 newly created)
- Youth Offending Service
1 x Grade 5 post

CLEAN STREETS, RECYCLING AND ENVIRONMENT - (COUNCILLOR MICHAEL MICHAEL)

WRITTEN QUESTION FROM COUNTY COUNCILLOR BALE

Following concerns expressed about the poor condition of the Aneurin Bevan statue on Queen Street, will the Cabinet Member confirm how often this and other Council maintained statues are cleaned in the city centre?

Reply

Statues form an important and prominent part of Cardiff's street scene. Whilst there is no fixed schedule for cleaning statues, officers have confirmed that they will be cleansed as and when required.

With specific reference to the Aneurin Bevan statue, this is cleansed every two months but, as it is tall, specialist equipment is required to allow officers to work at height.

CULTURE AND LEISURE - (COUNCILLOR PETER BRADBURY)

WRITTEN QUESTION FROM COUNTY COUNCILLOR BALE

Will the new Administration confirm that the Council will continue to provide its full support to Pride Cymru in bidding to bring Europride to Cardiff?

Reply

Yes, as you will be aware, we have been in discussion with Pride Cymru regarding their aspiration to host a future Europride event in the Capital City for some time. We look forward to progressing those discussions over coming months to see how we may be able to assist them in securing and staging this event.

You will also be aware that the decision to support any prospective event is taken on a case-by-case basis and is dependent on the business case for each event. It is unlikely, in the current financial climate, that the Council will be in a position to provide a direct financial subsidy, but it may be able to offer the type of support given to other events, such as making available council staff and council assets to the event organiser. However, the exact nature of any Council support will be dependent on the business case.

EDUCATION, EMPLOYMENT AND SKILLS - (COUNCILLOR SARAH MERRY)

WRITTEN QUESTION FROM COUNTY COUNCILLOR WOOD

In March 2017, the Education Secretary Kirsty Williams announced that local authorities would be reimbursed for their contribution to National Youth Arts Wales for 2016/17 to ensure they are able to continue the support of young people with musical talent. This was on the understanding that local authorities would reach agreement to continue support in future years. Has Cardiff Council engaged to date with Welsh Government, the WLGA or other stakeholders to ensure adequate funding is continued?

Reply

I can confirm that Cardiff has continued its annual contribution to the Welsh Joint Education Committee (WJEC) at the same level as in previous years, which includes the agreed contribution towards the National Youth Arts Wales provision.

Discussions are ongoing with the Welsh Government, Welsh Local Government Association (WLGA) and other Welsh Local Authorities on the continuation of this arrangement.

WRITTEN QUESTION FROM COUNTY COUNCILLOR WOOD

In March 2017, the Education Secretary announced that £10,000 will be made available to each local authority in Wales for the purchase of musical instruments. The intention is to ensure that young people most in need of an instrument will have access to one. How does Cardiff Council intend to use this money?

Reply

I can confirm that the Music Service in Cardiff will be utilising the £10,000 grant to purchase instruments, which will enable more pupils from disadvantaged backgrounds to access music learning.

The purchase of sets of instruments enables schools to provide whole class teaching. This grant also ensures that pupils who would not be able to afford their own instruments can learn and play, particularly in the case of woodwind and brass instruments. It will also contribute to the repair and maintenance of existing instrument stock.

All of these music resources will be targeted to those who would not otherwise be able to have an instrument.

WRITTEN QUESTION FROM COUNTY COUNCILLOR BERMAN

Given the large number of children from parts of the Cardiff High catchment area (including many living in the Marlborough Primary catchment area) who have failed to secure places at Cardiff High in recent years when progressing from primary to secondary (including for this coming September) please can you advise what consideration the council has given to tackling this problem going forwards, including by advising what consideration has been given to a possible expansion of Cardiff High?

Reply

In the short to medium term, the Council is not considering making changes to the Cardiff High School admission number or to the catchment area. There continue to be places available in neighbouring catchment areas and, therefore, families have more than one option to consider in addition to any preference they may express for their catchment school.

Work has been undertaken on planning for Band B of the 21st Century Schools capital programme, but the development of specific scheme proposals is subject to confirmation of funding allocations by Welsh Government, which is anticipated towards the end of October 2017. As such, there are no proposals planned and any associated consultation that may be required in the future has not been programmed to date.

WRITTEN QUESTION FROM COUNTY COUNCILLOR BERMAN

Under the council's current schools admissions policy, pupils living further from their catchment school are afforded lesser consideration in the event of over-subscription than those living in closer proximity even though they may have lived within the catchment area for a considerably longer period of time. Representations were made last year, including by many parents in Penylan, for consideration to be given to amending the criteria so that the length of time a pupil has lived within the catchment area could also be factored in. Will the Cabinet Member consider drawing up options for amending the schools admissions criteria in this way, so that such options might be included when the schools admission arrangements are next put out to consultation?

Reply

The Admission 'Oversubscription Criteria' are clearly set out in the admissions information supplied to families at the point of application. It is clear that there is a view among some Cardiff residents that living in or attending a primary school in catchment should entitle families to a place for their child at their catchment high school. Several have requested changes to the criteria to include a longevity criterion.

The Cabinet considered a report on Admission Arrangements on 16 March 2017 and authorised officers to consider further the Council's school admission arrangements, including wider research into alternative options and the impact of each, in advance of consultation on the Council's School Admissions Policy 2019/20.

This research is being undertaken and will inform a further report to Cabinet on Admission Arrangements for 2019/20, which is expected to be considered later this year, prior to annual consultation that must be concluded by 1 March 2018.

WRITTEN QUESTION FROM COUNTY COUNCILLOR BERMAN

Please can you update Members on what consideration has been given to date to the provision of a fourth Welsh-medium high school for Cardiff and advise what the current assessment is as to whether the current three Welsh-medium high schools will have sufficient capacity to meet demand going forwards?

Reply

In recent years, there has been an increase in demand for Welsh-medium at entry to Reception and there has been significant investment in primary provision to

accommodate this. However, the larger cohorts entering the sector at the bottom have not yet moved into the secondary sector.

Between 2016/17 and 2021/22, the number of pupils taught through the medium of Welsh in Cardiff is projected to increase to 15.2%, which will make a significant contribution to meeting the targets set in the Council's Bilingual Cardiff Strategy. The Council recognises that continued growth in the Welsh-medium primary sector will necessitate an increase in provision in the Welsh-medium secondary sector.

There is currently a 16% net surplus capacity within the secondary sector following the opening of the third Welsh-medium high school, Ysgol Bro Edeyrn, in the 2013/14 academic year. The Council will continue to monitor pupil projections, conduct feasibility studies and undertake planning and development work to ensure sufficient numbers of Welsh-medium secondary places in the city. This will be particularly important in the Local Development Plan (LDP) major housing sites in the north east and west of the city.

Based on recent take up at primary level and the numbers of children expected to progress into Welsh-medium secondary education, it is expected that there will be sufficient places available in the secondary sector across the three Welsh-medium high schools throughout the timescale of Band B of the 21st Century Schools programme (2019-2024), with investment being required post-2024 to increase the number of places provided assuming that current population projections (including recognising LDP developments) and take up rates continue.

FINANCE, MODERNISATION AND PERFORMANCE - (COUNCILLOR CHRIS WEAVER)

WRITTEN QUESTION FROM COUNTY COUNCILLOR SANDREY

Cardiff Council needs to submit data in line with gender pay gap reporting by March 2018. What work has been undertaken towards this?

Reply

The Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017 requires the publication of gender pay gap data based on a 'snapshot' date of 31st March. The Council's 2016/17 Pay Policy referred to this requirement and indicated that the data for 31st March 2017 would be included in the 2018/19 Pay Policy Statement.

The position in Wales has been a matter of discussion and the Arbitration and Conciliation Service (ACAS), together with the UK Government Equalities Office, has provided much need clarity on the requirements for Welsh local authorities.

Their guidance states that Welsh public authorities listed in Schedule 19 to the Equality Act 2010, which includes local authorities, are subject to their own devolved regulations. These already include gender pay gap reporting and the need to give due regard to having an equality objective to address any causes of pay differences of a person or persons employed by the authority as a result of any

protected characteristic. This has been identified within the Council's current Strategic Equality Plan 2016-20 and will form part of annual review reports.

Based on this, the Council is therefore not required to fulfil the Gender Pay Gap reporting requirement set by the UK Government. However, the Council is still covered by the Public Sector Equality Duty, which refers to the need to manage gender pay differences, rather than publish data in the specific format required by the Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017.

As a result, the Council is not required to make any changes to its current reporting arrangements; however, consideration will need to be given to the level of data that the Council wishes to publish on a voluntary basis. In this regard, there are ongoing discussions with the WLGA and local authorities to seek to establish a common approach across Wales.

HOUSING AND COMMUNITIES - (COUNCILLOR LYNDA THORNE)

WRITTEN QUESTION FROM COUNTY COUNCILLOR SANDREY

With Universal Credit due to be implemented fully in February 2018, what work has the council undertaken in preparation for this, specifically in terms of preparing for the 42 day transition period during which benefit claimants will receive no funds?

Reply

Universal Credit (UC) replaces a number of income related benefits including Income Support, Job Seekers Allowance and Housing Benefit and tax credits. Since November 2015, UC has been rolled out gradually in Cardiff to a limited number of claimants. As a result, just over 2,200 people currently receive UC in Cardiff.

From February 2018, Cardiff will move to "Full Service" and more residents will be required to make a claim for UC. It is anticipated that over 5,500 claims a month will be made until all cases claiming legacy (old benefits) have moved to UC. The Council has carried out extensive preparatory work ahead of the implementation in Cardiff.

UC "Full Service" must be claimed and maintained online; therefore, help to get online is available in all Hubs and other community locations across the city. The Into Work Advice Service will also help people to carry out job searches and to maintain UC accounts, which is essential to avoid benefits from being sanctioned. All Hub staff will be upskilled to support customers needing to claim UC.

UC is paid monthly in arrears and the first payment is not received until at least five weeks after the claim is made. As a result, assistance from the Money Advice Team is available within all Hubs and now also at foodbanks across the city. The team can help with Personal Budgeting Support, which – as well as showing clients how to budget more effectively – also ensures that clients claim all grants, discounts, hardship or emergency payments they are entitled to. The Money Advice Team has received full training and is already successfully supporting UC

clients to apply for an advance payment of UC directly from the Department for Work and Pensions when needed.

An increase in rent arrears is a particular concern as UC payments (including the housing cost element) are made directly to the claimant, not directly to their rent account. The Council and its Registered Social Landlord (RSL) partners have been given trusted partner status as part of a pilot run by the Department for Work and Pensions. This allows social landlords to request more frequent or split payments of UC for clients. We can also request that the housing cost element of UC is paid directly to the landlord. These arrangements can only be made in certain circumstances – for example, when a claimant is already in rent arrears. The ability for social landlords to request these from the Department of Work and Pensions without challenge has meant that appropriate and timely support can be provided for UC claimants to ensure that tenancies remain sustainable and rent arrears are minimised.

Managers will be visiting areas in 'Full Service' in order to help establish best practice. A publicity and training plan has been developed that will be actioned in time for the start of "Full Service" in Cardiff. The Council will also be holding various partner and stakeholder events to raise awareness of these changes in the run up to February 2018.

INVESTMENT AND DEVELOPMENT - (COUNCILLOR RUSSELL GOODWAY)

WRITTEN QUESTION FROM COUNTY COUNCILLOR SANDREY

With the Doctor Who Exhibition having closed this month, can the cabinet member with responsibility for this portfolio confirm whether any discussions have taken place between the council and BBC Worldwide, in terms of a replacement attraction being in the works?

Reply

The Councillor will be aware that, in response to a question from her colleague, Councillor Rodney Berman, at the July 2017 meeting of the County Council that I confirmed that discussions had been ongoing with BBC Worldwide to secure a replacement Dr Who related attraction in the city. At that meeting, I committed to involve both Councillor Berman and the Leader of the Opposition in those discussions at the appropriate time. I can confirm that my officials have now indicated that they are in a position to share proposals and a meeting will be arranged shortly.

In terms of the former Dr Who Exhibition building in Cardiff Bay, discussions are ongoing with both Igloo, the land owners, and Welsh Government, with a view to agreeing an extension of the lease arrangements following the expiry of the original 5-year lease. If a new lease can be secured, there are a number of potential leisure based uses for the building that the Administration will consider.

I will make a statement in the near future regarding the financial impact on the Council of the original decision to bring the Dr Who Experience to Cardiff Bay.

WRITTEN QUESTION FROM COUNTY COUNCILLOR BALE

Will the Administration provide an update on work to remedy electrical faults in some Cardiff schools and confirm the officer(s) and Cabinet Member(s) who are leading on the Council response?

Reply

I can confirm that works have now been completed to make all schools compliant.

To ensure ongoing compliance, the new Administration has introduced new governance arrangements through its Corporate Landlord function. The lead officer overseeing this function is the Assistant Director for Commercial and Collaboration within the Economic Development directorate, supported by the Corporate Health & Safety Manager and Schools Organisational Planning Manager.

Political leadership is shared between myself as Cabinet Member for Investment & Development and my colleague the Deputy Leader of the Council, who is the Cabinet Member with responsibility for Education, Employment & Skills.

WRITTEN QUESTION FROM COUNTY COUNCILLOR BALE

What action and support has the City Council provided in relation to recent job losses announced by Barclays Bank in Llanishen?

Reply

The County Councillor will appreciate that he is more likely to understand the action taken by the County Council following the Barclays announcement since those arrangements were established in March 2017 when he was responsible for the then Administration's economic development portfolio.

I am advised that those arrangements remain in place with council officers meeting with senior representatives from Barclays to find out more about the financial and support packages available to affected employees. The company confirmed that a comprehensive scheme was available, including mentoring, retraining (if required), redundancy and potential relocation to Dundee in Scotland.

The Administration continues to liaise with Barclays to help introduce companies investing in Cardiff to well-trained Barclays employees affected by the closure who are seeking new employment.

LEADER - (COUNCILLOR HUW THOMAS)

WRITTEN QUESTION FROM COUNTY COUNCILLOR NAUGHTON

With the loss of European social funds, and the anticipated loss of social housing

funds, due to Brexit, has the council undertaken any work to quantify what the overall financial loss might be for Cardiff, and how the shortfall might be addressed?

Reply

There are currently three operational programmes in Cardiff funded by the European Social Fund (ESF), which are:

- Inspire to Work (I2W) – which aims to promote employment, education and training opportunities to the young people, supported by £0.3m of ESF funding for Cardiff;
- Inspire to Achieve (I2A) – which aims at reducing the number of young people at risk of becoming NEET, supported by £1.1m of ESF funding for Cardiff; and
- Communities for Work (C4W) – which is a voluntary programme to help those adults furthest away from the labour market into employment, supported by £1.4m of ESF funding for Cardiff.

Further discussions are also taking place with regard to additional employability projects.

ESF funds are allocated on a bid basis and there is no guarantee of areas being successful in attracting funding. The European Social Fund is also not used to support social housing in Cardiff.

With regard to the future loss of EU Structural Funds, the UK Government is proposing to establish a 'shared prosperity fund' as a replacement. The level and scope of this are yet to be determined.

In light of this, we have made a commitment, as outlined in our Capital Ambition document to: *“Work with others to make sure any European funding lost to Cardiff from leaving the European Union is replaced by the UK Government, advocating strongly for unfettered access to the Single Market, and guarantees for international students and workers.”*

WRITTEN QUESTION FROM COUNTY COUNCILLOR BALE

Will the Leader publish the terms of reference of the independent investigation into the management of the Council's property estate (Para 55, Page 10, Q4 Cabinet Performance Report dated 6 July 2017)?

What individual has the Council appointed to carry out this review and when will they report the findings?

Reply

The Council has committed to an independent review, not an independent investigation. As you will be aware, the Terms of Reference for this were set prior to May 2017, but I can provide you with a copy if required. The decision to appoint

Orion 360 to undertake the review was also undertaken before May 2017.

I understand that the report is currently being finalised and is expected to set out a number of key recommendations to improve management of the Council's property estate.

STRATEGIC PLANNING AND TRANSPORT - (COUNCILLOR CARO WILD)

WRITTEN QUESTION FROM COUNTY COUNCILLOR McKERLICH

I have a number of road safety issues distributed around the ward; I wrote to you on 20th June requesting a site visit to discuss them and I repeated the request on 20th July; on 24th July you advised that you were on the point of discussing my concerns with officers. Since then I have heard nothing. When will you be coming to Radyr and Morganstown to view and resolve my various concerns?

Reply

I want to apologise for not getting back to you about a possible site visit to your ward. I was under the impression that you were in productive dialogue with officers and didn't necessarily require me to personally visit at this stage. I can assure you that I have been kept regularly updated on issues in the area raised by yourself and others. I would like to come and visit and will arrange a visit at your convenience.

WRITTEN QUESTION FROM COUNTY COUNCILLOR McKERLICH

What was the total cost of the project to make Cathedral Road and abutting streets into a 20mph zone with appropriate signage, road markings and regulatory orders?

Reply

This work forms part of an ongoing three phase project installing 20mph limits in the wider Canton and Riverside areas, which is due to be completed in the current financial year.

The combined cost of the on-street installation works for the first two phases of the scheme in the north of Riverside and Canton is around £180,000. As you can appreciate, it is difficult to individually cost each road.

I would also add that, in some cases, it may actually be more costly and confusing to exclude certain roads, as there would be a requirement to inform users of speed limit changes at multiple locations.

WRITTEN QUESTION FROM COUNTY COUNCILLOR McKERLICH

In each of the last 3 years, how many pedestrians have been injured by motor vehicles on Cathedral Road?

In how many of these cases were the vehicles moving at between 20 and 30 miles per hour prior to impact?

Reply

Firstly, it should be noted that the 20mph scheme is a zonal one, which aims to reduce overall speeds across an area, not street-by-street. I would also point out that the outcomes of the 20mph areas are not just about reducing collisions, but also about other benefits such as making the area more amenable to cyclists and pedestrians.

A review of the Police injury-collision database, from which the following information for Cathedral Road has been extracted, shows that between 2013 and 2015 there was only 1 recorded vehicle/pedestrian collision.

The data for 2016 is not yet available. In addition, the Police do not record speed data on the injury-collision database.

WRITTEN QUESTION FROM COUNTY COUNCILLOR TAYLOR

What progress is the Council making towards introducing a Community Infrastructure Levy in Cardiff to ensure that large developments, such as those in my ward of Gabalfa for 361 student rooms, do not adversely impact the local community by requiring developers to invest in the local infrastructure?

Reply

Work has been undertaken on the preparation of a Community Infrastructure Levy (CIL) for Cardiff; however, this is not yet in place.

Following the publication of the 'CIL Review' by the UK Government Department for Communities and Local Government earlier in the year, we are currently awaiting the views of, and guidance from, the Welsh Government regarding how CIL will be progressed in Wales prior to moving ahead. It should be noted, however, that the current Regulations only require 15% of any Levy to be spent within local communities.

The viability of development was considered in preparing the Local Development Plan (LDP). Policies requiring planning obligations, affordable housing and community infrastructure are all included in the adopted LDP. Furthermore, the Council has prepared approved supplementary planning guidance (SPG), which describes all the obligations required from different types of development to ensure that necessary infrastructure is delivered. Section 106 planning obligations continue to be secured and are the best mechanism to deliver contributions towards local community infrastructure from development.

Whilst I cannot comment on a current, as yet undetermined, planning application, I would stress that all applications are considered on their planning merits, having regard to all material planning factors. The introduction of any CIL would not alter this position.

**CYNGOR CAERDYDD
CARDIFF COUNCIL**

COUNCIL : 26 OCTOBER 2017

PUBLIC QUESTION NO. 1

**QUESTION TO COUNTY COUNCILLOR THORNE
(HOUSING AND COMMUNITIES PORTFOLIO)**

PUBLIC QUESTION FROM ELEANOR SANDERS

As Chair of Trustees at Cardiff Foodbank I am very concerned the impact of the introduction, in February 2018, of Universal Credit will have on those already in need and poverty across our city. Based on the experiences reported in other cities, we at the Foodbank anticipate an increase in numbers coming to our seven Distribution Centres across the city. We have already seen over 10% increase year on year for the last few years. Whilst we obviously want to provide support through advice and non-perishable food, it is so sad that it is needed in the first place.

What is the Council doing to ensure those having to move to Universal Credit will be well supported when making the transition, and won't be left in increased need through avoidable delay or errors?

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**COUNCIL: 26 OCTOBER 2017**

CABINET PROPOSAL

ANNUAL STATUTORY IMPROVEMENT REPORT 2016-17**Reason for this Report**

1. This report has been prepared to enable the Cabinet to approve the Council's Annual Statutory Improvement Report, a document required under the Local Government (Wales) Measure 2009, for submission to Council in October 2017, and its publication by 31st October 2017.

Background

2. The Local Government (Wales) Measure 2009 requires that the Council publish its Improvement Objectives and how it plans to achieve them. In previous assessments, the Auditor General for Wales highlighted the need for the Council to be more focussed on its key priorities and the delivery of these. In recognition of this opinion, and the growing pressure on the Council's finances available to deliver services to the citizens and communities of Cardiff in 2016-17, the following four priorities were identified as key areas of focus:
 - Better Education and Skills for all
 - Supporting Vulnerable People
 - Creating More and Better Paid jobs
 - Working Together to Transform Services
3. The Council's Corporate Plan 2016-18 focussed on what the Council would deliver to achieve these four priorities, and in turn they helped to shape our Improvement Objectives for 2016-17.
4. The Council's Improvement Objectives for 2016-17 focussed on:
 - Every Cardiff school is a good school
 - Looked After Children in Cardiff achieve their potential
 - Adult learners achieve their potential
 - People at risk in Cardiff are safeguarded
 - People in Cardiff have access to good quality housing
 - People in Cardiff are supported to live independently
 - Cardiff has more employment opportunities and higher value jobs

- Cardiff has a high quality city environment that includes attractive public spaces and good supporting transport infrastructure
- All young people in Cardiff make a successful transition into employment, education or training
- Communities and Partners are actively involved in the design, delivery and improvement of highly valued services
- The City of Cardiff Council has effective governance arrangements and improves performance in key areas
- The City of Cardiff Council makes use of fewer, but better buildings

Annual Statutory Improvement Report 2016-17

5. The Council's Annual Statutory Improvement Report provides a retrospective summary evaluation of performance for the financial year 2016-17 and Members should note that the Report attached at Appendix 1 is a final draft.
6. The Cardiff Council Annual Statutory Improvement Report 2016-17, attached as Appendix 1, is a text document which once approved will be translated into Welsh prior to publication on the Council's website by 31 October 2017.
7. The Improvement Report should:
 - provide a picture of the Council's performance for the reporting year against the agreed outcomes (the Council's Improvement Objectives), and targets
 - communicate improvement information that is timely and accurate to Members, officers, citizens, communities, stakeholders, other councils, the Welsh Government and regulators

The Council's Performance

8. The Council is required under the Measure to assess its performance against the National Indicator set. These are set by the Welsh Government. Where these indicators and measures are relevant to the progress the Council made against our Improvement Objectives, they are included in this Improvement Report. The Council's performance against the full National data set is shown in the 'How We Measure Up' section of the Improvement Report.
9. In 2016-17 Cardiff's performance improved to 13th position relative to all Local Authorities across Wales, and 60% of the Council's National Indicator results were better than the Wales Average, compared to 48% in 2015-16. Furthermore, the outturn of 60% of the Indicators is in the top 2 Quarters of performance, compared to 52% in 2015-16. Cardiff's Education performance in 2016-17 (academic year 2015-16) is significantly better than all Wales performance with 82% of indicators showing improvement, compared to the all Wales result of 64% of indicators.

10. Within Social Services, the overall picture of performance during 2016-17 generally improved and was on target. These improvements have resulted from focused work over several years to improve outcomes for looked after children, and an increased focus on joint working between the Council's Children's and Education services.
11. This continuing trend of improvement comes despite Cardiff being ranked 21st out of the 22 Welsh Local Authorities in terms of spend per head of the population for 2016/17.
12. Despite positive trends, however, it is recognised that the Council will need to continue to focus on addressing areas of underperformance. These areas will in part inform future planning arrangements in the context of changing demographics, a growing population and ongoing budgetary pressures.

Wales Audit Office Corporate Assessment of the City of Cardiff Council

13. The Wales Audit Office undertook a Corporate Assessment Follow-on in October 2015, and in February 2016, the Auditor General published his report on the Corporate Assessment Follow-on. This report concluded at that time that 'The Council has put in place better arrangements to support improvement and to address longstanding issues, but is now at a critical point in embedding them if it is to achieve a step change in delivering improved outcomes'. The outcome of this work was a formal recommendation that 'The Council must ensure that it addresses the proposals for improvement as set out in the report to deliver improved outcomes within the next 12 months'.
14. The Council responded positively and developed a Statement of Action that detailed how it would achieve the Proposals for Improvement. As part of this, the Council developed a Performance & Governance programme to further develop and embed its performance management arrangements. This has allowed the Council to develop a Performance Management Framework that supports effective planning, reporting and performance support.
15. Between February and May 2017, the Wales Audit Office reviewed the Council's progress in relation to its Statement of Action. The subsequent report of this work concluded that the Council had demonstrated sufficient progress in implementing the 2016 proposals for improvement and is in the process of embedding new performance management and reporting arrangements.

Role of the Auditor General for Wales

16. The Auditor General for Wales through the Wales Audit Office (WAO) audit each authority's Improvement Report to assess the extent to which the Report has been prepared and published in accordance with statutory requirements and will determine whether or not to issue a Certificate of Compliance.

Policy Review and Performance Scrutiny Committee

17. The Policy Review and Performance Scrutiny Committee considered the Statutory Improvement report on October 4th 2017 and the Chair's letter, is attached at Appendix 2.

Reason for Recommendations

18. To recommend the Council's Annual Statutory Improvement Report 2016-17 to Council in time for the Plan to be published by the statutory date 31 October 2017.

Financial Implications

19. There are no financial implications directly arising from this report, however action on identified priorities for improvement may well have financial implications which would need to be addressed in the budget setting process.

Legal Implications

20. The recommendation is made for the purposes of enabling the Council to comply with its legal duties as outlined in this report

HR Implications

21. There are no HR implications arising directly from this report.

CABINET PROPOSAL

Council is recommended to approve the Council's Annual Statutory Improvement Report.

THE CABINET

12 October 2017

The following appendices are attached:

Appendix 1 – Annual Statutory Improvement Report

Appendix 1a – Further information in relation to the Statutory Improvement Report

Appendix 2 – Letter from the Chair of the Policy Review and Performance Scrutiny Committee

Cardiff Council

Improvement Report 2016-2017

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WELCOME TO THE CARDIFF COUNCIL 2016-17 STATUTORY IMPROVEMENT REPORT



This Improvement Report gives details of the Council's performance during 2016-17. There are several legal frameworks that provide guidelines as to how the Council must operate. These include the Local Government (Wales) Measure 2009 and more recently the Well-Being of Future Generations (Wales) Act 2015. These provide guidance on how the Council should deliver effective public services to the citizens of Cardiff while showing commitment to improving social, economic, environmental and cultural well-being. We hope that you find this Improvement Report useful and meaningful and we invite you to provide us with your views.

This Improvement Report is designed to fulfil the Council's statutory obligation for the 2016-17 financial year. It is a review of the Council's performance, using evidence that demonstrates the delivery of the Improvement Objectives and the impact that the work of services has made. This is balanced by providing an assessment of any areas that have shown slow progress and not resulted in the levels of performance that the Council set out to achieve.

Please send your comments to the Head of Performance and Partnerships, Cardiff Council, County Hall, Atlantic Wharf, Cardiff, CF10 4UW or email improvementandinformation@cardiff.gov.uk

This Improvement Report is available in English and Welsh online at www.cardiff.gov.uk and copies are available in braille on request.

Further detailed information about the current and future plans for the Council's contribution to public services in Cardiff is contained within a number of key documents including:

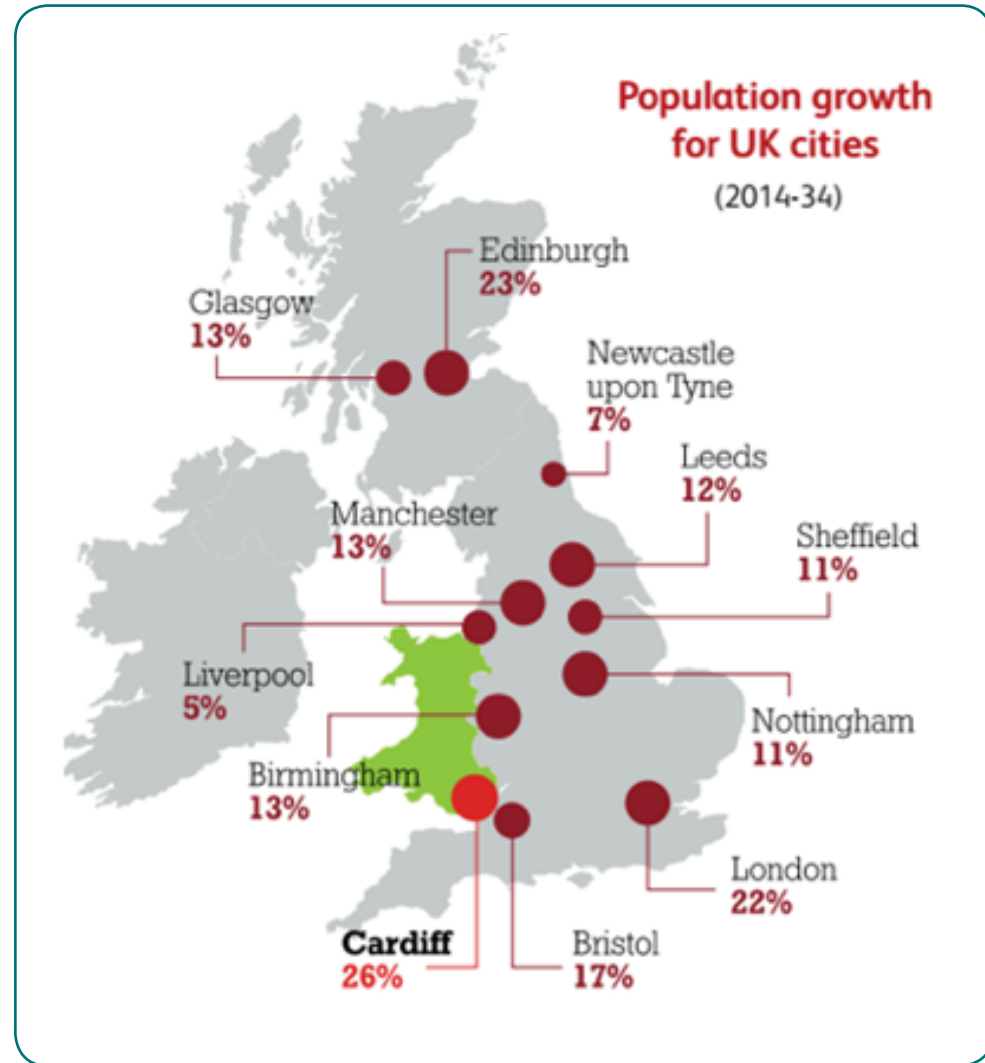
- Corporate Plan
- Directorate Delivery Plans
- Wales Audit Office Assessments under the Local Government (Wales) Measure 2009

This document is available in Welsh / *Mae'r ddogfen hon ar gael yn Gymraeg*

ABOUT THE COUNCIL

Each year the Council delivers around **700 services to over 357,000 residents in 151,000 households**, helping to **support local communities** and improve the lives of local people. The Council is responsible for **collecting bins, cutting grass and cleaning streets**, as well as providing **services for older people and people with disabilities**. The Council **runs schools and manages high quality housing stock** as well as **looking after children who are in care**.

The Council has continued to deliver services against a backdrop of pronounced financial pressures and increasing demand for public services. By the year 2034 Cardiff's population is expected to increase dramatically, with the city set to experience the biggest increase in population of any major UK city. This growth is a sign of success and indicates that people want to live in Cardiff; however, it will also place more demand pressures on the services the Council delivers. This means the Council will have to plan effectively for both the short and long-term, making effective use of partnership and collaboration opportunities and making full and effective use of its workforce. Over the next 3 years the Council will have to bridge a budget gap of £81m and we will need to continue to modernise the way that we work to ensure we deliver the best possible services for the citizens of Cardiff.



How we plan – The Golden Thread



The diagram to the left shows how all of our plans fit together and the contribution employees, teams, services, and Directorates make in helping the Council to achieve its Priorities and Objectives. The Priorities and Objectives of the Council ultimately contribute to the Well-Being Objectives as set out in the Local Well-Being Plan, which support overall progress towards the National Well-Being Goals of Wales. Our employees are our most valuable asset and are responsible for delivering services across Cardiff; through the Personal Review process, they are able to understand how their individual contributions help the Services, Directorates and the Council to achieve its Objectives and Priorities, through a clear line of sight. The Well-Being of Future Generations Act shapes how we plan by setting out the key objectives for Wales through the National Well-Being Goals:

- A Prosperous Wales
- A Resilient Wales
- A More Equal Wales
- A Healthier Wales
- A Wales of Cohesive Communities
- A Wales of Vibrant Culture and Thriving Welsh Language
- A Globally Responsible Wales

The Act also sets out for us how we should work through the Five Ways of Working:

- **Involvement** – We need to involve our citizens in the decisions that affect them.
- **Prevention** – We need to understand the root causes of issues and prevent them.
- **Long-Term** – We need to plan for the long-term so that we do not compromise the well-being of our future generations.
- **Collaboration** – We need to work with others to find shared solutions
- **Integration** – We need to consider all 7 of the National Well-being Goals when deciding on what our own Council Well-Being Objectives will be.

OUR IMPROVEMENT OBJECTIVES



The Council's Corporate Plan satisfies the duty under the Local Government (Wales) Measure 2009 to publish a plan for improvement and to set Objectives. The table below shows the contribution to the Council's Objectives make to achieving the National Well-Being Goals and the Well-Being Objectives in the Local Well-Being Plan.

National Well-Being Goal	Well-Being Objective in Well-Being Plan	Cardiff Council Priority	Cardiff Council Corporate Plan Objective
A Prosperous Wales	Cardiff has a thriving and prosperous economy	Creating more and better paid jobs	Cardiff has more employment opportunities and higher value jobs All young people in Cardiff make a successful transition into employment, education or training
A Prosperous Wales	People in Cardiff achieve their full potential	Better education and skills for all	Every Cardiff school is a good school Looked after children achieve their potential Adult learners achieve their potential
A Resilient Wales	Cardiff is clean, sustainable and attractive	Creating more and better paid jobs	Cardiff has a high quality city environment that includes attractive public spaces and good supporting transport infrastructure
A Resilient Wales		Working together to transform services	Communities and partners are actively involved in the design, delivery and improvement of highly valued services The City of Cardiff Council makes use of fewer but better buildings
A Healthier Wales	People in Cardiff are healthy	Supporting vulnerable people	People at risk in Cardiff are safeguarded People in Cardiff have access to good quality housing
A more equal Wales & A Globally Responsible Wales		Working together to transform services	Communities and partners are actively involved in the design, delivery and improvement of highly valued services The City of Cardiff Council has effective governance arrangements and improves performance in key areas

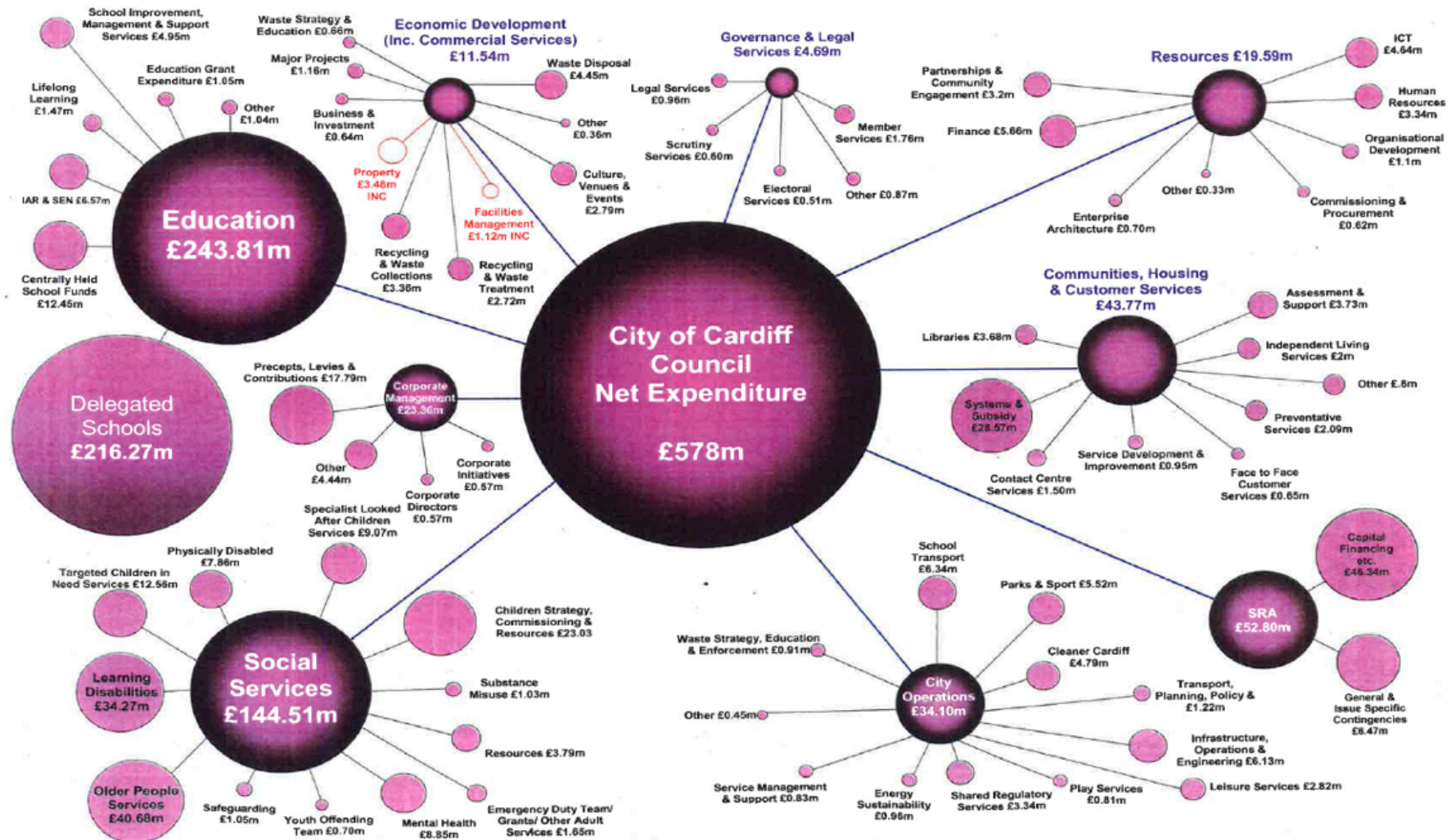
A more equal Wales & A Globally Responsible Wales	Cardiff is fair, just and inclusive	Supporting vulnerable people	People in Cardiff are supported to live independently
A Wales of Cohesive Communities	People in Cardiff are safe and feel safe	Supporting vulnerable people	People at risk in Cardiff are safeguarded People in Cardiff are supported to live independently
A Wales of vibrant culture and thriving Welsh language	Cardiff is a great place to live, work and play	Creating more and better paid jobs	Cardiff has more employment opportunities and higher value jobs All young people in Cardiff make a successful transition into employment, education or training

When the Council's Improvement Objectives were set, an exercise was undertaken to ensure that they contributed to the seven improvement aspects of Strategic Effectiveness (SE), Service Quality (SQ), Service Availability (SA), Fairness (F), Sustainability (S), Efficiency (E) and Innovation (I), and to assess the collaborative (C) nature of the work needed to deliver each one, as set out in the Local Government (Wales) Measure 2009. The result of this exercise is contained in the following matrix:

Improvement Objective	SE	SQ	SA	F	S	E	I	C
Every Cardiff School is a good school								
Looked After Children achieve their potential								
Adult learners achieve their potential								
People at risk in Cardiff are safeguarded								
People in Cardiff have access to good quality housing								
People in Cardiff are supported to live independently								
Cardiff has more employment opportunities and higher value jobs								
Cardiff has a high quality city environment that includes attractive public spaces and good supporting transport infrastructure								
All young people in Cardiff make a successful transition into employment, education or training								
Communities and partners are actively involved in the design, delivery and improvement of highly valued services								
The City of Cardiff Council has effective governance arrangements and improves performance in key areas								
The City of Cardiff Council makes use of fewer but better buildings								

THE COST OF OUR SERVICES

City of Cardiff Council – Net Revenue Budget 2016/17



CONTINUOUS IMPROVEMENT IN CARDIFF

In accordance with the Local Government (Wales) Measure 2009, the Council has a duty to improve the services that it delivers. Building upon the Corporate Assessment of 2014, the Council received a Corporate Assessment Follow On inspection by the Wales Audit Office (WAO) in October 2015. The WAO concluded that the Council has **'better arrangements in place to support improvement'**. As part of this Follow On inspection, the Council received one statutory recommendation from the WAO: **'The Council must ensure that it addresses the proposals for improvement as set out in this report to deliver improved outcomes within the next 12 months'**. In response to this, the Council prepared a Statement of Action, to address each of the proposals for improvement identified by WAO, and put in place a performance management programme.

The Council's Organisational Development Programme (ODP) has been instrumental in raising the profile, visibility and awareness of transformational change needs and opportunities across the Council. In the spring of 2017 an independent review of the ODP was commissioned to coincide with the 3 year anniversary of the commencement of the programme. The aim of this review was to assess the overall effectiveness of the ODP and to ensure that subsequent changes to the programme fully meet the requirements of future challenges. The independent review of the ODP found that it has provided an important mechanism and been successful in establishing good recognition across the Council that managing change can be achieved through a model of this type. The ODP has been able to harness resources, skills, and capacity, to support the delivery of change projects and programmes.

THE WELL-BEING OF FUTURE GENERATIONS

In April 2016, all public bodies became subject to new duties under the Well-Being of Future Generations (Wales) Act. Cardiff has a well-developed history of partnership working that has stood it in good stead to embrace the requirements of the Act. In May 2016 the Cardiff Partnership Board transitioned into the Cardiff Public Services Board (PSB). In March 2017 the Cardiff PSB produced its statutory well-being assessment and in June 2017 approved its draft well-being objectives, which will be submitted to the Future Generations Commissioner. Cardiff's Well-Being Plan will set out how the city's Well-Being Objectives contribute to the National Well-Being Goals of Wales, and specify timescales for meeting these Well-being Objectives and the steps to be taken in delivering these Well-being Objectives.

BILINGUAL CARDIFF

From 30th March 2016 all local authorities in Wales have a statutory duty to comply with regulation Welsh language standards, which explain how they as organisations should use the Welsh language in different situations. The Welsh Language (Wales) Measure 2011 established a legal framework to impose duties on certain organisations to comply with standards in relation to the Welsh language by way of sub-legislation (Welsh Language Regulation Standards). The standards issued to the Cardiff Council are listed in 'The City of Cardiff Council Compliance Notice – Section 44 Welsh Language (Wales) Measure 2011'. A copy of the standards referred to in this report is also available from www.cardiff.gov.uk/bilingualcardiff



The Welsh language standards have been drafted with the aim of:

- Improving the services Welsh speakers can expect to receive from organisations in Welsh
- Increasing the use people make of Welsh language services
- Making it clear to organisations what they need to do in terms of the Welsh language
- Ensuring that there is an appropriate degree of consistency in terms of the duties placed on organisations in the same sectors

Each local authority has been issued with a compliance notice from the Welsh Language Commissioner which lists the standards and compliance date which the organisation is expected to comply with. Cardiff Council has been issued with 171 standards, of which 155 had a compliance date of 30th March 2016 and 15 had a compliance date of 30th September 2016.

Welsh Language Achievements 2016-17:

- The Bilingual Cardiff 5 Year Welsh Language Strategy was published in March 2017 following Cabinet and full Council consideration. It sets out our priorities for facilitating and promoting the Welsh language in Cardiff with our partners, starting our journey to becoming a truly bilingual capital for Wales.
- Bilingual Cardiff returned **97.1%** of translation requests by the agreed deadlines (**8,352,966** words). The team translated more words than in any previous year, a **64.7%** increase in the number of words translated compared to 2015-16.

- Entered into a Service Level Agreement with the Vale of Glamorgan Council and Bridgend County Borough Council to provide Welsh Translation Services.
- **800** staff completed the Corporate Welsh language awareness e-module in 2016-17.
- **184** staff attended corporately-funded Welsh language training in 2016-17.
- The Council advertised **54** Welsh Essential posts and a further **141** posts where Welsh was a desirable requirement.
- The Council published its Welsh in Education Strategic Plan 2017-2020 in March 2017, which will act as a key driver to ensuring that children are able to develop their Welsh skills, and creating new speakers, to support Welsh Government's vision of having a million Welsh speakers by 2050.
- Bilingual Cardiff has purchased simultaneous translation equipment and trained two translators to deliver this service in-house to all service areas as well as partner organisations.
- Promotion and communication of a series of corporate guidelines created to assist staff in complying with the Welsh language standards.
- A standing article in the Council's Core Brief and the circulation of the Welsh Matters monthly brief (distributed via the Welsh language coordinators network) to update on developments within the Welsh language agenda or any complaints received against the Welsh language scheme/standards.

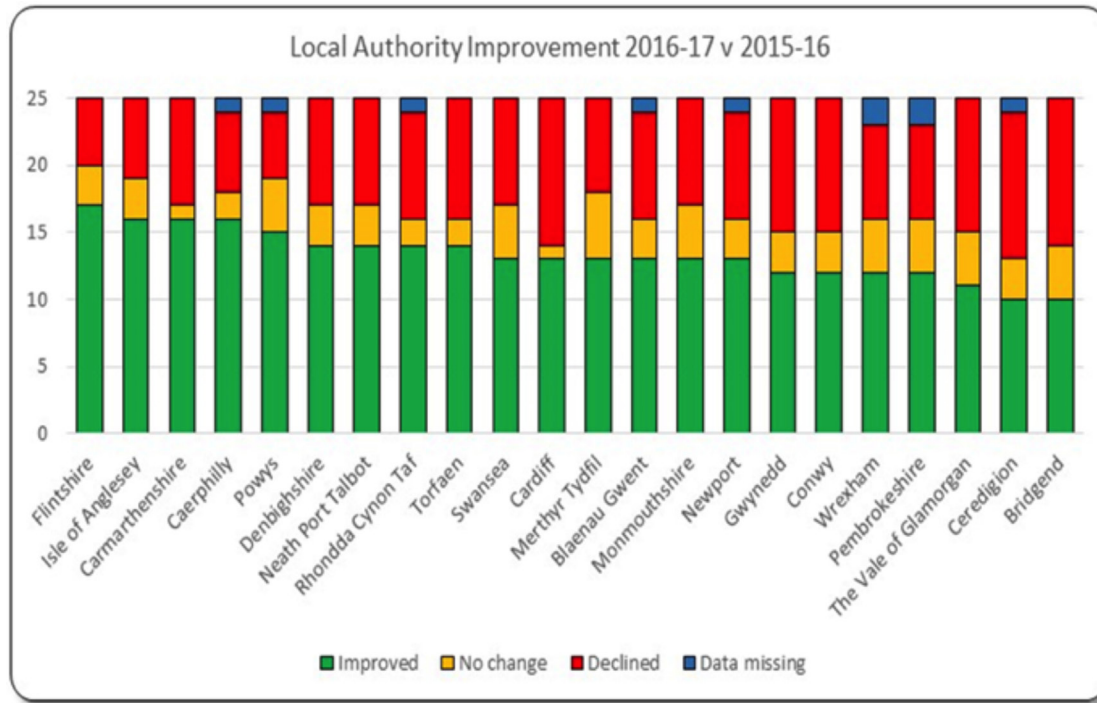


CARDIFF
CAERDYDD

OUR NATIONAL PERFORMANCE INDICATORS

The Council is required under the Local Government (Wales) Measure 2009 to assess its performance against Wales' National Performance Indicators. These are set by the Welsh Government. Where these indicators and measures are relevant to the progress made against the Improvement Objectives they are included in this Improvement Report. The Council's performance against the full range of National Performance Indicators is included in the 'How We Measure Up' section.

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In 2016-17, Cardiff's performance improved to 13th position out of the 22 local authorities in Wales, with performance in Education significantly better than all-Wales performance. 60% of Cardiff's performance indicator results were better than the Wales Average, compared to 48% in 2015-16. Furthermore, 60% of performance indicators were in the top 2 quarters compared to 52% in 2015-16, and 60% were ranked 1st to 11th out of the 22 local authorities, compared to 52% in 2015-16.



EQUALITIES IN CARDIFF



In March 2016 the Council adopted a new Strategic Equality Plan to set out the Council's equality priorities for the next four years. Seven new Equality Objectives were agreed in conjunction with local citizens and third sector organisations. These new Equality Objectives are shaping the Council's policy, service delivery, and support to employees – eliminating discrimination, advancing equality of opportunity, and fostering good relations between different groups. The Council has made steps to reduce inequalities, and concerted effort will continue to ensure equal outcomes for all protected groups. It is clear that these actions will require greater involvement, co-production and partnership working. Some of our key achievements included:

- Undertaking self-assessments across each Directorate in relation to the National Well-Being Goal 'A More Equal Wales' to identify what needs to be done to progress equality
- Producing an Ageing Well in Wales Local Delivery Plan
- Agreeing a Corporate Plan that focusses on inclusive growth to reduce socio-economic inequality and promote equal opportunities
- 75 officers completed training to undertake Equality Impact Assessments
- Enabling all Council employees can now access equality and diversity training via e-learning platform
- Working to ensure that the Council's communications team is easier to engage with and the signing up to the British Sign Language Charter
- Updating the Living Wage payable by the Council to £8.45 from April 2017
- Delivering a wide range of campaigns throughout the year to celebrate diversity with a range of partners

HOW WE SELF-ASSESS OUR OBJECTIVES

The Council uses a number of sources of information to assess progress against Improvement Objectives, including:

- **Inspection Reports** – The Council is subject to a number of inspections from regulatory bodies including the Wales Audit Office, Estyn (Education) and the Care and Social Services Inspectorate Wales (CSSIW). Their findings help the Council to assess areas of strong performance, as well as identifying areas that require improvement.
- **Surveys** – The annual Ask Cardiff survey provides Cardiff’s citizens the opportunity to share their views on a wide range of the Council’s services. From this, areas of strong performance can be identified, along with those areas where Cardiff’s citizens feel the Council needs to improve.
- **Feedback & Case Studies** – Where available, evidence from case studies or qualitative feedback from service users help to assess performance. This gives us an insight into what the Council’s service users feel and think about the services they receive.
- **Progress against the commitments we made** – The Council made a number of commitments in the Corporate Plan to help to deliver against the Improvement Objectives. Monitoring the progress of these commitments gives an understanding of what has been achieved and where further work is required.
- **Progress against our performance measures** – A number of performance measures are identified within the Council’s Corporate Plan which help show the progress made in delivering the Improvement Objectives. Where applicable, targets are set against these performance measures to demonstrate the desired level of achievement. However, as the Council is on an improvement journey, the priority is to understand where improvement is being made and, where the Council is not improving, what more can be done.

Using this information gives a balanced picture of the Council’s improvement journey over the year. By utilising this information, the Council can identify areas of improvement and celebrate success, and also identify areas where performance may not have been as good, and therefore the areas that may require further attention.

The Local Government (Wales) Measure 2009 requires the Council to ‘make arrangements to secure continuous improvement’. Whilst the Improvement Objectives are assessed on an annual basis, they cannot be completed within one year. Therefore, in most cases, the Council’s Improvement Objectives remain within the Corporate Plan through several iterations, and progress against planned activities is monitored, reviewed and revised on an annual basis to support the Council’s improvement journey.

Good progress: The evidence suggests good progress has been made in achieving the Improvement Objective, with improvement observed across all key performance areas.

Satisfactory progress: The evidence suggests satisfactory progress has been made in achieving the Improvement Objective, with improvement observed across most of the key performance areas. However, there may be areas where performance is not as strong as it should be, and this helps to identify where more focus is needed

Unsatisfactory progress: The evidence suggests unsatisfactory progress has been made against the Improvement Objective, with no improvement observed across key performance areas.

Progress against the Council's Improvement Objectives	Good Progress	Satisfactory progress	Unsatisfactory Progress
Every Cardiff School is a good school		✓	
Looked After Children achieve their potential		✓	
Adult learners achieve their potential	✓		
People at risk in Cardiff are safeguarded	✓		
People in Cardiff have access to good quality housing		✓	
People in Cardiff are supported to live independently	✓		
Cardiff has more employment opportunities and higher value jobs		✓	
Cardiff has a high quality city environment that includes attractive public spaces and good supporting transport infrastructure		✓	
All young people in Cardiff make a successful transition into employment, education or training		✓	
Communities and partners are actively involved in the design, delivery and improvement of highly valued services		✓	
The City of Cardiff Council has effective governance arrangements and improves performance in key areas		✓	
The City of Cardiff Council makes use of fewer but better buildings		✓	

Improvement Objective:

Every Cardiff School is a good School



What do we want to achieve?	How have we performed in 2016-17 (Academic year 2015-16)				
	Performance Indicator	Result AY 2014-15	Result AY 2015-16	Target AY 2015-16	Have we improved?
<p>Our vision is that all children and young people in Cardiff attend a good school and develop the knowledge, skills and characteristics to become personally successful, economically productive and actively engaged citizens.</p> <p>In 2015-16, the Council worked with schools and key partners to develop “Cardiff 2020 – A renewed vision for education and learning”, which was launched in June 2016. The strategy outlines ambitious goals, detailed below, for further improvements:</p> <ul style="list-style-type: none"> • Deliver consistently excellent outcomes for learners • Secure the best people to lead, teach, support and govern our schools • Offer inspiring, sustainable, learning environments fit for the 21st Century • Deliver a self-improving school system, forming strong and dynamic partnerships between schools in the region • Ensure that schools are connected with the communities they serve and with business enterprise in the city region 	% of pupils who achieved the CSI at the end of KS2	87.8%	89.5%	89.6%	Yes
	% of pupils who achieved the Level 2+ threshold at the end of KS4	59%	63%	65%	Yes
	% of eFSM pupils who achieved the Level 2+ threshold at the end of KS4	32%	39%	45.4%	Yes
	Primary Attendance	95%	95%	95%	Maintained
	Secondary Attendance	94%	95%	95.4%	Yes
	% Schools categorised as ‘Green’ in the Welsh Government School Categorisation Process	<i>January 2016</i>	<i>January 2017</i>	<i>January 2016</i>	
	Primary	34%	36%	30%	Yes
	Secondary	26%	26%	22%	Maintained
	Special	57%	57%	71%	Maintained

What are our key achievements during 2016-17?

Over the course of the year, Cardiff has made significant progress in this improvement objective. There has been an increase in the number of schools categorised as 'Green' and 'Yellow', from 94 in January 2016 to 102 in January 2017. Across the primary phase, there has been an increase in the number of schools in the highest benchmarking quarter based on the proportion of free school meals pupils. The number of secondary schools with less than 50% of pupils achieving the level 2+ threshold decreased from 8 in 2014-15, to 4 in 2015-2016. Inspection outcomes have improved, with 52.38% of schools inspected in 2014-15 judged to be 'good' or 'excellent' in terms of standards, rising to 72.22% in 2015-16.

School Performance

Cardiff has seen an acceleration in the performance of its schools across all phases of education. In 2015-16, Cardiff is now performing above the national averages in a wide range of national performance indicators.

Attainment at Key Stage 4

- Level 2+ Threshold (5 GCSEs at A* – C grade including English or Welsh and Mathematics) – in the 2015-16 academic year, 62.5% of pupils achieved this threshold. This is higher than the result for the 2014-15 academic year (59.3%), but lower than the target for the 2015-16 academic year (65%). The result is above the Wales average of 60%.
- Level 2+ Threshold (Free school meals) – in 2015-16, 39.3% of pupils eligible for free school meals (eFSM) achieved this threshold. This is higher than the result for 2014-15 (32.23%), but lower than the target for 2015-16 (45.45%). The result is above the Wales average of 35.6%.
- Level 2 Threshold (5 GCSEs at A* – C grade) – in 2015-16, 84.3% of pupils achieved this threshold. This is higher than the result for 2014-15 (81.06%), but lower than the target for 2015-16 (87.08%). The result is in line with the Wales average of 84%.
- Level 1 Threshold (5 GCSEs at A – G grade) – in 2015-16, 94.4% of pupils achieved this threshold. This is higher than the result for 2014-15 (92.15%), but lower than the target for 2015-16 (97.81%). The result is below the Wales average of 95%.

Attainment at Key Stage 3

- Core Subject Indicator (the expected level of attainment in each of the core subjects in combination (English or Welsh, mathematics and science) – in 2015-16, 86.6% of pupils achieved this threshold. This is higher than the result for 2014-15 (83.4%) and higher than the target for 2015-16 (85%). The result is above the Wales average of 85.9%.

Attainment at Foundation Phase

- Foundation Phase Outcome Indicator (the expected outcomes in language, literacy and communication (LCE or LCW), mathematical development (MDT) and personal, social, cultural diversity and well-being development (PSD) – in 2015-16, 88.9% of pupils achieved this threshold. This is higher than the result for 2014-15 (86.73%) and higher than the target for 2015-16 (86%). The result is above the Wales average of 87%.

Welsh language

- Welsh first language continues to improve in the primary phase. At the end of the Foundation Phase in 2015-16, 93.1% of pupils achieved the expected level in WFL compared to 90.7% in Wales. At the end of Key Stage 2, 96.1% achieved the expected level, compared to 90.8% in Wales.

Attendance

- Primary School – Attendance in the primary phase decreased by 0.02ppt to 95% in 2015-16. This is in line with the Wales average and places Cardiff 9th out of the 22 local authorities in Wales for primary school attendance compared with 6th in 2014-15.
- Secondary School – Attendance in the secondary phase improved by 0.6ppt to 94.4% in 2015-16. This is in line with the Wales average of 94.2% and places Cardiff 9th out of the 22 local authorities in Wales for secondary school attendance compared with 11th in 2014-2015.

Leadership

The Leadership of Cardiff's schools is strengthening. New leadership in some schools has resulted in a better quality of learning and teaching, raised expectations and improvements in standards. The number of schools requiring red level of support decreased from 10 in January 2016 to 6 in January 2017. There has been a decrease in the number of Governor vacancies, from 8.78% in 2014-15 to 8.13% in 2015-16.

School buildings and places

A co-ordinated admissions process for secondary schools will be piloted in September 2017, with 4 of the 7 schools who act as separate admission authorities. The remaining 3 will reassess their position next year.

New primary buildings have been opened at Adamsdown, Ysgol Y Wern and Coed Glas Primary schools. The new Eastern High School is set to open in 2018 and Cardiff West Community High School will open in the following year. The planning of the future investment programme for schools is underway to address condition and sufficiency of places.

Self-Improving Schools

In partnership with the Central South Consortium, Cardiff has given high priority to developing collaboration between schools to lead and support their own improvement. As part of the Central South Wales Challenge, School Improvement Groups have been established and pathfinder partnerships are brokered to support schools in difficulty.

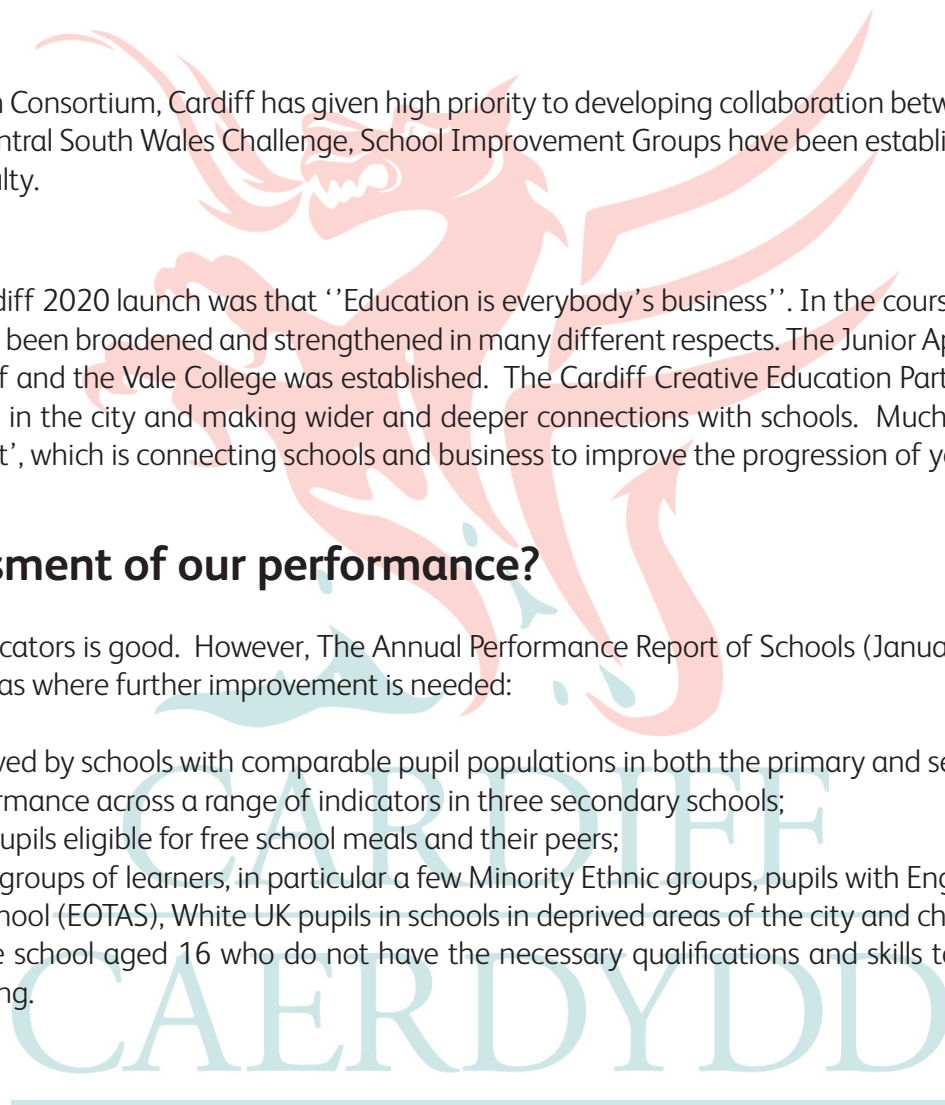
Partnerships

One of the key messages of the Cardiff 2020 launch was that ‘Education is everybody’s business’. In the course of this academic year, partnerships supporting education in Cardiff have been broadened and strengthened in many different respects. The Junior Apprenticeships scheme, in partnership with schools, the Council, and Cardiff and the Vale College was established. The Cardiff Creative Education Partnership launched, capitalising on the strengths of the “creative economy” in the city and making wider and deeper connections with schools. Much progress has also been made in the delivery of ‘The Cardiff Commitment’, which is connecting schools and business to improve the progression of young people into employment.

What is our self-assessment of our performance?

Progress against the majority of indicators is good. However, The Annual Performance Report of Schools (January 2017) and the Council’s own self-evaluation highlighted some key areas where further improvement is needed:

- The variation in standards achieved by schools with comparable pupil populations in both the primary and secondary sectors;
- The ongoing relatively low performance across a range of indicators in three secondary schools;
- The gap in the performance of pupils eligible for free school meals and their peers;
- The underachievement of some groups of learners, in particular a few Minority Ethnic groups, pupils with English as an additional language (EAL), pupils educated other than at school (EOTAS), White UK pupils in schools in deprived areas of the city and children who are looked after (CLA);
- The number of pupils who leave school aged 16 who do not have the necessary qualifications and skills to make a successful progression into education, employment or training.



While there has been good progress in delivering the remaining Band A new build schemes, many school buildings suffer from a longstanding lack of investment. This was highlighted by significant problems in the autumn and spring terms at three secondary schools. Systematic changes to the framework for maintaining school buildings are required.

The growing population and demand for school places in the city has had an impact on the number of pupils securing their first choice of school. In September 2016 this was 86% in Primary and 76% in Secondary, compared to 88% and 87% in 2015. There has also been a significant increase in the number of young people with Additional Learning Needs (ALN) and Cardiff does not currently have enough specialist provision. As a result, too many young people are being placed out of area or are not able to access appropriate full time education within the city.

We have assessed ourselves as making satisfactory progress in this Improvement Objective.

What is our plan for the future?

The Council will continue to work towards the goals of Cardiff 2020 and in areas of challenge, as follows:

- Preparing for the introduction of a radically new curriculum from 2018, starting with the introduction of the Digital Competence Framework;
- Developing and implementing the Educated Other Than At School (EOTAS) improvement plan, to increase provision and improve outcomes for these learners;
- Continuing to invest in the sufficiency and condition of school places;
- Turning around the performance of a minority of secondary schools that continue to cause concern
- The development of the new Eastern High Learning Campus, in partnership with Cardiff and Vale College, the new Cardiff West Community High School, and new primary schools for Howardian, Hamadryad and Glan Morfa;
- Ensuring that high quality teachers are secured, particularly in subjects such as English and Maths, including through the re-commissioning of Teach First;
- Driving forward 'The Cardiff Commitment' to youth engagement and progression.



Improvement Objective: Looked after children in Cardiff achieve their potential

What do we want to achieve?	How have we performed in 2016-17				
	Performance Indicator	Result 2014-15 Academic Year	Result 2015-16 Academic Year	Target for 2015-16 Academic Year	Have we improved?
<p>There are 73,500 children and young people in Cardiff and of these 2,473 are in receipt of children's social services (721 of whom are being looked after). The Council wants to provide high quality care and support for looked after children to help them achieve their potential.</p> <p>Closer working across Council Directorates, Cardiff Schools and partner organisations is crucial to the successful delivery of our Corporate Parenting Strategy, which sets out the shared vision of Cardiff Council and the Cardiff & Vale University Health Board to work together to ensure the best possible outcomes for children who are looked after or who have left care so that they can be happy and lead fulfilling lives.</p>	% attendance of looked after pupils in primary school	96.7%	96.9%	98%	Maintained
	% attendance of looked after pupils in secondary school	91.8	94.5%	96%	Yes
		Result 2015-16	Result 2016-17	Target 2016-17	Have we improved?
	% of looked after children returned home from care during the year	New Indicator	11.6%	Baseline year	N/A
	% of children looked after who have experienced once or more transitional changes of school in the 12 months to 31st March	9.1%	13.3%	16%	No
	% of children looked after on 31 March who have had 3 or more placements during the year	9.9%	11.0%	12%	No

What are our key achievements during 2016-17?

The Council's **Corporate Parenting Strategy** was agreed; this represents the responsibility of the Council to ensure the best possible services and support for Looked After Children. Targeted work commenced in conjunction between the Council's Social Services and Education Directorates to return Looked After Children in out of area placements to Cardiff. During the year, 26 referrals were made to Safe Families for Children and admission to the looked after system / inclusion on the Child Protection Register was avoided for all 26 children. 23 children received services from the preventative Family Group Conferences initiative. Accommodation as a result of family breakdown or addition to the Child Protection Register was avoided for 12 of these children. In addition to this, 33 children were adopted which will lead to significantly better outcomes for infants over time.

Opportunities for Looked After Children and care leavers were improved via the Looked After Children traineeship scheme. **31 young people started a traineeship placement** during the year and **7 young people accepted apprenticeships**. A Listening Event held by the National Youth Advocacy Service revealed that young people talked positively about the traineeship scheme and their ability to gain work experience. One young person stated "this scheme changed my life".

The Council **improved the education planning** for Looked After Children by increasing the timeliness of completing Personal Education Plans within 20 school days of entering care or joining a new school, from 27.6% to 35.7% in 2016-17.

58.5% of care leavers were still in Education, Training or Employment 12 months after leaving care and **38.2%** were still in Education, Training or Employment 24 months after leaving care. A 'Virtual School' tracker was put in place to monitor the attainment, attendance and exclusion data for Looked After Children in schools both within and out of area. This has meant children who need additional support can be identified.

The Council initiated the development of options for piloting a model for early intervention for children and families in a discrete location and have engaged with Welsh Government about the scope for using grant funding more flexibly in a potential locality area.

An annual Bright Sparks Awards event was held where young care leavers and Looked After Children celebrated the achievements they made in 2016. The event was planned by 6 young people who formed the Team Bright Sparks and presented awards to winners aged between 5 and 23.

In line with the new Social Services & Well-Being (Wales) Act 2014 the Council introduced qualitative surveys for the first time to gain valuable soft intelligence about service users' views of the service they receive. Results from this survey show that **65.7% of children** and **70.4% of care leavers** reported that they can **do what matters to them** and **84.3% of children** and **63% of care leavers** reported that they **feel satisfied with their social networks**.

What is our self-assessment of our performance?

The overall picture of performance during the year is generally improving or on target. Improvements have resulted from focused work over several years to improve outcomes for looked after children, including an increased focus on joint working between the Council's Children's and Education services. Further work is required to build upon these improvements and joint work across Children's Services and Education is ongoing. In addition there are early indications that the balance of the Looked After population is shifting in favour of more Looked After Children being placed with relatives, rather than in 'public care' settings (fostering or residential care). The number of children placed with relatives or being looked after under Placement with Parents regulations rose from 88 (of 611 = 14%) at 31 March 2014 to 134 (of 721 = 19%) at 31 March 2017. This suggests that the Council's strategies to engage wider families more effectively in supporting children are making a positive impact, improving our ability to enable children to maintain closer links to parents and siblings and increasing the likelihood of return home and of better individual outcomes.





We have assessed ourselves as making satisfactory progress in this Improvement Objective.

What is our plan for the future?

The Corporate Parenting Strategy should be delivered by 2019 to ensure that the Council and its Partners collectively fulfil their responsibilities to all children and young people who are in their care by seeking the same positive outcomes that every good parent would want for their own children. The Support Services to Care Leavers will also be reviewed and revised by March 2018 in order to improve service effectiveness and outcomes for young people.

Improvement Objective: Adult learners achieve their potential



What do we want to achieve?	How have we performed in 2016-17				
	Performance Indicator	Result 2015-16 (Academic Year 2014-15)	Result 2016-17 (Academic Year 2015-16)	Target for 2016-17 (Academic Year 2015-16)	Have we improved?
<p>The Council aims to offer a broad range of adult education courses that help support the citizens of Cardiff to meet their learning aspirations. To do this the Council aims to increase the number of accredited courses delivered to priority learners and improve levels of enrolment. Through the Into Work Advice Service people will be upskilled to improve their chances of employment including providing work preparation courses and hosting job clubs. The Council also aims to widen digital inclusion within communities to help people 'get online' through learning basic computer skills and using the internet to complete online applications for jobs and benefits and paying bills. This digital inclusion agenda will also help us to prepare for the roll-out of Universal Credit.</p> <p>Follow us on Twitter:</p> <p> @LearningCardiff  @intoWorkCardiff</p> <p>Like us on Facebook:</p> <p> Learning Cardiff</p> <p> Into Work Advice Services Cardiff Council</p>	The success rate of Adult Community learners	87%	94%	83%	Yes
	% of Into Work service users who feel more 'job ready' as a result of completing a work preparation course	98%	100%	90%	Yes

What are our key achievements during 2016-17?

Adult Community Learning received **6408** enrolments in 2016-17 compared to 5825 in the previous year and, through excellent partnership working with Job Centre Plus and Communities First, there were more priority learners in the Learning for Work Programme, from 1866 in 2015-16 to 1910 in 2016-17. There has been year on year improvement in the success rate of adult learners from just **47% in 2010-11 to 94% in 2015-16**.

The Council's Into Work Service worked with more than 100 employers to secure **guaranteed interviews** and almost 1500 Into Work Service users achieved an accredited qualification, **a pass rate of 94%**, and were supported into work. This service also **supported 3,001 people** who attended work preparation workshops and 1,441 people who attended digital inclusion workshops, giving them the skills they need to get online and into work. As a result of the work and services provided by the Into Work Service over the year, **100% of service users reported they felt more able to enter employment** as a result of completing a work preparation course.

The Into Work Advice Team created some ongoing employment offers, with the introduction of a new employment programme called Introduction to Childcare, developed in conjunction with Flying Start. This was a five-day programme designed to provide an insight to the different roles involved to those interested in finding employment in the childcare sector. The team also assisted Dickens of Charles Street with their recruitment needs, including providing them with work-ready jobseekers and helping with job application completion.

The Council coordinated a **Jobs Fair** held in September 2016 that was attended by more than 2000 jobseekers and 35 employers from a variety of sectors offering more than 10,000 job vacancies on the day. At least 10 jobseekers were offered positions on the day.

More than half of respondents (55.9%) in the annual Ask Cardiff survey agreed that **people in Cardiff have access to opportunities to help them achieve their potential**.

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What is our self-assessment of our performance?

The continued improvement in performance for the grant funded Adult Community Learning Service – Learning for Work – has been impressive. Cardiff Council, along with Cardiff and the Vale College, the Vale of Glamorgan Council and Adult Learning Wales form the Cardiff and the Vale Community Learning Partnership with performance monitored at both a partnership and individual provider level by Estyn. The partnership has seen continuous improvement year on year since 2012/13 with the biggest improvement being made by Cardiff Council.

Provider	Success 2012/13	Success 2013/14	Success 2014/15	Success 2015/16
Cardiff Council	60%	72%	87%	94%
Cardiff and Vale College	77%	80%	88%	88%
Vale of Glamorgan Council	81%	85%	86%	96%
WEA Cymru	81%	88%	99%	86%
YMCA Wales Community College	97%	99%	97%	
Partnership success rate	80%	88%	91%	90%

The Into Work service has seen impressive results this year and, in addition to the evidenced improved pass rates and increasing numbers accessing the service, it is recognised that there is a need to collect more qualitative data based on individual stories. The information gathered so far has been instructive in terms of understanding the range of very practical interventions that make a difference in supporting an individual to achieve their goals. The ability to integrate mentoring support with the more universal services provided by Into Work has proved to be hugely beneficial and the greater understanding of what really makes a difference – location ; accessibility; reliability of individual attention; and innovation of approach – has helped to inform proposals for the next steps for the development of our learning and employment support services.

We have assessed ourselves as making good progress in this Improvement Objective.

What is our plan for the future?

The new approach to tackling poverty announced by the Welsh Government in February 2017 presents an opportunity to integrate employment support services across the city. A consultation process in Autumn 2017 will inform the development of a new model of service provision making the best use of existing provision and new funding opportunities. Into Work and ACL services will form part of this new integrated approach with a focus on service user progression and achievement that can be evidenced over time. Current provision has been mapped and in excess of 40 different employment support services currently exist across the city. Progression for individuals is difficult or impossible to track currently and the complicated eligibility criteria for many services makes access inconsistent even for those with similar support needs.

The proposed future model recommends the establishment of a comprehensive gateway to access services, through a range of channels including face to face at the network of Community hubs and libraries across the city. Initial assessments will check eligibility and address the need to help people into the right service from the start. The links to supply and meeting employer requirements will be easier to forge and should ensure a clearer pathway into education, training and work making the best use of the employer “Cardiff Commitment”.



Improvement Objective: People at risk in Cardiff are safeguarded



What do we want to achieve?	How have we performed in 2016-17				
	Performance Indicator	Result 2015-16	Result 2016-17	Target for 2016-17	Have we improved?
<p>The Council wants to support children, young people and adults who may be unable to take care of themselves, and empower individuals to protect themselves from significant harm or exploitation. The Council aims to develop a range of more effective services to prevent issues escalating which may result in vulnerable children or adults being separated or cared for away from their families.</p>	% of Children's services social work vacancies across the service	22.2%	23.5%	18%	No
	% of re-registrations on the Child Protection Register during the year	New Indicator	3.9%	New Indicator	New Indicator
	% of adult protection enquiries completed within 7 working days	New Indicator	98%	New Indicator	New Indicator
	% of children supported to remain living within their family	New Indicator	55.5%	New Indicator	New Indicator
	Number of children participating in the challenging extremism module	New Indicator	894	1000	New Indicator

What are our key achievements during 2016-17?

“Not in our City, Not to our Children” – Cardiff’s Child Sexual Exploitation (CSE) Strategy has enabled significant progress to be achieved in ensuring that children and young people are protected from CSE. The strategy has enabled the Council to:

- Draw all key partners together to work to common objectives and a shared action plan
- Establish processes within Children’s Services and with external organisations to identify children at risk at the earliest opportunity
- Draw more effectively on the voices of children and families
- Secure funds for the provision of a specialist service for those children most at risk
- Enable the provision of preventative services at the earliest opportunity
- Support children to break away from sexual exploitation and recover from their experiences

The results of the Council’s qualitative survey show that **86.2% of children** reported that they **feel safe**.

As part of the Council’s 2017-18 budget, additional funding was agreed to establish the temporary Multi-Agency CSE Prevention Team on a permanent basis. This means that the team will continue to implement the CSE strategy, and fulfil the expectations set out by Welsh Government to ensure that performance and progress remain positive. The team will also work with children and families to raise awareness of the risks to children, to reduce the risks and keep them safe.

The percentage of social worker vacancies increased slightly over 2016-17 to 23.5%; in response, the Council has implemented a number of recruitment initiatives to address this. A new recruitment programme was launched, and while vacancy rates have not reduced directly, this is as a result of internal promotions and transfer of staff, thereby promoting staff development. As a result, a more stable workforce across the service has emerged and the Council is relying less on agency workers.

During 2016-17 the **Multi-Agency Safeguarding Hub** was established with the aim of improving the system for protecting children from significant harm by implementing new arrangements for managing referrals. Early indications show that the response to safeguarding children and adults is improving, with multi-agency discussions taking place immediately, thereby improving the timeliness of response to cases.

To support the care for unaccompanied children who arrive in the UK and claim asylum, the **National Transfer Scheme** was launched in July 2016. The scheme represents a voluntary transfer arrangement between local authorities to support unaccompanied asylum-seeking children so there is a

more even distribution of caring responsibilities across the UK. During 2016-17, 11 children were received under the Dublin Scheme and of these 11, ten were placed with their families, and one remains in long term care. Furthermore, the Council was commended for its efforts in engaging with the Dublin Scheme.

The **Cardiff and Vale Dementia 3 year plan** was developed in 2014 to address the needs of people with dementia and their carers, as well as serving future population growth. Headline areas where good progress has been made during 2016-17 include:

- Promoting healthy living initiatives in dementia and increasing public awareness and understanding of dementia
- Ensuring timely diagnosis of dementia
- In-patient dementia care

Dementia Champions working within the Council delivered two Dementia Friend sessions which were open to all employees who wanted to learn more about becoming a Dementia Friend. There are currently over 7,000 Dementia Friends in Cardiff and the Vale of Glamorgan. The Neighbourhood Partnership areas of Cardiff North, Cardiff South West, Cardiff City and South, and Cardiff East are in the process of establishing local Dementia Friendly steering groups. During the year a Cardiff city-wide plan was finalised and submitted to the Alzheimer's Society for the city to receive 'Working Towards Becoming Dementia Friendly' status. The Alzheimer's Society has now confirmed Cardiff is '**Working Towards Becoming Dementia Friendly**'.

During 2016-17 the Council also made a successful application to be part of the **Child Rights Programme** and Cardiff was designated as a Child Rights Partner by the United Nations International Children's Emergency Fund (UNICEF). UNICEF noted that Cardiff has demonstrated a commitment to children's rights, high aspirations for children and young people in the local authority, and a coherent vision for change. We are continuing to work towards our ambition to attain Child Friendly City status.

What is our self-assessment of our performance?

The Council is able to evidence growing strength and depth in the quality of safeguarding practice and the range and reach of safeguarding activity. Significant new strategic initiatives that provide clear examples of an effective overall strategic direction include:

- Child Sexual Exploitation Strategy.
- Introduction of a Multi Agency Safeguarding Hub.

- Training in the Signs of Safety approach in Children's Services.
- Strengthening of arrangements for safeguarding adults consistent with the requirements of the Social Services and Well-being (Wales) Act 2014.
- Refresh of the statutory boards for safeguarding children and adults respectively.

We have assessed ourselves as making good progress in this Improvement Objective.

What is our plan for the future?

The Council continues to be committed to protecting children, young people, and adults, and empowering them to protect themselves from significant harm or exploitation. The Council will continue to collaborate with its partners and play a lead role in protecting and safeguarding individuals who need care and support from abuse and neglect or any other kinds of harm. The Council aims to:

- Renew its safeguarding vision and strategy by March 2018 in order to take account of new national policy and practice guidance currently under development.
- Develop and implement a mechanism to improve engagement with communities at large and faith communities in particular by March 2018 to improve the safeguarding of children across the various communities in Cardiff.
- Strengthen the capacity of children's social services to address increasingly complex needs of children including trafficked children, children subject to Deprivation of Liberty considerations and children struggling with mental health conditions.
- Strengthen Adult Protection procedures in consultation with staff and partners by March 2018 to ensure that adults are protected from harm.
- Work to make Cardiff a recognised Dementia Friendly City by March 2018 to support those affected by dementia, enabling them to contribute to, and participate in, mainstream society.

Improvement Objective: People in Cardiff have access to good quality housing



What do we want to achieve?	How have we performed in 2016-17				
	Performance Indicator	Result 2015-16	Result 2016-17	Target for 2016-17	Have we improved?
<p>The Council wants to deliver high quality, sustainable and affordable homes, particularly to those most in need. To do this the Council will prioritise work to increase the level of housing available for Council tenants as well as maximising the delivery of affordable housing.</p> <p>The Council wants to ensure that landlords and agents comply with their legal obligations under the Housing (Wales) Act 2014, and ensure that effective measures are in place to support those who are homeless in Cardiff.</p>	The number of additional affordable housing units provided as a % of all additional housing units	64.32 % (256 units)	52.06 % (329 units)	20 %	Yes (more affordable housing units have been delivered)
	% of commercial landlords registered with Rent Smart Wales	New Indicator	55 %	20 %	New Indicator
	Number of Landlords in Wales registered with Rent Smart Wales	New Indicator	74,168	26,000	New Indicator
	% of interventions provided by the outreach service within 3 days of a report of rough sleeping	New Indicator	100 %	90 %	New Indicator
	Number of Customers supported with their claim for Universal Credit	New Indicator	681	400	New Indicator
	Additional weekly benefit awarded to clients	New Indicator	£11,995,475	£6m	New Indicator

What are our key achievements during 2016-17?

Through the **Housing Partnering scheme**, work commenced on both the Braunton & Clevedon and Willowbrook West sites and five Phase 1 sites were granted planning permission. Through partnership working with Wates Residential, 192 homes are expected for completion in 2020. During 2016-17, **329 additional affordable housing units** were delivered in Cardiff to provide access to more affordable housing in the city.

The Council is committed to working with its partners to mitigate the impact of Welfare Reform changes to ensure that those affected still have access to good quality housing, and during 2016-17, **681 claimants were helped** to make or maintain their claim for Universal Credit, along with approximately **3,500 job seekers per month supported** by the Into Work Advice Team. In relation to the **'Back to work' scheme**, the Into Work Advice team supported 310 Cardiff residents affected by the benefit cap and enabled them to participate in the scheme; 75 of these residents returned to work. The Money Advice team continued to provide personal budgeting support and the Into Work advice team provided support to make and maintain claims for Universal Credit. **£11,995,475 in additional weekly benefit was awarded** to help claimants identify the benefits that they were entitled to but not already claiming.

A benefit cap working group was established with partners and information in relation to the families affected by the benefit cap was proactively shared with Registered Social Landlords to enable them to provide advice and assistance appropriately.

The Council continued to act as the licensing authority for **Rent Smart Wales**, to process landlord registrations and grant licenses to landlords and agents who need to comply with the Housing Wales Act (2014). Landlords must be registered and have received training in their responsibilities when renting out properties to tenants. At the end of 2016-17 there were **74,168 landlords registered**, exceeding the set target of 26,000. Furthermore, 55% of commercial landlords were registered, again exceeding the set target of 20%.

Over the last two years, the number of people sleeping rough in Cardiff has steadily increased and single night counts recorded 53 rough sleepers, which represents 38% of the Welsh total of 141. Cardiff's 2016 single night count figure of 53 rough sleepers compares with areas such as Birmingham (55) and Bedford (59) but is not as high as Bristol (74) or Manchester (78). To respond to our commitment of reducing rough sleeping in Cardiff, the Council developed and agreed **The Cardiff Rough Sleeper Strategy 2017-2020**, which outlines how rough sleepers will receive appropriate advice, support and assistance with homelessness. Along with partners, we continued engagement work with rough sleepers to reduce rough sleeping in Cardiff and **100% of interventions were provided by the outreach service within 3 days** of a report of rough sleeping.

What is our self-assessment of our performance?

Housing stress in Cardiff is significant across all sectors and the most visible indicator of increasing housing need has been the dramatic increase in rough sleeping in the city over the past 18 months. Whilst performance in service provision aimed at tackling rough sleeping has been on target and partnership working to develop and deliver against the rough sleeper strategy has been outstanding, the increase in demand, particularly from those without a connection to the city has increased at a rate never experienced before.

Work to deliver against the Welsh Government approved HRA business plan has been good with Welsh Housing Quality Standards maintained and the first phase of the Cardiff Living Partnership now on site. The numbers registered on the joint housing waiting list and the range of supported housing needs show the on-going requirement for large scale new social housing development, and increased affordable housing delivery was achieved during 2016-17.

As a landlord, the annual Tenants Satisfaction Survey provides the Council feedback across a wide range of service standards. In overall terms, the level of satisfaction with Cardiff Council as a landlord in 2016 was 77.9% up from 75.1% in 2015. 81.6% of tenants were satisfied with the condition of their property and 85% were satisfied with the neighbourhood in which they lived.

We have assessed ourselves as making satisfactory progress in this Improvement Objective.

What is our plan for the future?

The Council is committed to delivering high quality, sustainable and affordable homes, particularly for those most in need. The Council will prioritise work to increase the level of housing available for Council tenants as well as maximising the delivery of affordable housing. The Council will work to ensure landlords and agents comply with their legal obligations under the Housing (Wales) Act 2014, also acting as the host licensing authority for the Welsh Government's Rent Smart Wales Scheme. The Council recognises that acting on homelessness is an immediate concern and will ensure that measures

are in place to support those who are homeless and help prevent people from becoming homeless.

- Start by building 1,000 new Council homes through the Cardiff Living Scheme and taking forward other innovative housing initiatives.
- Work with developers to deliver over 6,500 affordable homes by 2026 through the Local Development Plan and strengthen our approach to housing development, considering strategic investment that addresses all types of demand for housing, such as social housing, affordable housing and housing that supports extra care and independent living.
- Drive up standards in the private rented housing sector by ensuring private landlords comply with their legal obligations under the Housing (Wales) Act 2014.
- Address rough sleeping in the city through delivering, with partners, the Rough Sleeper Strategy,
- Support those affected by Welfare Reform and help more people find jobs that give them dignity and pride by working with partners to further develop Into Work services and by providing a network of volunteering opportunities.



Improvement Objective: People in Cardiff are supported to live independently



What do we want to achieve?	How have we performed in 2016-17				
	Performance Indicator	Result 2015-16	Result 2016-17	Target for 2016-17	Have we improved?
<p>The Council wants to help people to live independently as their needs change and develop by providing the appropriate support they need to live on their own, providing reasonable adaptations to their homes and more preventative services.</p> <p>To do this the Council must change the way that it delivers services and look at important issues such as preventing hospital admissions, facilitating quick and safe discharge from hospital and allowing people to remain at home and regain their independence.</p>	The rate of delayed transfers of care	11.18	5.22	10.79	Yes
	Number of adults using the Direct Payments scheme	740	746	750	New Indicator
	% of new service requests managed within the Independent Living Service	New Indicator	62%	40%	New Indicator
	% of cases where alternative solutions were found by an Independent Living Visiting officer	New Indicator	98%	45%	New Indicator
	% of Telecare calls resulting in an ambulance being called	7%	6%	10%	New Indicator
	% of eligible adult carers offered a carers assessment	76.8%	79.5%	90%	Yes

What are our key achievements during 2016-17?

Since the launch of the **First Point of Contact** for Adult Services (FPOC) in October 2015, the Council has continued to respond to enquiries in the Independent Living Service, preventing the need for less complex cases to be escalated to social care resources. During 2016-17, **3,275 visits were completed**, identifying **1,969 alternative solutions** for clients, which included **£4.3m in extra income. 88% of clients felt the service improved their quality of life.** In October 2016, a social work team was integrated into FPOC to work jointly with Contact and Visiting Officers, to ensure a preventative approach is taken and individuals are supported to regain and maintain independent living within a community environment.

As part of the agreed and consulted-on Day Opportunities Strategy, the Locality Working Project piloted a new approach to delivering services and supporting older people in the community at a local level looking at co-ordination of day opportunities, locally based home care, health based services, strategic development & future proofing alternative community-based care solutions. Extensive engagement between Day Opportunities and local partners in the public, private and third sector helped gain an oversight of current day opportunities available to older people in North Cardiff, which led to a series of events to create an information and networking platform for the locality. 'Llanishen Gets Together' took place on 29th October 2016. 42 exhibitors took part showcasing a range of information and advice on services and activities available in the Llanishen Area. Turnout was over 120 people and many took the opportunity to sign up for new groups and activities.

Results of the Social Services qualitative survey show that **80.7% of adults and 82.4% of children were satisfied with the care and support they received.** 76.6% of adults and 72.4% of children reported that they received the right information and advice when they needed it. Furthermore, **92.4% of adults and 81.9% of children reported that they were treated with dignity and respect.**

To promote independence, increase social inclusion and enhance self-esteem, **Direct Payments** are offered to people with care and support needs under the Social Services & Well-Being (Wales) Act 2014, through the provision of Domiciliary Care or a Personal Assistant. In 2016-17, 20% of overall domiciliary care packages were managed through Direct Payments. A review of Direct Payments was undertaken in 2016-17 and as a result of this a project was established which has delivered the following:

- A new model of Direct Payments provision which aims to maximise independence
- A new set of contract monitoring procedures within the Direct Payment contract
- A saving of over £100,000 on the annual cost of running the service
- A series of training tools to widen access to information about Direct Payments within the Council

At the end of 2016-17 there were **746 people using Direct Payments**, which was four short of the target of 750.

To allow vulnerable people in hospital to have a timelier and effective discharge from hospital settings, the Council continued to work closely with Health partners in Cardiff & the Vale University Health Board and the Vale of Glamorgan Council to reduce Delayed Transfers of Care (DToC) because of social care reasons. During 2016-17, there were 140 fewer delayed transfers of care when compared to the previous year. Subsequently, a Wales Audit Office review of DToC performance in Cardiff and the Vale of Glamorgan concluded that partnership working between the Council and Health partners had significantly improved. Both of the Community Resource Teams in Cardiff have moved to a 7-day working pattern to enable hospital discharges to happen at weekends.

What is our self-assessment of our performance?

Good progress has been made to strengthen services that support people in their own homes and prevent more intrusive forms of intervention. The Council has augmented Community Reablement Services with the introduction of a 'Bridging Team'. In recommissioning the Direct Payments provider, the Council took the opportunity to improve the capacity of Direct Payments to support more individuals and provide a more flexible offer.

The Council recognises the need to significantly accelerate a new strategic approach to expand reablement as the default model of choice across a much wider range of Adult Services users and will work with the Institute of Public Care in 2017-18 to produce a new five-year strategy to achieve the necessary step change so that many more people in the community will be able to remain independent for longer.

We have assessed ourselves as making good progress in this Improvement Objective.

What is our plan for the future?

The Council is committed to helping people to live independently by providing reasonable adaptations to their homes and providing more preventative services before their need becomes critical. The Council will continue to:

- Facilitate timely and safe discharge from hospital to allow people to remain at home.
- Build on the success of the new First Point of Contact Service for anybody who needs support.
- Ensure that on the first point of contact, those who need support can access a range of services to secure independent living.

- Facilitate access for young care leavers to good accommodation, employment opportunities, and mentoring.
- Continue to increase the number of children and adults with care and support needs in receipt of Direct Payments by March 2018 to enable people to make their own choices and take control over the care services they receive.
- Implement new services in 2017-18 in order to promote family stability and reduce family breakdown.
- Implement new model of Day Opportunities by March 2018 (subject to the completion of major building works which should be substantially completed by this date) to maximise independence for adults with care and support needs.
- Review the Supported Living commissioning process for Adults with mental health issues by March 2018, to maximise individuals' care pathway to independent living, by improving the quality of recovery in a safe and supportive environment.
- Implement the recommendations of the Community Services Review regarding the future model of Community Mental Health Service in collaboration with the University Health Board, in order to effectively support and deliver community-based mental health services by March 2019.
- Review Internal Supported Living by March 2018 in order to maximise people's independence.
- Develop a Learning Disability Day Opportunities Strategy 2018–2020 and prepare an effective business case for the redevelopment of Tremorfa Day Centre to help people with a learning disability feel more valued, be more independent and to maximise opportunities for choice and control for each individual.
- Develop and implement an Older People's Housing Strategy in partnership with Communities, by March 2018, in order to ensure that the housing needs of the most vulnerable are met.
- Provide the highest quality of social care possible, in practice and delivery.
- Break down barriers and join-up services at the community level by placing social care at the heart of the Council's emerging 'localities' approach.
- Support those citizens and families who live with dementia, including making Cardiff a recognised Dementia Friendly City.
- Empower people to stay independent at home by further developing a full range of preventative services, geared towards reducing the demand pressures of an ageing population.

Improvement Objective:

Cardiff has more employment opportunities and higher value jobs



What do we want to achieve?	How have we performed in 2016-17				
	Performance Indicator	Result 2015-16	Result 2016-17	Target for 2016-17	Have we improved?
<p>The Council wants to work with its partners in the public and private sectors to create an environment that supports the development of new businesses and the growth of current businesses in Cardiff. This means investing in infrastructure and creating a supportive environment for start-ups and existing businesses, as well as a proactive approach to secure inward investment and visitors to Cardiff.</p>	Grade A office space committed for development in Cardiff	316,211 sqft	317,732 sqft	150,000 sqft	Yes
	New & safeguarded jobs in businesses supported by the Council	4304	1290	500	No
	Number of overnight stays in Cardiff	2,000,300	2,025,000	+2%	Yes
	Number of visitors to Cardiff	20,510,000	20,380,000	+2%	No

What are our key achievements during 2016-17?

During 2016-17, **1,290 jobs were created or safeguarded** in businesses in Cardiff that were supported by the Council, exceeding the set target of 500 jobs. Construction commenced on **317,732 square feet of Grade A office accommodation in Cardiff**, and Cardiff was named the **third best potential office location in the UK** outside London by CACI, in the Property Week Hot 100 Office Index 2017.

Cardiff won the **Social Media Marketing Award for the Choose Cardiff Campaign**, which promoted the city as a destination to visit, meet and invest using the tagline 'The World's Closest Capital to London'. During the year there were **2,025,000 overnight stays**, which amounts to an extra 24,700 overnight visitors to Cardiff, and we moved from 12th to 10th position in the Top 20 UK towns and cities (excluding London) visited for 1 night (International Passenger Survey – ONS). City Centre footfall also increased by **over 3 million**.

The **Central Square regeneration project** has progressed well, with Number 1 Central Square fully occupied and construction of the BBC Wales Headquarters now above ground. A master plan is in place for land north of Wood Street, based on the Government Property Unit development of 300,000 sq. ft. plus expansion space of 150,000 sq. ft. A site north of Wood Street has been selected by HMRC for a major relocation and expansion, which may bring up to 3,500 jobs to Cardiff in the future. Headquarters for a major international development charity will be established in Cardiff with the creation of **50 new skilled jobs**.

In March 2016 the **City Deal** was signed in Cardiff and represents an agreement between the UK Government, the Welsh Government and the 10 local authorities of the Cardiff Capital Region. This City Deal represents **£1.2billion of investment through a 20-year investment fund**, and further enhances partnership working to develop strategic plans and make the most of opportunities by addressing key barriers to economic growth. The City Deal is projected to create up to 25,000 new jobs and £4billion in additional private sector investment over the next 20 years.

The **Cardiff Business Improvement District** (BID) achieved a successful 'yes' vote in July 2016, establishing a new business-led organisation in the city centre with an annual budget of £1.4m. The BID will support priorities identified by businesses, and work with partners such as the Council and the Police to make improvements to the city centre.

What is our self-assessment of our performance?

Despite limited resources, the Council continues to actively support the creation and safeguarding of jobs in the city, exceeding the target for the year. There continues to be pressure on the ability of the Council to support business through direct support with no funding currently available through the Cardiff Capital Fund. Overall, the Council has actively supported an improvement in the local economy and has been directly involved in the delivery of 1,290 new or safeguarded jobs in Cardiff. External data sources also suggest continued growth in the number of jobs in the city, which is supported not only by the work of the Economic Development team, but also by the work of the Council to develop the economic infrastructure of the city. From this perspective, the commencement of construction of 317, 732 sq. ft. of grade 'A' office accommodation in Cardiff has boosted the generation of well-paid jobs in the city. Overall, business activity has improved and unemployment in Cardiff has fallen consistently over the last five years from 11 % in January to December 2012 to 4.8 % in January to December 2016.

It is also important to note that against a general backdrop of funding pressures for business support in Wales and across the UK, Cardiff has continued to work with partners to attract and retain employment. This has seen a continued increase in job numbers that show an additional 9,500 people in employment in the city in 16-17 compared with 15-16.

Visitor numbers for the 2017-18 period will also be impacted by the biggest sporting event in the world, the UEFA Champions League finals, that was held in Cardiff in June 2017. This was a highly successful event for the city and placed Cardiff on the world stage. More than 170,000 fans visited Cardiff during this event and over 200 million people across the globe watched the event on TV.

We have assessed ourselves as making satisfactory progress in this Improvement Objective.

What is our plan for the future?

Capital Ambition outlines proposals for the next phase of investment for Cardiff, which will build on the success of the Economic Development Directorate.

The Council will work with partners in the public and private sector, as well as regional partners, to create jobs and deliver economic growth in a way that benefits all of our communities.

The Council will create an environment which supports the development of new businesses, the growth and sustainability of existing businesses and attracts continued investment. By doing this, the number and quality of jobs available across the city region will increase.



Improvement Objective:

Cardiff has a high quality city environment that includes attractive public spaces and good supporting transport infrastructure

What do we want to achieve?	How have we performed in 2016-17				
	Performance Indicator	Result 2015-16	Result 2016-17	Target for 2016-17	Have we improved?
<p>The Council wants Cardiff to develop in a sustainable, resilient and inclusive manner. The Council wants to do this through creating sustainable communities, with high quality housing, great parks and open spaces, and excellent transport links. This will mean securing investment in Cardiff's transport infrastructure and services allowing people to travel around the city in a convenient and clean way. A new transport interchange and gateway to the city is a key priority for us.</p>	% of highways inspected of a high or acceptable standard of cleanliness	90.6%	90.4%	90%	Maintained
	% of A, B & C roads that are in overall poor condition	5.23%	6.07%	7%	Maintained
	% of all travel to work made by sustainable modes	43.9%	44.9%	44%	Yes
	Number of green flag parks and open spaces	9	11	10	Yes
	% of people cycling to work	9.2%	10%	10.2%	Yes

What are our key achievements during 2016-17?

The Council's **Transport Strategy** was agreed by Cabinet in October 2016 and brings together the proposals in the Local Development Plan and the Local Transport Plan. The purpose of this strategy is to:

- Raise awareness of Cardiff's transport challenges over the next 20 years
- Highlight the main projects and actions which the Council proposes to undertake to tackle the challenges and increase sustainable travel in Cardiff

The strategy also makes clear the vision to have an integrated transport system that offers safe, efficient and sustainable travel for all, where public transport, walking and cycling provide real and desirable alternatives to car travel, which contributes to making Cardiff a liveable city. Achievements this year include the completion of the A469/A470 scheme and the **award of £2.6million of grant funding** for transport schemes to be developed and delivered in 2017-18. This year also saw the continuation of partnership working with the Welsh Government, other Local Authorities and stakeholders in the region, including consultation and engagement regarding the Wales and Borders Rail Franchise.

Cardiff is set to grow over the next decade and the Local Development Plan provides for 41,000 new homes and up to 40,000 new jobs in Cardiff by 2026, which will inevitably place additional pressures on our transport network. To accommodate this a 50:50 modal split is needed, where 50% of travel to work will need to be made by sustainable modes. In 2016-17, **44.9% of all travel to work was made by sustainable modes**, an improvement when compared to 43.9% in the previous year. Furthermore, **10% of people cycled to work**, an improvement when compared to 9.2% in the previous year.

The **Central Square regeneration scheme** has progressed and the preparation of the detailed design and planning application for the new bus interchange has been completed.

Once again, Cardiff's parks and green spaces were awarded **Green Flag status**. 11 parks and green spaces in the city maintained by the Council were awarded Keep Wales Tidy's coveted international mark of quality, including Cardiff Bay Wetlands, which received the recognition for the first time. Bute Park, Cardiff Bay Barrage, Cathays Cemetery, Flat Holm Island, Grange Gardens, Parc Cefn Onn, Roath Park, Rumney Hill Gardens, Thornhill Cemetery and Victoria Park have once again met the high standard needed to receive the Green Flag. In our annual Ask Cardiff survey, 62.6% of respondents

rated their level of satisfaction with parks and open spaces in Cardiff as 8 or more out of 10 (very satisfied). According to this survey, spending time outside is the single most important activity in terms of personal well-being with 95.3% of respondents rating it as very or fairly important.

2016-17 also saw the launch of the **Love Where You Live** campaign to encourage residents of Cardiff to help keep the city's streets and neighbourhoods clean. The campaign focussed on 5 key elements:

- Zero tolerance approach to littering
- Raising recycling awareness
- Neighbourhood blitzes
- Student education
- Harnessing people power

Through this campaign the Council worked with local businesses and residents to ensure they present waste correctly, in order to help the city reach its 2020 64% waste recycling target. This campaign and zero tolerance approach will continue so that the Council can achieve its aim of allowing Cardiff residents to live in a clean city.

What is our self-assessment of our performance?

Neighbourhood Services

The continued emphasis on street cleanliness in the city has resulted in strong performance in key areas. In Quarter 1, 92.8% of the 1,200 streets assessed were of a high or acceptable level of cleanliness. This exceeds the target of 90%, and the data the assessments provides also helps to target resources. Similarly, 97.6% of reported fly tipping incidents were cleared within 5 working days, again above the target of 90%.

Community cohesion with volunteer groups is continuing to develop with support; this is leading to shaping services and addressing concerns at a local level. The Council will continue the successful "Love Where You Live" campaign to support residents and community groups in taking greater responsibility for the cleanliness of their local communities.

Transport, Policy ,Strategy & Planning

The Council exceeded its target with proactive progress of cycling and public transport delivery.

Work continues to bring forward the delivery of Strategic New Community Sites allocated in the city's Local Development Plan. Key developments include progress on strategic sites, Section 106 agreements being negotiated, new homes being delivered and master-planning work is underway.

Progressing planning applications in a timely way is critical to the city's ability to capitalise on the growth it is forecast to experience, and this continued strong performance builds on work undertaken in 2016-17 to develop and enhance the service. 63.6% of major planning applications and 94.9% of householder planning applications were determined within the respective timescales.

Parks, Sports and Harbour Authority

The service has, through the application of robust management plans, been able to maintain and increase the number of Green Flag status parks and continuing to record very good levels of customer satisfaction.

We have assessed ourselves as making satisfactory progress in this Improvement Objective.

What is our plan for the future?

The Council wants to ensure that development across the city is carried out in a sustainable, resilient and inclusive manner. The Council wants to create an outstanding capital city with an attractive, vibrant city centre, and liveable neighbourhoods with high quality housing, great parks and open spaces, and excellent transport links. This will mean securing investment in Cardiff's transport infrastructure and services allowing people to travel around the city and the city region in a clean and convenient way.



Improvement Objective:

All young people in Cardiff make a successful transition into employment, education or training

What do we want to achieve?	How have we performed in 2016-17				
	Performance Indicator	Result 2015-16	Result 2016-17	Target for 2016-17	Have we improved?
<p>The ultimate goal of the 'Cardiff Commitment' is to ensure that all young people in the city of Cardiff secure a job, post education and training, that allows them to be the best that they can be; a job that unleashes and grows their own talents and skills and enables them to contribute fully to the prosperity of the city. At the same time, the Cardiff Commitment seeks to drive up skills development and educational attainment in the city, by connecting young people, schools and wider educational institutions with business and employers.</p> <p>Working in partnership, the Council is seeking to create a coalition for change that commits to making a real difference to young people's lives and future independence. Delivery outcomes are:</p> <ul style="list-style-type: none"> - Higher youth employment and economic activity. - A better skilled and qualified labour market to meet the needs of growing economy. - Improved educational achievement for learners. - Reduced numbers of young people 'Not in Education, Training or Employment' 	% of year 11 leavers who made a successful transition to Education, Employment or Training	95.5%	97%	96.5%	Yes
	% of year 13 leavers who made a successful transition to Education, Employment or Training	97%	96.51%	97%	Maintained
	% of young people in Cardiff schools achieving a recognised qualification by the end of year 11	99.5%	99%	99.5%	Maintained

What are our key achievements during 2016-17?

In the academic year 2015-16, there was a further increase in the numbers of young people leaving school at the end of Year 11 who made a positive transition to ongoing education, employment or training. 97% of year 11 leavers made a successful transition to Education, Employment or Training. This represents an improvement from 91.2% in 2010.

This improvement in outcomes is attributable to several factors, including:

- More effective identification and tracking of young people at risk of becoming NEET
- Improved youth support and mentoring services
- Partnership working with work based learning providers to align course start dates
- Stronger information sharing arrangements between partner agencies
- More robust school engagement.

A new Junior Apprenticeships programme was launched in September 2016, in partnership with Cardiff and Vale College, to offer a full time career focused learning programme for a select number of 14 – 16 year old students in Cardiff. The programme is the first of its kind in Wales and offers six different vocational pathways in line with key economic priority sectors.

During the course of the year, the Council made significant progress with a wide range of partners to shape the ‘Cardiff Commitment’. In December 2016 the Council hosted an event in City Hall that welcomed over 70 individuals from the private, public and voluntary sectors, Careers Wales, Job Centre Plus, Welsh Government and our Schools to share ideas and opportunities. Over 40 employers attended a follow-up event in February 2017 and, more recently, employers joined a workshop at Atradius in Cardiff Bay to focus on priorities for action. A high-level Strategic Leadership Group, drawing on senior figures in all sectors of the local economy, has been formed.

What is our self-assessment of our performance?

Although there was a 1.5ppt reduction in the number of Year 11 leavers not in Education, Employment or Training, this figure (100 young people out of a cohort of 3372) is still too high. Whilst there has been good progress during the year in developing the Cardiff Commitment, with significant growth in the number and quality of school-employer links, progress overall remains satisfactory.

We have assessed ourselves as making satisfactory progress in this Improvement Objective.

What is our plan for the future?

The Council will continue working with our partners to deliver 'The Cardiff Commitment'. In the short to medium term this will require us to:

- Modify and improve the vulnerability assessment profile tool;
- Improve the co-ordination of post-16 curriculum options, training and pathways to work;
- Enhance relationships between schools and employers to increase access to opportunities for young people;
- Secure work placements and increase the number of traineeships and apprenticeships in the Council.



Improvement Objective:

Communities and partners are actively involved in the design, delivery and improvement of highly valued services



What do we want to achieve?	How have we performed in 2016-17				
	Performance Indicator	Result 2015-16	Result 2016-17	Target for 2016-17	Have we improved?
<p>Responding to the budget and demand pressures that the Council faces means the need to think differently about how services are delivered. The Council will need to increase partnership working, co-locate some of its services within community facilities, share assets and work with residents and communities to provide services that are more integrated.</p> <p>It also means developing and implementing alternative models for delivering services, reducing costs whilst maintaining the quality of service.</p>	Customer satisfaction with Council services	69%	68%	80.8%	Maintained
	% of municipal waste collected and prepared for reuse or recycled	58.17%	58.12%	60%	No
	% satisfaction with Hubs	99%	99%	90%	New Indicator
	The number of visitors to libraries and hubs	3,068,228	3,241,038	3,000,000	Yes

What are our key achievements during 2016-17?

During 2016-17, the Council continued to progress in developing new ways of delivering its services, and the results of the annual Ask Cardiff survey show that **80.1% of respondents support the Council in exploring new ways of working with partner organisations** to improve services and deliver efficiencies. This result is an increase on the previous year of 68.4%.

Whilst the results of the Ask Cardiff survey show a very small decline in satisfaction with Council services, the results of the National Survey for Wales paints a very positive picture with **Cardiff ranking 3rd place for high quality services**. 57% of adults in Cardiff stated that they felt the Council provides high quality services; this result is just behind Conwy (61%) and Ceredigion (58%).

Furthermore, results from the Ask Cardiff survey show that **73% of respondents agreed that public services in Cardiff are good** and this trend shows a continuing increase in satisfaction from 65.6% in 2014 and 67.5% in 2015. **45.9% of respondents agreed that the Council offers good value for money**, which again shows an improving trend with 36.6% in 2014 and 35.2% in 2015.

The Community Hubs programme aims to improve face-to-face customer services by integrating and joining up service delivery into better quality facilities and this programme continued to grow throughout 2016-17. The Council opened **three new community hubs**, which means there are now 11 hubs open across Cardiff providing advice and support tailored to local community needs. Work progressed on the Powerhouse Hub and a contractor was appointed for the St Mellons Hub extension so that services to local communities can continue to be provided in the best way. In 2016-17 there were **3,241,038 visits to our hubs and libraries**, an additional 172,810 visits when compared to the previous year. Overall, 99% of visitors to Hubs were satisfied with their visit, and this exceeded the set target of 90% satisfaction.

To continue the sustainable provision of our services, Community Asset Transfers were completed for Llanedeyrn Play Centre to Cardiff Scouts group and Ely Play Centre to Ely Garden Villagers. The Council received interest in relation to Llanrumney Play Centre and Seren Community Group has a licence to operate Splott Play Centre. A lease was arranged for Riverside Play Centre with South Riverside Commercial Development Committee. A partnership with Greenwich Leisure Limited (GLL) commenced on 1st December 2016 to take over the running of eight Council leisure centres to ensure the future provision of these services in Cardiff.

During 2016-17, the establishment of Commercial and Collaboration Services and Neighbourhood Services was approved by Cabinet, to improve service delivery and increase commercial capacity. Commercial and Collaboration Services includes Recycling Waste Management, Fleet Services, Facilities Management and Projects Design and Development. In relation to Fleet Services, we received approval to install the Civica Tranman fleet

management system and progressed the vehicle utilisation programme, which has a target of achieving £400,000 of savings. Our recycling waste services have achieved early progress in a number of areas including the development of new technologies, an increase in commercial waste income, investment in our staff through essential skills training, and a reduction in agency spend by 13%. Furthermore, the service has **increased collaboration with other local authority partners** and processes / handles recyclables for three other local authorities.

What is our self-assessment of our performance?

Recycling strategies continue to work to maintain recycling performance rates and increase waste recycling services such as mattress and bulky item collections. However, the Council's ability to meet the Welsh Government's statutory targets to recycle or reuse 64% of all waste by 2019-20, rising to 70% by 2024-25, will be influenced by changes in the global recycling market, Household Waste Recycling Centre (HWRC) performance, kerbside performance and service demand increases due to a growth in the population of Cardiff.

We have assessed ourselves as making satisfactory progress in this Improvement Objective.

What is our plan for the future?

The Council is committed to continuing to involve Cardiff citizens in the design, delivery and development of Council services. As part of a new approach to locality working, the Council will hold local roadshows in each neighbourhood area. The aim will be to showcase what is already available in the locality, provide opportunities for existing services, businesses and partners to network, meet the community and promote their work. These events will also provide an opportunity for residents, partners and elected Members to come together to discuss priorities, identify issues and develop solutions alongside services.

- Adopt a Digital First approach to Council services.
- Get people and communities more involved in the decisions we take by having an open conversation with citizens about how we deal with the budget deficit, how we run our services and through increased broadcasting of Council meetings.
- Launch a new Social Responsibility policy to make sure that local people and local communities benefit when the Council spends money on goods and services.



Improvement Objective:

The City of Cardiff Council has effective governance arrangements and improves performance in key areas

What do we want to achieve?	How have we performed in 2016-17				
<p>The Corporate Assessment undertaken by the Wales Audit Office in 2014 identified areas where governance arrangements could be strengthened and emphasised the importance of effective performance management in ensuring that the Council's priorities are delivered. The Council wants to continue to strengthen its governance arrangements by working in partnership with the Wales Audit Office and other external partners to secure improved performance of Council services.</p>	Performance Indicator	Result 2015-16	Result 2016-17	Target for 2016-17	Have we improved?
	% of National Indicators that are in the top two quarters	52%	60%	50%	Yes
	% of National Indicators that met their set target	48.78%	48%	60%	Maintained
	% of National Indicators that show an improving trend	67.50%	52%	75%	No
	The number of working days lost due to sickness absence	9.56	10.77	8.5	No
	% of Personal Performance & Development Reviews completed for permanent staff	90%	94%	95%	Yes
	% of middle managers at Grade 7 and below who completed the Cardiff Manager Programme	New Indicator	55.45%	50%	New Indicator

What are our key achievements during 2016-17?

Following the publication of the Wales Audit Office Corporate Assessment Follow-on Report in February 2016, the Council implemented **improvements to its decision-making framework, strengthened its Scrutiny function, and reviewed member development and training**. The webcasting of Council meetings was expanded to promote public understanding of the Council's functions and to support democratic engagement. The Council took action to address vacancies on its scrutiny committees leading to a reduction in the number of elected member vacancies and supporting participation and transparency of democratic and decision-making processes.

The Council continued to build on progress to **strengthen performance management arrangements** by developing a performance management strategy and framework to set out the practice, processes and requirements that all staff should adopt when managing performance. The new performance management strategy provides the overarching statement of what performance management is within the Council and how this approach will help to achieve the Council's priorities. The focus over 2016-17 was to ensure there was a continuation of improvement and that performance management arrangements are fit for purpose. These improvements included the introduction of a Performance Support Group consisting of senior management to challenge and support required improvements in performance. Improved planning and reporting arrangements were also established to provide a clearer line of sight and identification of required improvements.

Unfortunately, the set target in relation to the number of days lost due to sickness absence was not met and the result shows an increase in the number of days lost per person to 10.77 when compared to 9.56 in the previous year. The amount of return to work interviews that were conducted following periods of sickness absence remained strong, however, and long-term absence levels accounted for 64% of the Council's sickness absence. As a result, the Council enlisted the help of APSE to conduct an initial analysis of sickness absence data, coupled with comparator data through the Association of Public Service Excellence (APSE) Performance Networks benchmarking service, and the Council will work with them over the 2017-18 financial year to **find potential solutions to tackle the causes of sickness absence**.

The Council also undertook further work in relation to Human Resources arrangements and created a **new Personal Review scheme** for all staff, designed to allow staff to have more meaningful conversations with their manager, and better access to learning and development opportunities. To develop this new process engagement events were held with senior managers, staff and trade union representatives, and feedback sought from the Council's Ambassadors Group, Senior Management Forum, Employee Roadshows and other employee groups.

What is our self-assessment of our performance?

Between February and May 2017, the Wales Audit Office (WAO) reviewed the Council's progress in addressing the 14 proposals for improvement given by WAO in February 2016. The WAO concluded that the Council had demonstrated sufficient progress in implementing the 2016 proposals. The WAO also undertook inspection work in relation to governance and found that the Council has a clear framework for significant service change supported by improving performance, but arrangements could be more consistently applied. Progress was observed in Human Resources process and strategies, Asset Management, Financial Planning and Information Technology. However, it was noted that rates of completion of mandatory training in information confidentiality and data protection are declining. The WAO report made no further proposals for improvement. We have assessed ourselves as making satisfactory progress in this Improvement Objective.

What is our plan for the future?

The Council wants to continue to develop its approach to performance management, to ensure that the right level of performance information is available to the right groups at the right time to enable evidence-led decision-making and continued improvement in key service areas.

The Council wants to further reduce sickness absence by March 2018 through continued monitoring, compliance and support for employees and managers, and ensure that the Council's decision-making process is timely, inclusive, open, honest and accountable.



Improvement Objective:

The City of Cardiff Council makes use of fewer, but better, buildings



What do we want to achieve?	How have we performed in 2016-17				
	Performance Indicator	Result 2015-16	Result 2016-17	Target for 2016-17	Have we improved?
<p>Cardiff Council own a large property estate with a current value of around £1bn. This includes over 500 operational properties used to deliver Council services and around 500 assets retained for investment purposes.</p> <p>The cost of operating the property estate is the second largest call on the Council's budget, after staff, at circa £50m per annum, including planned maintenance. There is also a growing maintenance backlog in excess of £100m.</p> <p>The focus for the estate is reducing the cost of ownership of operational property through rationalisation and by improving the quality of the buildings that we retain. This in turn will deliver revenue savings, capital receipts and provide better buildings for our services to operate from.</p>	Reduce the Gross internal area of buildings in operational use	3.5% reduction	7.9% reduction	4.2%	Yes
	Reduce the total running cost of occupied buildings	2.7% reduction	9.2% reduction	4.2%	Yes
	Reduce the maintenance backlog	£4,400,000 reduction	£8,892,951 reduction	£4,500,000	Yes
	Revenue savings delivered through property rationalisation	£1,000,000	£3,322,009	£1,600,000	Yes
	Capital receipts delivered through property rationalisation	£6,700,000	£6,019,500	£7,300,000	No
	% change in the average Display Energy Certificate score within our public buildings over 1,000 square metres	5.8%	3.8%	3%	No

What are our key achievements during 2016-17?

The Council is on target to achieve its 5-year Corporate Property Strategy targets by April 2020. This directly supports the objective of having fewer, but better buildings, and the ambition to make the property estate work better for our services, partners and communities. The Corporate Property Strategy is structured around key areas of the Council's estate, namely: schools, office accommodation, depots and community buildings. There are three key principles of the strategy:

Modernisation – Improving the quality of the Council's estate

Rationalisation – Reducing the number of buildings managed and occupied by the Council

Collaboration – Improving the way the Council works across service areas and with public sector partners to join up service delivery in communities

The Council delivered its annual Corporate Asset Management Plan (CAMP) for 2016-17. The CAMP is an annual plan with explicit targets used to progress the aims and objectives of the Corporate Property Strategy. It summarises what was achieved the year before, what is planned for the year ahead, and provides financial targets relating to the reduction in the size and cost of the estate. The targets set out in the CAMP included reducing the maintenance backlog, reducing running costs and generating capital receipts.

During 2016-17 some key transactions and relinquishments have been completed leading to the following achievements:

- 7.9% reduction in Gross Internal Area (617,593 sq. ft.).
- 9.2% reduction in running costs of occupied Council buildings.
- £8.8m reduction in maintenance backlog.
- £6m in capital receipts. Setting annual targets for capital receipts is problematic due to significant external factors which affect timescales. The Council has therefore established a five-year plan and is well on track to exceed the five-year target.
- Completed the assignment of Global Link to the Health Board which realised revenue savings of nearly £3m.
- Completed 15 Community Asset Transfers (CATs) including, Maes y Coed Community Centre, Llanedeyrn Play Centre and Insole Court- the largest CAT in Wales.
- The completion of the Leisure alternative delivery model project ensured significant savings were realised in regards to running costs, operational floor space and maintenance backlog.
- Strategic Estates became a key stakeholder in the Council's Corporate Landlord Programme which is designed to create a single and central point of contact to lead on all non-domestic property matters across the estate.

In addition the Council continued to strengthen its relationship with other public sector partners by sharing occupation of buildings and commencing the delivery of a number of projects that will deliver public sector hubs and relinquish many old, costly buildings.

In respect of the investment estate a clear commercial strategy and new governance arrangement was established and will improve the management and rental income yield for the investment estate going forward. Regular Investment Estate Board meetings were established to manage implementation of the strategy plan and targets.

What is our self-assessment of our performance?

The Council has continued to get a better understanding of the estate in terms of occupancy, suitability and statutory compliance, which is critical to progress modernisation and identify rationalisation opportunities.

The Strategic Estates team was restructured to ensure there is a team in place to deliver the ambitious and commercial transactions over the next few years.

The Council worked very closely with service area partners to further analyse the use of operational buildings, understand service requirements, identify surplus assets and identify opportunities to maximise the efficient use of our properties. This analysis of the operational portfolio and alignment with service need will inform Corporate Asset Management Plan (CAMP) targets for 2017/18 and future years.

We have assessed ourselves as making satisfactory progress in this improvement objective.

What is our plan for the future?

Improving the way in which the Council manages its property, rationalising the estate and planning for the future remains a key priority. In order to best achieve this and meet the goals of the Corporate Property Strategy, projects have been instigated via Corporate Landlord that will enhance our ability to critically analyse estate performance and understand the Council service and property requirements over the short, medium and long term. At the heart of this strategy will be the integration of the work to modernise the schools estate with a view to increasing potential for joined-up community provision.

The Council is carrying out a thorough audit of the whole estate to understand occupancy and suitability, and a condition survey programme for the entire estate has been commissioned in order to gain a true understanding of the maintenance requirement and cost. This in turn will help focus on reducing the cost of ownership of operational property through identification of rationalisation opportunities and also opportunities for investment and modernisation of the buildings that we retain. In addition the Council will have a more intelligent approach in terms of how its estate is maintained and how works are prioritised.

These projects will further support the Council's ability to plan and deliver collaboration initiatives with public sector partners as we seek to join up public services and explore partnership projects.

The Council is continuously developing and considering ways in which it can deliver a better and more commercial estates solution to the Council on a number of fronts, for example, Community Asset Transfers, the investment estate and our disposals programme.



HOW WE MEASURE UP

Reference	Success Indicators	2015-16 Outturn	2016-17 Target	2016-17 Outturn	Wales Average	Target Met	Trend	Cardiff's Rank (out of 22 Local Authorities)
CAM/037	The percentage change in the average Display Energy Certificate (DEC) score within local authority public buildings	5.3%	3.0%	3.80%	1.9%	Met target	Declined	8
<p>There was a large variation in the number of Display Energy Certificates (DECs) for each of the reporting years. The main reasons there were fewer DECs included in 2015-16 compared with 2014-15 are related to:</p> <ul style="list-style-type: none"> • No responses from 48 schools which delayed DECs • Site plans not being up to date • Missing energy data due to electricity billing problems and no provision for direct readings • A Number of DECs not required as they were valid for 10 years 								
CHR/002	The number of working days, per full-time equivalent local authority employee, lost due to sickness absence	9.6	8.5	10.77	10.3	Didn't meet target	Declined	15
<p>This was over the Council wide target figure of 8.5 FTE days lost per person. Until the outturn for 2016/17 there had been decreasing sickness levels since 2012/13. Return to Work Interview (RTW) performance remained strong, however, Long Term Absence levels accounted for 65% of the Council's sickness. As a result of the outturn position the Chief Executive wrote to all managers asking for renewed focus and emphasised the importance of making management of absence a priority. A number of changes are to be made to the RTW form and improvements to the recording of the reasons for absence. The Association of Public Sector Excellence (APSE) have also been engaged to provide an independent review of our policy and its application, as well as conduct an initial analysis of the data we already hold, coupled with comparator data they hold through the APSE Performance Networks benchmarking service and to hold a number of focus groups.</p>								
EDU/002i	All pupils that leave compulsory education, training or work based learning without an approved external qualification	0.5% (not including EOTAS)	0.5%	1.0% (including EOTAS)	0.9% (including EOTAS)	Didn't meet target	Not available	14
<p>Source- All Wales Core Data Set January 2016: Cardiff has a slightly higher proportion of pupils not achieving a qualification than across Wales as a whole. For the first time in 2015-16, the performance of EOTAS (educated other than at school) pupils has been included in the local authorities' and national figures. This has contributed to a slight increase in the figure since 2014-2015.</p>								

Reference	Success Indicators	2015-16 Outturn	2016-17 Target	2016-17 Outturn	Wales Average	Target Met	Trend	Cardiff's Rank (out of 22 Local Authorities)
EDU/002ii	Pupils in local authority care that leave compulsory education, training or work-based learning without an approved external qualification	0.0% (not including EOTAS)	0.0%	0.0% (not including EOTAS)	1.5%	Met target	Maintained	1
<p><i>Source – Local Government Data Unit Performance release September 2017:</i> All looked after children educated in a Cardiff school left year 11 having achieved a recognised qualification in 2015-16. The Looked After Education Team are becoming more effective in working with all partners including the specialist teacher teams to promote the early identification of, and support for, children in care who are at risk of underachievement. The introduction of the central tracker means that more informative data is available and is being used effectively to identify underachievement at an early stage.</p>								
EDU/003	Pupils assessed at the end of Key Stage 2 achieving the Core Subject Indicator	87.8%	89.62%	89.5%	89.0%	Didn't meet target	Improved	8
<p>There has been an improvement of 1.7percentage points in the percentage of pupils reaching the expected level at Key Stage 2 in 2015/16. The improvement is greater than the national improvement (0.9 percentage point). The proportion of pupils achieving the CSI is now 89.5%, the corresponding national figure is 88.6%. The lowest performing primary schools at Key Stage 2 in 2015 all improved their performance in 2016. Only one primary school now has below 70% of its pupils attaining the CSI at the end of Key Stage 2.</p>								
EDU/004	Pupils assessed at the end of Key Stage 3 achieving the Core Subject Indicator	83.4%	85.0%	86.6%	86.1%	Met target	Improved	11
<p>The proportion of pupils reaching the expected level at this Key Stage 3 continues to increase and the rate of improvement has increased again this year. The proportion of pupils achieving the CSI was 86.6%, an improvement of 3.2 percentage points on the previous figure. The improvement was greater than the national improvement of 2.0 percentage points.</p>								
EDU006ii	Pupils assessed, receiving a Teacher Assessment in Welsh at Key Stage 3	11.8%	11.90%	13.0%	18.0	Met target	Improved	11
<p>Between academic years 2011/12 (2012-13) and 2015/16 (2016-17), there has been an increase of 985 pupils in Welsh-medium education across the city. By 2020, this is expected to rise by a further 798 pupils, a projected increase of total pupils (aged 4-18) taught through the medium of Welsh to 15%. This has been in part a result of population increases and a result of the expansion of provision within the Welsh-medium sector and the establishment of new schools.</p>								

Reference	Success Indicators	2015-16 Outturn	2016-17 Target	2016-17 Outturn	Wales Average	Target Met	Trend	Cardiff's Rank (out of 22 Local Authorities)
EDU/011	The average point score for pupils aged 15	497.2	525	510.6	531.0	Didn't meet target	Improved	16
<p>In 2016-17 there was an improvement of 13.8 points in the average points score. However, performance is below the Welsh average by 21 points. This measure is due to change for 2016/17 academic year:</p> <ul style="list-style-type: none"> The score will be based on nine rather than eight qualifications Five of the nine qualifications used to calculate the score will be: <ul style="list-style-type: none"> - GCSE English Language or GCSE Welsh Language (whichever is the learner's best, literature will not count) - GCSE Mathematics – Numeracy and GCSE Mathematics - The learner's best two science qualifications (from 2018, their best two science GCSEs) The other four qualifications will be the learner's best (highest grade) other qualifications. These could be GCSEs, vocational qualifications (maximum of two GCSE equivalents) or the Skills Challenge Certificate (the core of the new Welsh Baccalaureate). 								
EDU/015a	Final statements of Special Education Need issued within 26 weeks	62.0%	65%	63.3%	77.4%	Didn't meet target	Improved	17
<p>There has been an increase in the number of the pupils with complex needs in Cardiff. Additionally, there has been an increase in the number of requests for assessments for young people with complex Behavioural, Emotional and Social Difficulties.</p>								
EDU/015b	Final statements of Special Education Need issued within 26 weeks (excluding exceptions)	94.6%	98.0%	97.1%	95.4%	Didn't meet target	Improved	18
<p>The outcome for the calendar year 2016 shows a 2.5 percentage point improvement in performance compared to 2015. The target for 2016 has not been met. The number of requests for statutory assessment has been increasing significantly since 2013, and there was a further increase in the number of requests received during the calendar year 2016 compared to 2015, which resulted in a 16% increase in the number of new statements issued in 2016 compared to the previous year. 248 final statements issued during the calendar year 2016; 3 of these were issued beyond the 26 week time limit where no exceptions could be applied.</p>								
EDU/016a	Primary School Attendance	95.2%	95.4%	95.0%	94.9%	Didn't meet target	Improved	9
<p>Attendance in primary schools fell very slightly to 95% which was a 0.02 percentage point decrease on the previous year. This is in line with the Welsh average. Overall, 48.4% of primary schools achieved an attendance rate of over 95% and 22.1% of schools achieved attendance of 96% or above.</p>								

Reference	Success Indicators	2015-16 Outturn	2016-17 Target	2016-17 Outturn	Wales Average	Target Met	Trend	Cardiff's Rank (out of 22 Local Authorities)
EDU/017	Pupils who achieved the Level 2 threshold including a GCSE grade A*-C in English or Welsh first language and mathematics – Level 2+	59.3%	65.0%	62.5%	60.7%	Didn't meet target	Improved	8
The improvements seen at Key Stage 4 over the last few years are continuing. There has been an improvement of 3.2 percentage points to 62.5% in the Level 2+ threshold, placing Cardiff above the Welsh average of 60%. Four schools now have less than half their cohort of pupils attaining the level 2+ threshold, compared to eight in 2014-15.								
LCL/001b	The number of visits to public libraries	8660	8467.5	9050	5449	Met target	Improved	1
The result for the number of visits to Cardiff public libraries during the year for the reporting period 2016/17 has improved against the previous year. The result for 2015/16 was 8,660 and the result for 2016/17 is 9,050. This represents a significant improvement and can be accounted for in the physical footfall rather than the virtual footfall figures. The continued roll out of the hub strategy has seen enhanced facilities open in Llandaff North and Splott in this reporting year. In addition Cardiff Libraries continues to deliver core Universal digital, learning, information, reading and children's (which includes the Summer Reading Challenge) offers to citizens ensuring that relevant events and activities are accessible in all locations which has attracted additional physical visits.								
LCS/002b	The number of visits to local authority sport and leisure centres	8028	9647	7263	8357	Didn't meet target	Declined	20
Throughout 2016-17, a procurement process was underway to secure an external leisure operator to oversee the management and operation of 8 leisure centres in Cardiff. During this time, the Council was unable to invest further in facilities and replace gym equipment, which has been attributed to a gradual decline in attendance at these leisure centres. Strong competition from private companies and the delayed opening of the redeveloped Eastern Leisure Centre and new STAR Hub also affected attendance levels. However, there will be significant investment in leisure facilities within the next few years.								
PLA/006b	The number of additional affordable housing units provided during the year as a percentage of all additional housing units provided during the year	64%	20%	52%	35%	Met target	Declined	5
Performance in this indicator continues to be well above the Wales average of 35% and we have achieved a 29% increase in affordable housing delivered in Cardiff. (Please note that this indicator is not comparable to those affordable housing indicators as contained within the Local Development Plan Annual Monitoring Report.)								

Reference	Success Indicators	2015-16 Outturn	2016-17 Target	2016-17 Outturn	Wales Average	Target Met	Trend	Cardiff's Rank (out of 22 Local Authorities)
PPN/009	Food establishments which are 'broadly compliant' with food hygiene standards	93.00%	92.00%	90.74%	95.16%	Didn't meet target	Declined	21
<p>This measure provides an indication of how well a food business complies with food hygiene legislation. Improvements made to the inspections programme of lower risk premises has enabled the service to increase the number of inspections carried out on D rated premises within the City. This represents an additional 300 businesses inspected compared to last year. Many of these low risk businesses have not been inspected for 3- 5 years and during this time, in some instances, standards were found to have deteriorated which has resulted in food hygiene ratings being downgraded and an increase in risk category. This has inevitably impacted negatively on the overall number of food premises rated 3-5. As the SRS visits new premises the inspection process will drive up standards for the future. However, ultimately, the score is a reflection of business performance and not that of the SRS. Premises are only deemed to be broadly compliant if specified risk scores are achieved for cleanliness, structural issues, and confidence in the management of the business.</p>								
PSR/002	The average number of calendar days taken to deliver a disabled facilities grant	247	220	200	225	Met target	Improved	7
<p>The Council continues to invest in and deliver a significant number of adaptations as a key part of the preventative services agenda to enable people to remain independent in their own homes.</p>								
PSR/004	Private sector dwellings, that had been vacant for more than 6 months, that were returned to occupation through direct action by the local authority	2.68%	6.60%	0.76%	8.79%	Didn't meet target	Declined	21
<p>The creation of the Shared Regulatory Service (SRS) caused an unintended hiatus in this area of work. Reports to the Scrutiny Committee have explained the reasons behind this break in service delivery and confirmed consequently that the SRS has committed an additional resource dedicated to the work of bringing empty properties back into beneficial use. Following a recruitment process a new Officer has been appointed and this will allow a resumption of proactive work by the SRS in 2017/18 and will augment the work undertaken within Cardiff Council through the running of the Houses into Homes loan scheme to improve progress against the indicator.</p>								
STS/005b	Highways inspected of a high or acceptable standard of cleanliness	90.6%	90.0%	90.5%	96.6%	Met target	Declined	20
<p>Additional measures are in place to further improve performance in this area. The Love Where You Live Campaign includes additional blitz operations on top of normal street cleansing, as well as working with community groups and volunteers so we can create a sense of pride in the communities that we live in.</p>								

Reference	Success Indicators	2015-16 Outturn	2016-17 Target	2016-17 Outturn	Wales Average	Target Met	Trend	Cardiff's Rank (out of 22 Local Authorities)
STS/006	Fly tipping incidents cleared within 5 working days	97.91 %	90.0 %	98.35 %	95.37 %	Met target	Improved	4
During the past year the enforcement team has become part of a new delivery model for neighbourhood services and as such a number of improvements have been made to processes to streamline operations and more accurately and proactively report fly-tipping incidents, and clear within stipulated timescales, this together with the recruitment of new staff has increased the teams capacity to meet and exceed set targets.								
THS/007	Adults aged 60+ who hold a concessionary bus pass	96.5 %	94.0 %	98.9 %	87.0 %	Met target	Improved	1
In 2016 there were 61,843 over 60 bus passes in circulation in Cardiff which is 17 % of the overall population in Cardiff. This is a 4 % increase in the number of passes in circulation from the previous year 2015, although it should be noted that we have our data cleansed every 2 years and the last data cleanse took place in 2015. The overall population of Cardiff has also increased by 1 % since the previous year.								
THS/012	Principal (A) roads, nonprincipal/ classified (B) roads and non-principal/ classified (C) roads that are in overall poor condition	5.2 %	7.0 %	6.1 %	10.7 %	Met target	Declined	8
In 2016-17 Cardiff applied the provisions for the programming and report of Scanner Surveys as required by the national guidance (100 % of A and B roads in one direction/50 % of A and B roads in both directions, 50 % of C roads in one direction or 25 % of C roads in both directions) plus ad hoc sections of the road network, in comparison to 2015-16 when budget allocations were made that enabled us to survey 100 % of A, B and C roads in both directions – i.e. over and above the requirements of the guidance.								
WMT/004	Municipal waste collected by local authorities sent to landfill	7.51 %	25.0 %	1.59 %	9.50 %	Met Target	Improved	4
Prosiect Gwyrdd energy recovery facility for residual waste is maintaining a high performance. Limited materials continuing to landfill from other waste streams.								
WMT/009	Municipal waste collected by local authorities and prepared for reuse and/ or recycled, including source segregated biowastes that are composted or treated biologically in another way	58.17 %	60.0 %	58.12 %	63.81 %	Didn't meet target	Declined	20
Prosiect Gwyrdd energy recovery facility for residual waste is maintaining a high performance. Limited materials continuing to landfill from other waste streams.								

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Appendix 1a

Further information in relation to the Statutory Improvement Report 2016/17

This appendix is designed to give some additional narrative context around the factors influencing the targets set for Performance Indicators and the categorisation of performance against those Performance Indicators included within the 2016/17 Statutory Improvement Report.

This recognises that taken at face value some of the targets may appear out of line in relation to other data included in the report. However, there are explanations behind each target set, which, for reasons of presentation and readability, could not be fully explained in the main report. Therefore, where it is felt further explanation of the data included in the main report may be necessary, this is provided below.

Every Cardiff School is a good school
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Primary Attendance	The 2016/17 (Academic Year 2015/16) target for this KPI appears to have been set at the outturn level from the previous year. This is in fact not the case and the target was set slightly higher than the previous year but this is not visible in the main report as the target figure has been rounded to the nearest percentage point.
% of Schools categorised as Green in the Welsh Government Categorisation Process - Primary	The presentation of targets and results in the report for this PI could be interpreted as suggesting that a target was set for 16/17 which was below the level of performance achieved in the previous year. The reason behind this is that the target setting process forms part of the corporate planning cycle, which works on a financial year basis while the availability of the performance data works on an academic year basis. The two are not aligned and therefore In this case, when the targets were set the previous year performance data was not available to inform that process.
% of Schools categorised as Green in the Welsh Government Categorisation Process - Secondary	The presentation of targets and results in the report for this PI could be interpreted as suggesting that a target was set for 16/17 which was below the level of performance achieved in the previous year. The reason behind this is that the target setting process forms part of the corporate planning cycle, which works on a financial year basis while the availability of the performance data works on an academic year basis. The two are not aligned and therefore In this case, when the targets were set the previous year performance data was not available to inform that process.
% of Schools categorised as Green in the Welsh Government Categorisation Process - Special	The 2016/17 (Academic Year 2015/16) target for this KPI was set significantly higher (14%) than the outturn level for the previous academic year to reflect that there are only seven Special Schools in Cardiff and therefore improvement of one school into the Green category would have represented in an improvement of approximately 14% in relation to this KPI.

Looked after Children in Cardiff achieve their potential

% attendance of looked after pupils in primary school	Performance against this KPI is categorised as 'Maintained' despite the percentage figures indicating a slight improvement. The reason for this is that a small tolerance is used on either side of the previous year's performance level within which Performance is considered to have been maintained rather than Improved or declined. In this case the slight improvement indicated by the figures is captured within this tolerance.
% of looked after children returned home from care during the year	A target was not set for this indicator in 2016/17. This was a standard approach taken across Social Services in relation to all new indicators for 16/17. It was agreed to treat the first year as a benchmarking year so we could introduce realistic, meaningful and evidence-based targets in year 2.
% of looked after children who have experienced once or more transitional changes of school in the 12 months to 31st March	The target set for 2016/17 was lower than actual performance achieved in 2015/16. The reason for this is that the target for 2016/17 was set during the 2015/16 year, so the latest available data was 2014/15 – when the result was 17.8%. The target was set to strive for incremental improvement, but to acknowledge that some young people move for positive reasons (e.g. to secure permanence or return to Cardiff) and that this will have a negative impact on the PI outturn.
% of children looked after on 31st March who have had 3 or more placements during the year	The target set for 2016/17 was lower than actual performance achieved in 2015/16. The reason for this is that the target for 2016/17 was set during the 2015/16 year, so the latest available data was 2014/15 – when the result was 10.5%. The target acknowledged that work to secure permanence for children and to return looked after children to Cardiff where appropriate was continuing and would have a negative impact on the PI outturn, despite some of the moves being for positive reasons.

Adult learners achieve their potential

The success rate of Adult Community Learners	The reason that the 2016/17 target for this KPI was set below the performance level for the previous year is that this is a national comparator and the target is set nationally.
% of Into Work service users who feel more 'Job ready' as a result of completing a work preparation course	The reason that the target set for this KPI is below the previous year's performance is that the directorate sets all customer satisfaction targets at 90% as a measure of good performance. The directorate do however strive to achieve customer satisfaction rates of 100% and if performance fell below 90% a service review and action plan would be put into place.

People at risk in Cardiff are safeguarded

% of Re-registrations on the Child Protection Register during the year	A target was not set for this indicator in 2016/17. This was a standard approach taken across Social Services in relation to all new indicators for 16/17. It was agreed to treat the first year as a benchmarking year so we could introduce realistic, meaningful and evidence-based targets in year 2.
% of adult protection enquiries completed within 7 working days	A target was not set for this indicator in 2016/17. This was a standard approach taken across Social Services in relation to all new indicators for 16/17. It was agreed to treat the first year as a benchmarking year so we could introduce realistic, meaningful and evidence-based targets in year 2.
% of children supported to remain living within their family	A target was not set for this indicator in 2016/17. This was a standard approach taken across Social Services in relation to all new indicators for 16/17. It was agreed to treat the first year as a benchmarking year so we could introduce realistic, meaningful and evidence-based targets in year 2.

People in Cardiff have access to good quality housing

% of commercial landlords registered with Rent Smart Wales	The target set for this KPI in 16/17 was significantly lower than the actual level of performance subsequently achieved. The reason for this is that the target was set at the outset of the scheme and there was no baseline data to benchmark against when setting a target for 2016/17. The target set was in line with the financial model for the scheme but in practice this element of the scheme subsequently developed quicker than anticipated and this led to the large overachievement against the target set for 2016/17.
Number of landlords in Wales registered with Rent Smart Wales	The target set for this KPI in 16/17 was significantly lower than the actual level of performance subsequently achieved. The reason for this is that the target was set at the outset of the scheme and there was no baseline data to benchmark against when setting a target for 2016/17. The target set was in line with the financial model for the scheme but in practice this element of the scheme subsequently developed quicker than anticipated and this led to the large overachievement against the target set for 2016/17.
Additional weekly benefit awarded to clients	The target for this KPI in 16/17 was significantly lower than the actual level of performance subsequently achieved. This was a new indicator for 16/17 without baseline data to benchmark against when setting the target.

	Performance against this objective significantly exceeded the target in 16/17 and the target set for 17/18 was increased using 16/17 performance as a baseline.
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People in Cardiff are supported to live independently

% of new service requests managed within the Independent Living Service	The target was significantly overachieved against in 16/17. This was a new indicator for 2016/17 and therefore there was not any baseline data to inform target setting. 16/17 data will now be used as the baseline data for any future target setting.
% of new cases where alternative solutions were found by an Independent Living Officer	The target was significantly overachieved against in 16/17. This was a new indicator for 2016/17 and therefore there was not any baseline data to inform target setting. 16/17 data will now be used as the baseline data for any future target setting.

Cardiff has a high quality city environment that includes attractive public spaces and good supporting transport infrastructure

% of highways inspected of a high or acceptable standard of cleanliness	Performance against this KPI is categorised as ‘Maintained’ despite the percentage figures indicating a slight decline. The reason for this is that a small tolerance is used on either side of the previous year’s performance level within which Performance is considered to have been maintained rather than Improved or declined. In this case the slight decline indicated by the figures is captured within this tolerance
% of A, B & C roads that are in overall poor condition	Performance against this KPI is categorised as ‘Maintained’ despite the percentage figures indicating a slight decline. The reason for this is that a small tolerance is used on either side of the previous year’s performance level within which Performance is considered to have been maintained rather than Improved or declined. In this case the slight decline indicated by the figures is captured within this tolerance

All young people in Cardiff make a successful transition into employment, education or training

<p>% of Year 13 Leavers who made a successful transition into Education, employment or training</p>	<p>Performance against this KPI is categorised as ‘Maintained’ despite the percentage figures indicating a slight decline. The reason for this is that a small tolerance is used on either side of the previous year’s performance level within which Performance is considered to have been maintained rather than Improved or declined. In this case the slight decline indicated by the figures is captured within this tolerance.</p> <p>The target set for this KPI in 16/17 was maintained at the performance level achieved in the previous year as this was deemed to be a very high standard of achievement which would be challenging to maintain or exceed.</p>
<p>% of young people in Cardiff Schools achieving a recognised qualification by the end of year 11</p>	<p>Performance against this KPI is categorised as ‘Maintained’ despite the percentage figures indicating a slight decline. The reason for this is that a small tolerance is used on either side of the previous year’s performance level within which Performance is considered to have been maintained rather than Improved or declined. In this case the slight decline indicated by the figures is captured within this tolerance</p> <p>The target set for this KPI in 16/17 was maintained at the performance level achieved in the previous year as this was deemed to be a very high standard of achievement which would be challenging to maintain or exceed. The 0.5% headroom in the target equates to just 18 pupils.</p>

Communities and partners are actively involved in the design, delivery and improvement of highly valued services

<p>Customer Satisfaction with Council Services</p>	<p>Performance against this KPI is categorised as ‘Maintained’ despite the percentage figures indicating a slight decline. The reason for this is that a small tolerance is used on either side of the previous year’s performance level within which Performance is considered to have been maintained rather than Improved or declined. In this case the slight decline indicated by the figures is captured within this tolerance</p>
<p>% Satisfaction with Hubs</p>	<p>The reason that the target set for this KPI is below the previous year’s performance is that the directorate sets all customer satisfaction targets at 90% as a measure of good performance. The directorate do however strive to achieve customer satisfaction rates of 100% and if performance fell below 90% a service review and action plan would be put into place.</p>

<p>The number of visitors to libraries and hubs</p>	<p>The target set for this KPI for 2016/17 was below the level of performance for the previous financial year. This reason for this is that due to the timing of the Corporate Plan the 16/17 target was set prior to year-end results for 15/16 being available. The setting of the target for the measure is particularly problematic as some aspects of the information can only be calculated at year-end, in line with the Welsh Public Library Standards guidelines. Therefore at the time the target was set, full data in relation to the previous year performance was not available to inform target setting.</p>
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The City of Cardiff Council has effective governance arrangements and improves performance in key areas

<p>% of National Indicators that are in the top two quarters</p>	<p>The target for 2016/17 for this KPI was set slightly below the actual performance achieved in 2015/16. The reason for this was that a number of changes were made to the cohort of National indicators being assessed between 2015/16 and 2016/17 and given these changes, comparing results between the two years would not be comparing like for like data sets. In light of this known change and the unpredictable impact it could have on the Authority's performance against this measure, it was felt that maintaining performance at around the same level would be a realistic and challenging target for 16/17.</p>
<p>% of National Indicators that met their set target</p>	<p>Performance against this KPI is categorised as 'Maintained' despite the percentage figures indicating a slight decline. The reason for this is that a small tolerance is used on either side of the previous year's performance level within which Performance is considered to have been maintained rather than Improved or declined. In this case the slight decline indicated by the figures is captured within this tolerance</p>

My Ref: T: Scrutiny/PRAP/Comm Papers/Correspondence

Date: 6 October 2017

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Dear Councillor Weaver,

Policy Review & Performance Scrutiny Committee: 4 October 2017

Thank you for attending the Policy Review and Performance Scrutiny Committee this week, to facilitate pre-decision scrutiny of Cardiff's Statutory Improvement Report 2016/17. The Committee warmly welcomes your view that in future there is an opportunity for us to contribute to improvement planning and processes, particularly around target setting. Following the scrutiny Members agreed that I pass on the following comments and observations captured during the Way Forward.

The Committee's overarching view of the Improvement Report in its current form is that a retrospective self-assessment of our Improvement Objectives provides little reassurance for internal Scrutiny of the Council's improvement performance, and is of limited use in this format. We are therefore pleased that, in future, performance improvement reporting will change with the replacement of Improvement Objectives by the Well-being Goals introduced by the Well-being of Future Generations (Wales) Act 2015. In future, we would welcome sight of the report earlier, together with a summary assessment of where your concerns lie, how Directorates will address them, and how they will be monitored. We consider this would assist us in our critical analysis, and therefore be a more valuable internal challenge.

The Committee found the data in this Report confusing and of varying quality. Whilst we recognise that the Improvement Report 2016/17 is backwards looking, at this point in time we are seven months into 2017/18, and expect to see information coming forward on how the Council plans to improve in the future. As such, we are

reassured to hear that a lot of thought is currently going into reviewing Key Performance Indicators. As this Committee has previously commented, we consider the indicators could be improved with a greater emphasis on qualitative as well as quantitative measurement. The Committee would welcome an opportunity to contribute to the review, and has discussed how best to achieve this.

A recurring theme of this Committee's concerns is the robustness of target setting. In 2016/17 the targets set appear, in some cases, to be lower than the previous outturn. Members unanimously agreed that less than vigorous target setting renders the Report less meaningful. It has previously expressed concern that tougher stretch targets are required in some areas. We hear your conviction that the organisation has undertaken considerable work around target setting. Therefore we consider, for the purposes of meaningful scrutiny, there needs to be more context setting in improvement performance reporting, as to what exactly performance indicators mean, and the reasoning behind the level at which they are set. Members were advised there are explanations behind the targets, and more information would enable us to scrutinise whether or not the explanations are genuine, and therefore how accurate the self-assessment. As an aside, we consider this report would benefit from an appendix explaining any anomalies. Having discussed this matter in some depth, we very much welcome the Chief Executive's suggestion that the Committee becomes more involved in the target setting for the forthcoming Corporate Plan.

During this year's work programming discussions, the Committee established that performance monitoring and improvement could more usefully take place outside of formal Scrutiny meetings. We have therefore created a Performance Panel sub-group to provide a more informal opportunity to examine performance reports in more detail. As such, the Panel would welcome the Performance Teams expertise and co-operation in its task. This Panel would be the logical opportunity for more productive involvement around target setting and improvement scrutiny, always with the intention of escalating areas of concern to the more formal full Committee. For example, we would be looking to review indicators that are misunderstood, test new targets and develop a better understanding of the new reporting model for improvement.

To recap, going forward the Committee is requesting:

- Earlier sight of the Improvement Report;
- A summary assessment within the report of where concerns lie, how Directorates will address them, and how they will be monitored;
- An opportunity to contribute to the review of KPI's;
- An appendix explaining any anomalies;
- Greater involvement in the target setting for the forthcoming Corporate Plan;
- The Performance Team's expertise and support for its Performance Panel, to ensure productive scrutiny of target setting and improvement.

Once again, on behalf of the Committee, please pass my sincere thanks to all who attended PRAP Scrutiny Committee for consideration of the Statutory Improvement Report 2016/17. I look forward to your co-operation with the Committee's Performance Panel.

Yours sincerely,



COUNCILLOR DAVID WALKER
CHAIR, POLICY REVIEW AND PERFORMANCE SCRUTINY COMMITTEE

cc Members of the Policy Review & Performance Scrutiny Committee
Paul Orders, Chief Executive
Joseph Reay, Head of Performance and Partnerships
Ian Allwood, Head of Finance
Heather Warren, Cabinet Support Officer
Joanne Watkins, Cabinet Office Manager

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CYNGOR CAERDYDD CARDIFF COUNCIL

COUNCIL:

26 OCTOBER 2017

REPORT OF THE DIRECTOR OF GOVERNANCE AND LEGAL SERVICES AND MONITORING OFFICER

APPOINTMENT OF COMMUNITY COUNCIL MEMBER TO THE STANDARDS & ETHICS COMMITTEE

Reason for this Report

1. To report the recommendation of the Standards & Ethics Committee Appointment Panel of 13 October 2017 for the appointment to the Community Council Member vacancy.

Background

2. The Constitution provides that the Standards & Ethics Committee shall have five Independent Members, three County Councillors and one Community Council Member. The appointment of members of the Standards and Ethics Committee is governed by the Standards Committees (Wales) Regulations 2001 (as amended) ("the Regulations") and the Council's Constitution.
3. The Council was required to recruit and make an appointment to fill the Community Council Member vacancy on the Standards & Ethics Committee.
4. Under the Regulations and the Council's Constitution, the Standards and Ethics Committee must have one Community Council Member, who can be appointed for up to 2 consecutive terms. Community Councillor John Hughes served for the maximum permissible time on the Committee, from his appointment in 2008 until the Local Government Election in May 2017. His term of office cannot be further extended. The Council therefore needs to make a new appointment.
5. Members should note that a Cardiff County Councillor who is also a Community Councillor in Cardiff may not be appointed as the Standards and Ethics Committee's community council member (under Regulation 11).

Issues

6. The Monitoring Officer in accordance with the Regulation 10 wrote to the Clerks of the six Cardiff community councils and One Voice Wales, the Community Council umbrella organisation in Wales, to inform them of the vacancy and inviting nominations to be received by no later than 29th September 2017.
7. Two expressions of interest were received and the Standards and Ethics Committee Appointment Panel appointed by the Standards and Ethics Committee on 4 September, 2017, consisting of the Chair of Standards and Ethics Committee, one County Councillor (who was not a serving Community Councillor) and one Independent Member met on the 13 October, 2017 to interview the two candidates.

Legal Implications

8. The legal implications are contained within the body of the report.

Financial Implications

9. There are no financial implications in relation to this appointment that are not already covered within existing budget.

RECOMMENDATION

The Council is requested to ratify the recommendation of the Standards & Ethics Committee Appointment Panel following the selection process on 13 October 2017 to appoint Community Councillor Richard Stuart Thomas to the vacancy for the Community Council Member on the Standards & Ethics Committee with effect from 27 October 2017. The term of office being until the next ordinary Local election, which may be extended to one further consecutive term.

Davina Fiore

Director of Governance and Legal Services and Monitoring Officer

19 October 2017

Background Paper

[Standards and Ethics Committee Vacancies Report – 4 September 2017](#)

REPORT OF DIRECTOR GOVERNANCE AND LEGAL SERVICES

COMMITTEE MEMBERSHIP

Reason for this Report.

1. To receive and make appointments to fill current vacancies on Committees in accordance with the approved allocation of seats in accordance with party group wishes.

Background

2. The Council at its Annual Meeting on 25 May 2017 established its committees and allocated seats to party groups in accordance with the relevant provisions of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 as amended.
3. The legislation requires the Council to allocate committee seats to political groups in proportion, as far as is reasonably practicable, to the size of those groups on the Council. Once the Council has determined the allocation of seats, it is obliged to make appointments so as to give effect to the wishes of the political group to which the seat has been allocated.
4. Appointments to Committees have been made in accordance with the agreed allocations and the wishes of the political groups.

Issues

5. The following Committees currently have vacancies.

<u>Committee</u>	<u>No of Vacancies</u>
Licensing Committee	2 vacancy
Public Protection Committee	2 vacancy
Community & Adult Scrutiny Committee	1 vacancy
Policy Review & Performance Scrutiny Committee	1 vacancy
Health & Safety Advisory Group	1 vacancy

6. The vacancies have been discussed with all Party Group Whips at their regular monthly meetings. The Plaid Group have indicated that they do not wish to take up the seats allocated on Licensing Committee and Public Protection Committee.
7. Nominations received to the vacancies will be reported to Council on the amendment sheet.

Financial Implications

8. There are there are no additional financial implications arising from this report that have not been included within the Council's budget for 2017/18.

Legal Implications

9. The legal implications are set out in the body of this report.

RECOMMENDATION

The Council makes appointments to fill the vacancies on Committees in accordance with the approved allocations and the nominations of the Party Groups, as set out on the Amendment Sheet.

DAVINA FIORE

Director Governance and Legal Services and Monitoring Officer

19 October 2017

Background Papers

Annual Council 25 May 2017 – Item 11 Establishment of Standing Committees

Annual Council 25 May 2017 – Item 13 Allocation of Seats and Nominations of Members to Committee